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Town of Danville
Board of Selectmen
November 25, 2019
7:00 PM

Non-Public Session

Members Present: Scott Borucki, Chair; Shawn O'Neil, Vice-Chair; Sheila Johannesen, David Knight, David Cogswell, The BOS requests that Patricia Shogren, Town Administrator also attend.

Shawn motions to enter a Non-Public session under NH RSA 91-A:3,II(a). Seconded by Dave K.
Roll Call vote: Scott- yes, Shawn-yes, Sheila-yes, Dave K.- yes, David C.-yes.

Non-Public Session begins at 6:34PM

Dave K. motions to end Non-Public session. Seconded by Sheila
Roll Call vote: Scott- yes, Shawn- yes, Sheila- yes, Dave K.-yes, David C. - yes.

Non-Public Session ends at 6:58PM

Scott motions to seal the minutes of the Non-Public Session. Seconded by Sheila
Roll Call vote: Scott-yes, Shawn-yes, Sheila-yes, Dave K.-yes, David C-yes.
Minutes of the November 25, 2019 Non-Public Session are sealed

7:00 PM
Meeting is Video-Recorded

Selectmen Present: Scott Borucki, Chair; Shawn O'Neil, Vice Chair; Sheila Johannesen, David Knight, and David Cogswell

Others Present: Patty Shogren, Town Administrator; Janet Denison, ZBA; Judi Cogswell, Sharon Woodside, Dave Drislane, Dave Parry, Bruce Caillouette, Beth Caillouette, Katelyn Ryan, camera operator.

Scott called the meeting to order at 7:00 and opened the meeting with a moment of silence for the troops who put themselves in harm's way. All stood for the Pledge of Allegiance

I. Delegates

There being no public wishing to speak to the BOS, Scott closes the Delegate session.

II. Budgets:

Scott notes the Police Department budget will not be discussed until the December 5 BOS meeting

#4195.10 Town Cemeteries: David C. and Beth Caillouette present 4195.10 Cemetery budget for \$23,450.00. David C. reviews the budget lines with the BOS. He notes the general upkeep is currently under budget, but there is a bill of \$3495 pending for cleaning that will expend that line. He also notes the Cemetery Trustees will need to purchase additional regulation signs to replace and add to the existing ones. The Groundskeeping line increased by \$1500. Dave K. asks who does the groundskeeping. David C. notes it is AcreShaper. Ms. Caillouette informs the BOS there has been no increase in those costs since 2012. She also notes the last time this was bid on there were only two companies that bid and one was extremely out of line with costs. Ms. Caillouette reminds the BOS that "John" [Caldwell – AcreShaper] is also a cemetery Sexton and knows where every grave is. David C. notes the total budget increase in the FY2020 budget is \$350. Scott asks about several unexpended portions of the budget. Ms.

Caillouette notes that fall clean up is not complete, additional loam needs to be purchased, and the cemetery roads need to be repaired. Shawn motions to approve #4195.10 Town Cemeteries budget in the amount of \$23,450. Seconded by Sheila. Vote is 4- yes. David C. abstained, as he is a Cemetery Trustee.

✚ **#4195.10- Town Cemeteries approved for \$23,450**

#4323.20- Household Hazardous Waste: Ms. Caillouette presents #4323.20 Household Hazardous Waste budget for \$7000. Shawn notes the reduction from FY2019 budget is that Danville will not host the collections next year, and does not have to budget for the collection event. Beth notes the increase over the costs from 2018 is a result of greater participation from Town residents. Shawn motions to approve #4323.20 Household Hazardous Waste budget in the amount of \$7000. Seconded by Sheila. Vote is unanimous.

✚ **#4323.20- Household Hazardous Waste approved for \$7000.**

#4520.60- Maintenance of Recreation Facilities: Ms. Caillouette presents #4520.60 Recreation Maintenance budget for \$9000, noting this is level funded. Scott asks how much was left in FY2019 budget. Ms. Caillouette notes she has spent only \$3899.40 this year. She explains that the annual budget is not sufficient to purchase additional playground equipment as they had hoped to. Dave K. suggests encumbering at least \$5000 from the FY2019 budget in order to supplement the FY2020 budget so they could purchase some additional equipment. Ms. Caillouette suggests repairing and adding an additional picnic table to Goldwaithe Park. Dave K. suggests perhaps some tetherball courts. Ms. Caillouette explains she has been looking into expanding the playground to include more ages. Sheila asks if part of the Recreation Maintenance budget could be used to repaint the tennis courts. Ms. Caillouette notes that it could fall under the Recreation Maintenance budget. Scott suggests that Ms. Caillouette put together a list of needs and costs to bring back to the BOS. This would ensure they would encumber sufficient funds to supplement the FY2020 budget. Dave K. motions to approve #4520.60 Maintenance of Recreation Facilities budget for \$9000. Seconded by David C. Vote is unanimous.

