Planning Board

November 12, 2020

7:30pm

Members present: Barry Hantman, Chip Current, Richard Atkins

Members present via Zoom: Jennifer Heywood, Chris Smith

Others present via Zoom: Steve Pascoe

Others present: Gail Turilli, Karl Dubay,

Barry noted this meeting was being held in conjunction with emergency ordinances passed by the State, allowing committees to conduct meetings remotely and constituting a quorum.

Richard was designated a voting member for tonight’s meeting.

Barry noted that Planning Board member, David Rosati, Jr., elected in March, has not been present nor has he participated in any meetings for over 6 months. Mr. Rosati has been contacted on numerous occasions regarding this issue. Barry has researched the RSA’s in regards to removal of a board member and is requesting that the board vote to request that the Selectmen remove Mr. Rosati for neglected duty. Chip **made** and Richard 2nd a **motion to vote.**

All in favor by unanimous vote. Barry drafted a letter, which was reviewed. Per RSA, letter needs to be sent to the Town Clerk and Board of Selectmen. Chip **made** and Richard 2nd a **motion to send out the letter.** All in favor, **motion passes.** Barry stated this position will be on the ballot in March, in the meantime the Board can appoint someone for fill the position for the remainder of the term.

Minutes from 10/22/20 with Chip’s mark ups were reviewd. Richard **made** and Chip 2nd a **motion to accept the minutes.** All in favor, Jennifer abstained. Minutes accepted as presented to the Board.

Barry noted that the Board received some mail from NHDES containing the supply lines newsletter. The front page article is regarding the Southern NH water project, which was passed along for board members interested.

**Continuance for Subdivision review of Sapphire Woods Tax Map 4 Lot 46:**

Karl Dubay stated a letter from Civil Construction Management has been received which was then reviewed by the Board. A meeting with Conservation Commission was held last week. Items that need to be addressed:

1. 4K areas need to be put on the plans
2. Limited common areas need to be shown
3. Mailboxes need to be coordinated with the postmaster
4. Traffic Impact Study is requested.

Barry believes that a Traffic Impact Study was done a few years back and would still be accepted. Karl noted he will go through the files and may request a waiver if not found.

A letter from Conservation Commission is required, but they are waiting for a potential site walk and a copy of the Engineering report. Barry requested that the Engineering Review be forwarded to the Conservation Commission. Karl asked if a site walk is necessary as nothing has changed and it was done previously. Barry stated since there are new board members, a site walk will need to be conducted. Steve Pascoe requested the site walk take place soon. Site walk scheduled for Saturday, November 21, 2020 at 8:00am. Chip asked that there be a staked center line at the 100 station mark, flag test pits, wetlands and culverts. Karl stated to meet at the new proposed entrance off Long Pond Road. Barry requested to contact Conservation Commission and make sure copies of the plans are on site. Members of the public are invited. The project is continued to the next meeting on December 10 and the board will need updated notes from Conservation Commission, Town Engineer, and site walk.

**Zoning Ordinance Changes:**

Barry stated he has spoken with Roger Whitehouse and Walter Baird regarding the section for driveway permits. A new paragraph has been added to clarify the requirements and would read as follows:

 Driveways within wetland setback buffers may require a Conditional Use

 Permit per Article VIII.F.

Chip **made** and Richard 2nd a **motion to put forward to public hearing in December.** All in favor, **motion passes.** Public Hearing will be noticed in the Carriage Town Newspaper and hearing notices will be posted at the Town Hall, Post Office, and posted to the Town website.

Barry noted that an update to the Zoning Ordinance was missed back in March for the official Zoning Map. A revised area of the Historic District regarding the Meetinghouse lot and updated lots of record will need to be shown. Barry believes RPC can update the map and asked that Gail contact Janet for help regarding this.

Chip mentioned the board will have to approve updates for the C.I.P. on the Master Plan. This will be put on the agenda for the public hearing in December.

Jennifer requested that the board should have an Agenda available prior to meetings. Barry stated that a tentative agenda will be added to the end of the meeting minutes going forward which will list topics for discussion at the next meeting.

Chip **made** and Richard 2nd a **motion to adjourn.** All in favor, motion passes. Meeting adjourned at 8;20pm

**Agenda for next meeting:**

1. Continuance of Sapphire Woods
2. Zoning Ordinance Changes
3. C.I.P. Update for Mater Plan

Respectfully,

Gail L Turilli