

Danville Zoning Board of Adjustment May 13, 2014

Members present: Chris Stafford-chairman, Tara Burkhart-vice chairman, Curt Springer, Janet Denison-clerk

Excused members: Joe Luna, Roger Denison, Michelle Cooper-selectmen's rep

The meeting began at 7:40pm and was not televised.

Minutes: The minutes of January 1, 2014 were reviewed. Curt made and Tara seconded a **motion to accept the January 1, 2014 minutes as written**. The motion **passed** unanimously.

The Rules of Procedure were discussed. The date for the annual meeting was discussed briefly. Chris made and Tara seconded a **motion to add to the Rules of Procedure that the date for the annual meeting will be the first Tuesday in May or any other Tuesday during May as agreed by the Chairman and a majority vote of the Board members**. The motion **passed** unanimously.

Chris suggested raising the application fees from \$115 to \$150 per application. This increase still puts Danville's fee lower than other surrounding communities. It is unknown if the ZBA can charge legal fees to the applicant, if their application or proposal is reviewed by town counsel. Recent cases necessitated consulting Peter Loughlin. There was a short discussion about the possibility of a fee being too high that it actually discourages people from applying to the ZBA. The abutter notification will remain at \$6 per notice. Chris made and Curt seconded a **motion to increase the application fee to \$150 and leave the abutter notification as \$6 per abutter**. The motion **passed** unanimously.

This will have to be ratified at the next meeting.

Curt made and Tara seconded a **motion to nominate Chris as chairman of the Danville ZBA**. There were no objections and **Chris accepted** the appointment.

Chris made and Curt seconded a **motion to nominate Tara as vice-chair of the Danville ZBA**. There were no objections and **Tara accepted** the appointment.

The Planning Board will be asked about having one of their members become an alternate member of the ZBA. Joe will be reminded to see the town clerk about signing his board membership paperwork.

At 8:15pm Curt made and Tara seconded a **motion to adjourn**. The motion **passed** unanimously.

Respectfully submitted,

Janet S. Denison-clerk