✚ **#4520.60- Maintenance of Recreation Facilities approved for \$9000.**

#4312.20- Road Maintenance: Bruce and Beth Caillouette present #4312.20 Road Maintenance budget for \$608,508. They reviewed the salary lines with the BOS. Mr. Caillouette notes he has a budget for two full-time people, but has only had one person all year. He also notes that he was fortunate to re-hire a part-time person part way through the year. Dave K. asks Mr. Caillouette if he could fill that second full time position, would he need to continue the part-time position. Mr. Caillouette responds that he would like to keep that part-time position, as he believes he will be losing the current full time person in the Spring of 2020. Mr. Caillouette notes there is a new line specifically for the Road Agent salary as had been previously discussed this fall. He explains that he followed Dave K.'s suggestion making his salary comparable to other full time salaries, and notes this would be straight salary with no overtime.

Dave K. notes that Mr. Caillouette would also be earning a salary as a winter contractor in addition to his Road Agent salary. Mr. Caillouette notes this is a little more than he is currently making. Upon inquiry, the BOS explains to Mr. Caillouette that health insurance and "paid" vacation are not considered benefits for elected officials and must be approved by the Town as a Warrant Article. If this Warrant Article passed, it would open this up for all elected town officials. The BOS has not created a cost for that.

Shawn notes the hourly rate the Town has been paying Mr. Caillouette was the cost of the truck /equipment and operator, and that Mr. Caillouette is now asking for that same hourly rate without the truck/equipment. Shawn notes that under this new arrangement, the Town will need to buy or otherwise provide a truck for Mr. Caillouette's duties as a Road Agent. Mr. Caillouette notes that Fremont just changed so their Road Agent is a Town employee. Dave K. notes many towns have moved away from an elected Road Agent; the change needs to go to warrant.

Dave K. asks Mr. Caillouette how much he makes as a winter contractor and suggests subtracting that amount from his salary line, noting that process may not account for overtime as a winter contractor. Dave K. expresses his concern that while the salary requested is reflective of Mr. Caillouette's twenty plus (20+) years of experience, how would that salary look if someone new was elected with no experience. Dave K. notes that the current

budget request of salary and as a winter contractor equals a salary of over \$100K and he is not comfortable going to the voters with that request. He reiterates Shawn's question of how this salary request compares to what Mr. Caillouette was making under the "old" arrangement.

Scott notes the overall budget request is an increase of 41% over FY2019. Mr. Caillouette explains there is a reduction in the contracted services line because the Town will now only rent equipment as needed rather than contracting with his company. Dave K. notes the Road Agent's salary should have come out of the contracted services line minus the costs of the equipment. Mr. Caillouette also notes the substantial increase in the costs of road paving and culverts are also part of the 41%. Again, Dave K. expresses his and Shawn's concerns the Road Agent salary is the same amount that has been charged by the Road Agent with the use of his equipment. Mr. Caillouette states that for everything he does, the charges for his equipment were negligible. Dave K. asks Patty how the Road Agent salary fit into the Town's Salary Matrix. Patty notes there is only one other salary that is as high as Mr. Caillouette has requested. The rates then drop to \$35.00 and \$33.00 per hour.

Scott notes that if the road repair and culvert budget increases were removed from the budget, the budget increase would only be 8.5%. Bruce notes that in 2017 The Sandown Road Agent made \$47.34 per hour. Sheila notes that the Sandown Road Agent was also in charge of the dump (requiring additional certification). Dave K. notes that Sandown has approximately 20% more roads than Danville. Bruce reminds the BOS that he had removed money from the road repair line in order to fund the backhoe. He explains that road repairs are based on a ten-year plan for approximately four (4) miles of road repaired and paved each year.

Dave K. notes he had made some salary comparisons with other local towns and notes that Mr. Caillouette's request is \$20,000 over those other salaries. He read off some of those salaries. Mr. Caillouette notes that \$12,000 of his salary is for health insurance. Scott asks Dave K. for a comparison of town sizes and miles of roads. David C. notes that seniority and experience also count. Dave K. responds that most of the towns he compared had Road Agents with only 1-3 years of experience. Mr. Caillouette then read off the 2012 salary comparisons for towns of comparable size to Danville to demonstrate that his request was not out of line.

