

**Meeting Minutes**  
**Danville Heritage Commission**  
**November 11, 2015**

**Present:** Regular Members: Carol Baird (Chair), Joshua Horns (Selectmen's Member), Mary Ann DiStefano (Member), Amber-Rose McIntyre (Member), Michele Boyd (Alternate)

**Also Present:** Laurie Crevatis (Clerk)

**Absent and Excused:** Linda Roth (Vice Chair)

The meeting was called to order by Carol Baird at 7:32 p.m. The meeting was televised. Carol appointed Michele as an alternate in the place of absent member Linda Roth.

**Draft Minutes of October 28, 2015 Meeting**

The draft minutes of the October 28, 2015 meeting were reviewed and changes made. Mary Ann made a motion to accept the minutes as amended. Amber-Rose seconded the motion. Amber-Rose abstained. The motion passed unanimously.

**Mail/Announcements**

- A new issue of *New Hampshire Town & City* magazine arrived. Carol noticed there is a conference being sponsored by the New Hampshire Municipal Association which is scheduled for November 19 and 20 in Manchester, NH, with lots of seminars such as "Zoning Enforcement 101" and the "Right to Know Law." to name a couple. If any member is interested in attending, the Heritage Commission will pay for them. Carol pointed out that this organization used to publish court decisions they felt had impact on various town boards and municipalities but had stopped. The good news is they are now publishing court decisions online again.
- Mary Ann thanked all veterans for their service.

**1. Meeting Schedule for November and December**

In the past Heritage has cancelled the second meetings close to the holidays. If something were to come up requiring immediate attention a meeting would be scheduled. There is not much going on right now, but the Annual Report may need to be finalized.

Michele and Mary Ann are unavailable for the first meeting in December. The consensus was that if there is no quorum on December 9 then the next meeting will be scheduled for December 16.

Mary Ann made a motion we cancel the second meetings in November and December of this year. Amber-Rose seconded the motion and it passed unanimously.

**2. Board Membership Terms**

Carol passed out a list of updated member terms which are as follows:  
Full members (5 total):

2016      Carol Baird, Chairman

2017 Linda Roth, Vice Chairman  
2018 Mary Ann DiStefano  
2018 Aamber-Rose McIntyre

2016 Joshua Horns – Selectmen's Member

Alternate Members (up to 3):

2016 Michele Boyd  
2017 vacant  
2018 vacant

If anyone is interested in an alternate seat, they should contact the Board of Selectmen or the Heritage Commission.

In March of next year discussion will be had about renewals of the 2016 dates and letters of recommendation will be forwarded to the Selectmen.

**3. 2015 Budget Expenditures**

Carol had previously asked the board if she could use any money left in the budget for boxes and bins for the Heritage Commission records being stored upstairs, as well as "Fresh Cab" repellent for the Stagecoach Stop & Store for rodents. Per Carol's calculations, in September there was \$604 to spend outside of the clerk's pay. Since then money has been spent to purchase brochure paper, book marks and stamps, for a total of \$528.49 so there is \$75.51 left. What Carol wants to order estimates to be about \$58. Mary Ann made a motion for Carol to purchase file boxes as needed up to but not exceeding the amount of the budget and Fresh Cab. Aamber-Rose seconded the motion and it passed unanimously.

**4. Annual LCHIP Report – Webster Stagecoach stop & Store**

The report is due on December 31, 2015. Carol prepared a draft and passed it out for review. Inspections were done recently at the site by Heritage members and what they found there regarding repairs was contained in the report. The form is the same every year. The only changes were on pages two and three and Carol bolded the changed areas. Attachment 1 is the same as that submitted in 2014.

Carol reminded the board that the sign is not part of the structure and if Heritage were to replace it permission would need to be obtained from LCHIP first.

Mary Ann made a motion to approve the Historical Resources Annual Monitoring Report for the Webster Stagecoach Stop & Store to be submitted to LCHIP as written. Michele seconded the motion and it passed unanimously.

**5. Pre-Disaster Planning Process (2016)**

Carol thanked Joshua for finding the town's plan and forwarding it to the Heritage members. Carol had reviewed it and noticed the properties in town that are listed on the National Register are not included, i.e. the ones on Main Street and Beach Plain Road. NHDHR recommends properties on the National Register of Historic Places be included in a disaster process plan. This will be discussed further in January.

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106 **6. Website Issues and Links**  
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108 Carol brought her computer into town hall and met with Janet to show her the issues  
109 regarding the “about” page and getting pictures to attach to historical sites. Janet will look  
110 into it and get back.  
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112 Carol emailed the woman who had offered to help with the links but it was more about  
113 safety and not historical so it was irrelevant to the Heritage website.  
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115 **7. Status Parsonage Fund/Cy Pres**  
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117 Carol explained this item is on tonight’s agenda due to concerns following the Selectmen’s  
118 meeting the other night and she wanted to put it out for discussion. The Selectmen had  
119 discussed that they were going to see how other communities are handling this situation, or  
120 petition the court for instruction or cy pres.  
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122 There was discussion noting that it is unfair for all involved and who are connected with the  
123 building and the Heritage Commission. It has been delayed for too long. She asked  
124 Joshua if he would ask the Board of Selectmen to take a majority vote so they can all be on  
125 the same page regarding how to proceed.  
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127 **8. Stagecoach Stop and Store Brochure**  
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129 The new draft brochure was reviewed. After discussion Mary Ann had made a motion for  
130 Carol to send it to us electronically so she can work on it at home. Amber-Rose seconded  
131 the motion and it passed unanimously. The board needs to decide on the purpose and  
132 whether more pictures or more information is wanted for the brochure.  
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134 Carol has many pictures of the building’s move which can be put on the website but a  
135 decision has to be made as to which ones. Mary Ann also has a slideshow has on her  
136 computer of the move. Amber-Rose said she has been speaking with the post office  
137 historian who got a form similar to a proclamation for Nathaniel Webster. She has to  
138 forward her changes to Carol for the brochure. Per Carol, there is no rush on this project.  
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140 **9. Town Report**  
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142 Carol said she is going to draft the Heritage Commission’s section for the town report and  
143 asked for suggestions on what to include. Suggestions were as follows:  
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- 145 • Little Red Schoolhouse was placed on National Register listing
- 146 • Old Home Day participation by Heritage
- 147 • Cy Pres support by Heritage
- 148 • Money received and placed into the Heritage Fund
- 149 • Donations from Mr. Allen to Heritage Commission
- 150 • Two items found by Mr. Crawford in the Stagecoach Stop area (dandy button and
- 151 oxen shoes)
- 152 • Heritage walked the Tuckertown trail site
- 153 • Stagecoach Stop bookmarks and brochures
- 154 • The town’s new website and new Heritage pages
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**ADJOURNMENT**

158 Mary Ann moved to adjourn the meeting at 8:59 p.m. Amber-Rose seconded the motion and  
159 it passed unanimously.

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**MINUTES PREPARED BY LAURIE J. CREVATIS, CLERK**

**Amended/Approved on December 9, 2015 by majority vote of the Commission.**

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**Next Meeting: Regular Meeting on December 9, 2015 at 7:30 p.m.**