Scott notes that if the road repairs, culverts and the backhoe lease were taken out of the budget, the budget would actually be less than that of FY2019. Shawn suggests gradually rebuilding the funding level for the road repair rather than funding it all in one year. Scott suggests funding that line for \$255,000. Mr. Caillouette notes that would be 2.6 miles of repair. Scott feels that would be a good start to rebuilding the new roads line.

Dave K. suggests that Mr. Caillouette deduct something from his salary request for the truck, and to expect to work some nights and weekends as a winter contractor. (Daytime/ Weekday hours would be as the Road Agent). Mr. Caillouette explains that he wants the roads cleared as quickly as possible, and that means that all his winter contractors are out. He does not want to be the only one plowing.

David C. states he understands Bruce's salary request, but also sees the Town revolting over this increase.

Scott asks what the budget would look like if it were done as in the past, without the changes. Mr. Caillouette states that contracted services line would increase from \$89K to \$120K. Ms. Caillouette explains that \$25K of this amount is for renting other equipment since B. Caillouette does not want to pay the insurance, he can no longer use his own equipment for the Town. Scott confirms the BOS has the authority to adjust the salary lines. Dave K. responds yes, then Scott asks Mr. Caillouette to bring the BOS a status quo budget because he cannot accept a 41% increase. Scott acknowledges Dave K's comment that the proposed budget is getting further away from passing. He notes there could be adjustments at the Deliberative Session, but just does not think the BOS can propose a budget with a 41% increase.

Sheila asks if the other salaries reflect only the COLA increases. Ms. Caillouette notes that they include both a step increase and the COLA increase. She further explains the difference in the expenditures in the FY2019 salary lines are a result of those positions remaining unfilled, and one position filled part way through the year. Mr. Caillouette defends his salary request as comparable to the salary of the Police Chief. Dave K. notes the job and

situation are not the same and does not want to hear that comparison again and expresses his concern that he would like Mr. Caillouette to remain the Road Agent without the Townspeople revolting at the costs.

Bruce asks regarding the block grants that amount to almost \$100K. Dave K. notes this could be a way to offset some of the road maintenance costs. He asks Mr. Caillouette to revisit his budget, remove the costs of the truck from his requested salary. Shawn notes the discussion has led to several ideas such as reducing the road maintenance and increasing it incrementally over the next few years until they reach the level of funding for four miles of road repairs per year. He notes that the Town cannot pay for everything in one year. Shawn recommends changing the road repairs line to \$200,000 and address the salaries later. Dave K. suggests encumbering some of the under-budget lines to reduce the overall FY2020 budget. The consensus of the BOS is to table the Highway Maintenance budget for further revision.

#4312.30- Stormwater Management: Ms. Caillouette presents #4312.30 Stormwater Management budget for \$16,550. She notes the \$1000 increase is due to the mandated street sweeping of roads and parking lots with closed drainage. The Town will need to hire a street sweeper. Ms. Caillouette notes she will try to coordinate the street sweeper with other town's schedules to find some cost savings. Dave K. motions to approve #4312.30- Stormwater Management for \$16,550. Seconded by Shawn. Vote is unanimous.

✚ **#4312.30- Stormwater Management approved for \$16,550**

#4312.50- Winter: Mr. Caillouette presents #4312.50 Winter budget for \$165,000. Mr. Caillouette notes he has left the contracted services line level funded. Shawn explains that Mr. Caillouette pre-orders winter supplies prior to the end of the year and will expend those under-budget lines. Dave K. again asks Mr. Caillouette to calculate how much of the contracted services line contains his salary and to subtract that amount from his Road Agent salary request. He notes this would be the percentage of time Mr. Caillouette is working as a contractor outside of his Road Agent hours (e.g: nights and weekends). Shawn motions to approve #4312.50-Winter budget for \$165,000. Seconded by David C. Vote is unanimous.

✚ **#4312.50- Winter is approved for \$165,000**

#4197- Advertising and Regional Association Fees: Patty presents the #4197 Advertising and Regional Association fees budget for \$3858. She presented the bill for the Town's 2020 membership to NH Municipal Association to the BOS. Shawn motions to approve #4197 Advertising and Regional Association fees for \$3858. Seconded by Dave K. Vote is unanimous.

✚ **#4197-Advertising and Regional Association Fees approved for \$3858**

#4196- Insurance, Other: Patty presents #4196- Insurance, Other budget for \$35,115. This line is for property and liability only. Shawn motions to approve #4196-Insurance, Other budget for \$35,115. Seconded by David C. Vote is unanimous.

✚ **#4196- Insurance, Other approved for \$35,115**

#4210.20- Animal Control Officer (ACO): Sheila presents the #4210.10 ACO budget for \$6,540. She reviews the salary stipend approved last year of \$25.00 per documented call up to \$4000. She notes that amount covered 160 calls. There have been 236 calls to date, leaving 76 of those calls without pay. She notes she added the pre-approved 1.5% COLA increase and increased the salary line to reflect 200 calls.

Dave K. notes the FY2019 salary stipend for the ACO was voted on by Warrant Article, which did not extend that stipend for subsequent years. For that reason, the ACO budget cannot include the ACO salary. He explains that Sheila will need to submit another Warrant Article for her salary in FY2020 and he suggests that it is written in such a way as to ensure a salary for the ACO position every year. Patty retrieves the FY2019 Annual report and reads the warrant..."Re-establish the compensation for the elected position of Animal Control Officer..." Dave K. notes that "re-establish" could be construed the ACO salary is now part of the budget. However, after further review, he notes that "Re-establish" is only in the title of the Warrant Article and not actually part of the warrant article that was approved. He again suggests that Sheila re-write the Warrant Article to ensure the salary is established annually so that it can become part of the ACO budget.

Scott expresses his opinion the BOS should put forth the Warrant Article to ensure it is written properly and becomes a permanent salary in the budget.

Sheila continues to review the remainder of the ACO budget. Line #740 includes encumbering funds from FY2019 to purchase a new laptop and net card. Shawn asks about previous issues regarding using the laptop and the ability to access Rockingham's network. Patty explains that Rockingham changed their position and allowed the ACO laptop access, however the age of the computer made it incompatible with Rockingham's network. Sheila currently does the paperwork by hand and Rockingham Dispatch verifies it.

Dave K. and Scott both agree there is enough money in the FY2019 to purchase the laptop and net card this year. Dave K. does note his concern that no training is funded, stating that a new ACO would need that training for safety reasons. Sheila explained that she was able to attend training at UNH through a grant she received. After further discussion and adjustments to the budget, Dave K. motions to approve the purchase of a new laptop and net card and to approve #4210.20 Animal Control Officer budget for \$1216. Seconded by David C. Vote is 4-yes. Sheila abstained, as she is the current Animal Control Officer.

Patty reminds the BOS that she has put the FY2020 Warrant Articles she has received so far in their packets for their review. Dave K. asks if the Tax Incentive Warrant Article was included. Patty notes that it was just produced this week and sent to the BOS via e-mail. The Warrant Article has already been reviewed and adjusted by Legal Counsel. Dave K. remarks that he has read the e-mail and if Legal agrees with it, he motions to put the item into a Warrant Article. Seconded by Shawn. Vote is unanimous.

Patty notes that most of the Warrant Articles are repeats and she had included the Tax Exemption previously discussed. Shawn questions the amount requested in the Warrant Article for mosquito control. Patty checks and realizes that amount needs to be corrected. Scott suggests the BOS review the Warrant Articles closely and be prepared to vote on them next week.

III. Old/New Business

Minutes: The BOS reviews the minutes from the November 18 BOS meeting. There is one spelling correction "Sayre" is corrected to "Sayra". Dave K. motions to accept the minutes with the corrected spelling. Seconded by David C. Vote is 4-yes. Dave K. abstains due to his absence from that meeting.

Deliberative Session: There is discussion of the date for the Deliberative Session. Mr. Hantman has requested the date be set for February 8; however, that is the last legal date to hold the Deliberative Session. There is discussion regarding the law allowing for moving the date for inclement weather. Shawn and Dave K. agree that February 8 is a good date. Shawn motions to set the Deliberative Session date for Saturday, February 8, 2020. Seconded by Dave K. Vote is unanimous.

Rabies Clinic: Patty notes this is usually done the first weekend in April and offered by the local Veterinarian. Shawn believes attendance is usually better on Saturday, other members of the BOS concur. Consensus of the BOS is to set the Rabies Clinic for Saturday, April 4, 2020.

COLA and Step increases: Patty had been asked to calculate the costs of implementing the steps and COLA increases on the Salary Matrix for the last pay period of FY2019. That cost was estimated at \$659.45. Dave K. explains he would like the BOS to think about this and vote on this issue at the Dec. 3 BOS meeting; He notes that he feels it is wise to do this as there is enough money in the FY2019 budget and this action establishes the pay rate. He notes the Library has already done this. Dave K. explains this does not include any salary increases other than the pre-determined step and COLA increases.

Shawn expresses concern the BOS is implementing FY2020 increases in FY2019. Dave K. explains the necessity of putting these increases in now as the only legal way they will remain if the Town is forced to adopt a default

budget. Those increases must be a legal commitment by the Town prior to the beginning of a new fiscal year. Patty also notes this prevents having to do retroactive pay after the Town vote in March.

Signature File: Scott has three forms that require a single signature: 1) Cyber Liability and Privacy Renewal Application; 2) Special permit application for mosquito and black fly pesticide control; and 3) 404 Health Trust access (permission for Patty to access). Sheila motions to authorize the Chair to sign these three forms. Seconded by Shawn. Vote is unanimous.

Heritage Commission: Dave K. informs the BOS the Heritage Commission membership has reached a critical level. They have been unable to hold three meetings in the last three months due to not having a quorum. They cannot hold hearings or move forward on projects. He notes that meetings are the 2nd and 4th Wednesdays of each month. The first meeting is usually a workshop meeting. He notes that without a Heritage Commission, anyone applying for a hearing will have their proposal automatically approved.

Dave K. also notes that Heritage has requested the selectmen install parking signs as the old Meeting House, and possibility of gravelling the parking lot. He notes that a stone wall has been placed on lot #75-1 and there has been talk about selling the lot and getting a building permit. Dave K. would like approval to install two or three parking signs at the Meeting House before the ground freezes. Patty notes the rock wall is back up. Dave K. notes it was rebuilt using boulders and is not legal. Dave K. note the Heritage Commission is the only group that can put up the parking signs. Sheila motions to have the Heritage Commission move forward with installation of the signs and gravelling the parking lot. Seconded by Shawn. Vote is unanimous.

Scott announces the public discussion for the New Police Station will be held on Monday, December 9, 2019. Charter Brothers will be there to present the costs of the project.

Dave K. confirms with Patty that he needs to sign for the changes made to the Employee Manual.

Municipal Software: Patty updates Dave K. regarding Shawn's suggestion that she try to negotiate a discount on the package if the BOS pays the entire amount up-front. She has discussed this with the company, and they have verbally offered to extend a "to not exceed" cost for the initial transition process. She had not received this offer in writing; however, she has sent them the general ledgers and informed them they would be transitioning only three years. She reminded the BOS the more years they moved onto the new software, the more expensive that transition would be. Patty notes that three years of records is required for the audits and the DRA. Shawn clarifies this is three years of active books. Patty reminds the BOS that she will still have the QuickBooks software that goes back to 2006. There is a short discussion regarding record retention.

David C. would like to extend his gratitude for all the volunteers who helped handing out the Thanksgiving Baskets. There were very few left over, some of which were donated as a second basket to larger families. The remaining basket ingredients have been preserved to be use in the Christmas dinner baskets. Patty also notes the Giving Trees are up in the lobby. There is one for children and one for seniors.

Budget Committee (BudCom) Updates: Scott notes that he had attended last week's BudCom meeting to discuss the possibility of having joint meetings during budget season. The consensus was that it was a good idea, but the Committee did not want to implement it until the next budget season. Scott also had a discussion with the Chair and expressed his lack of confidence in the BOS representative on the Committee.

Shawn agrees with Scott and notes the BOS representative was appointed as the other BOS members already had various other jobs, however, the appointment was "just not working", in particular with the amount of extra work being put on the BOS office. He notes that other representatives have had different approaches to that assignment, but have always been able to provide complete information to the BOS. He expresses his concern regarding the amount of time staff has had to use to deal with all the issues coming from the BudCom. Shawn expresses his belief the BudCom should have their own budget for staff to deal with all the issues and questions, as well as the extra logistics of adjusting the budget. He reminds everyone of the public outcry last year when the

BOS suggested eliminating the BudCom, noting everyone thought it was a BOS “power grab”. In spite of this, the BudCom has struggled to get and keep enough members even to meet a quorum.

Dave K. expresses his anger that when he makes the call that there may not be a quorum or that there may be legal issues the BOS is dealing with in January and February, that he is called out as “looking for power”. He clarifies that he is doing his job of providing proper oversight when there is a question if the process currently under way is even legal. He also notes how the Town does not support the Bud Com. The Townspeople say they want a Budget Committee, but yet will not volunteer to be members and do not attend meetings. He notes the public has not attended a BudCom hearing in twenty years.

Dave K. explains he is going on an assumption that an old Supreme Court ruling is actually legal regarding a Warrant Article mandate for members and the requisite quorums. Scott notes this is a huge assumption as the case was ruled very narrowly regarding the authority to appoint members.

Scott asks Dave K. his opinion on the confidence issue of the BOS representative to BudCom. Dave K. admits that based on the last set of BudCom minutes he is not confident. However, he notes that during his first few meetings as the BOS representative he was unsure how to proceed, and believes that Sheila will get better at representing the BOS with more experience. Sheila notes there have been only three (3) BudCom meetings so far. Dave K. notes that he has confidence she will improve.

David C. states that he does not feel he has enough experience to judge another member’s performance.

Dave K. clarifies that he will have more confidence in Sheila when she begins to use the term “we” instead of “they” when discussing BOS budget decisions. He explains that her reference to “they” makes it appear that she is not part of the BOS. Scott notes that legally the BOS cannot force Sheila to step down and appoint a new BOS representative. That can be done only in March after the elections.

Scott notes the Town Administrator is legally the BOS Assistant with budgets and the BOS needs to determine what role and responsibilities Patty should play in dealing with BudCom issues. He questions why does she have to assist the BudCom with entering the budget with the DRA, reaching out to department heads for budgets and questions, etc., all BudCom responsibilities.

Dave K. notes it is in the best interest of the Town if Patty was willing to continue doing the work she has been doing. He is concerned the BOS is dumping the responsibilities of a default budget on Sheila. This makes him nervous because it is not in the best interests of the Town, noting that it HAS to be done correctly. He believes the BOS needs to support Sheila and her creation of a default budget to make sure it is done correctly. He notes the need to ensure the Town is not harmed because of what could be and should be.

Scott agrees and feels Sheila should put the default budget together and present it to the BOS for adjustment because the BOS will need to sign off on the budget. Dave K. notes that Sheila needs to be able to ask for help for the difficult parts if she needs to. Effort needs to be made and adjustments done accordingly. Dave K. is concerned the BudCom cannot put the budget together without Patty’s assistance. He notes that ultimately, the BudCom needs to come forward with a budget for its own staff. Scott agrees it these jobs should not fall to the Town Administrator.



Patty expresses her belief that thought should be given to having a Finance person for the Town. She notes she is doing two full time jobs- that of Town Administrator and that as the Finance person. She notes that Sandown has two full time and two part-time staff to do everything that she does by herself. She reiterates there should be thought and discussion of hiring a Finance Director or Finance Manager to handle things such as payroll, quarterly reports, W-2’s, 1099’s, federal taxes, and ultimately to work with BudCom and the DRA. She reminds the BOS that she does not even have a Selectman’s Clerk. All that being said, Patty agrees she does not want to change how things are being handled this year, as it would create too many problems.

Shawn notes that is important these problems and issues be discussed publicly. Dave K. feels the BOS should demand that the budget process be different next year. Scott hopes that with joint meetings, and a better-structured BudCom, the process will go better next year. Dave K. adds that re-structuring Town Hall staff would be better for the Town.

599 Main St.: Shawn announces there will be a Q & A regarding 599 Main St. at the Dec. 16 BOS meeting. The BOS will provide what overviews of the filings and court proceedings that can be legally made public. Scott adds the length of time involved dealing with this issue is a function of both the Courts and the IRS.

IV. Town Announcements


Open Committee Seats:

-  Heritage Commission- 1 open position and 2 alternate position
-  Budget Committee- 3 open positions

The Giving Tree: in the Town Hall Lobby. There is a tree for children and a tree for seniors. The BOS encourages the Townspeople to participate.

NH State Primary Election day has been set for Tuesday, February 11, 2020. The BOS will discuss voting hours at a future meeting.

Recreation Committee

-  Senior Coffee Hour: Thursday Dec. 19 from 10:00AM-12:00PM at the Community Center. The guest speakers will be a Firefighter/EMT discussing Home Fire Safety. Please note there is no Senior Coffee hour in November due to the Senior Luncheon.

There being no further items to discuss, Dave K. motions to adjourn. Seconded by Shawn. Vote is unanimous.

Meeting is adjourned at 9:25PM

Minutes derived by video provided on the Town of Danville website.

Respectfully Submitted
Deborah A. Christie