

**Heritage Commission
Danville, NH
Minutes of July 9, 2014 Meeting**

Members Present: Carol Baird (Chair), Linda Roth (member) Mary Ann DiStefano (member), Annemarie Inman (Selectperson Representative)

Also Present: Laurie Crevatis (Clerk)

Absent & Excused: Aamber-Rose McIntyre (Vice Chair), Bill Gard (member)

Carol called the meeting to order at 7:35 p.m. The meeting was televised.

Draft Minutes of June 25, 2014

The draft minutes of the June 25, 2014 meeting were reviewed and amended. Mary Ann made a motion to accept the minutes as amended. Annemarie seconded the motion. Linda abstained. The motion passed unanimously.

Mail/Announcements

- An invitation from the Kingston Heritage Commission to a presentation on July 19, 2014 at 2:00 p.m. at the Community Library (which was provided with a grant) by Thomas Hubka, author of *Big House, Little House, Back House, Barn*, which is open to the public. A program flier was attached. Nineteenth century refreshments will be served.
- An acknowledgment of the \$200 incentive payment received from LCHIP and that it was deposited into the Heritage Fund.
- A new issue of *New Hampshire Preservation Alliance News* was received. Per Carol, it has information about restoration and preservation projects in New Hampshire as well as a public policy update supporting the downtown tax incentive.
- Carol announced that the man from Kentucky who Heritage did research for regarding his family gave a donation to the Heritage Commission of \$100. Carol prepared a thank you note for him which was signed by all, and Carol will mail it out.

Discussion

1. Stagecoach Stop

a. Meeting with Mr. Decatur at the site

Carol announced she met with Mr. Decatur at the Webster Stagecoach Stop & Store and he took out four windows, and boarded them up. He will paint the exterior frames red. For the interior he suggested a kind of white wash. He estimated it will take two weeks for the work on the windows he took. He took them out from the frames and gave Carol four original hand cut nails from the period when the building was constructed. He pointed out on the store side in the frames on the sides are holes he has never seen. Carol will ask Bob Potheir what they could have been used for. Mary Ann and Paul Boyd also were at the site and Paul noticed that on the main workshop door frame "1A" is engraved. Carol hopes to find out what that means as well.

Mr. Decatur asked if the cracked panes should be glued or replaced and Carol's response was to replace them unless they are old period glass.

Carol said she tried the lights Heritage purchased, but they do not provide enough light and something more needs to be looked into.

b. Celebration Opening - 9/7/14

Carol's Tasks:

Carol passed around a draft invitation she prepared. The goal is to get them out by the end of July or beginning of August. They need to be ordered still. It is a standard postal service post card and everyone opted to go with the color back and front. At least 55 people will be invited. Carol will order 100 cards for \$17.47 plus shipping. Carol and Bill will work on getting the addresses together of the invitees. Former Heritage Commission members and Selectmen will who were involved with the project will also be invited. Mary Ann offered to help with addressing the invitations. Linda offered her label printer. Mary Ann made a motion to order the invitations as stated this evening. Linda seconded the motion and it passed unanimously.

Carol had emailed the coach person. He told her he would send her a photo to use on the invitations, but if she does not get it in time she will use the photo she got from their website. Carol gave him information about the date of the event. The cost for the coach is \$300.

Linda suggested setting up a Heritage Commission email account as a way for people to contact Heritage i.e. RSVP for this event, but with no way for a response to be sent out (per Heritage Commission email procedures). Carol will check into it with Patty.

Paul Boyd mentioned after the last meeting to Carol that he may prepare a slide show of the Stagecoach Stop project from beginning to end if Carol provides him with photographs, and this could be played during the event. It could be set up on a laptop. All agreed it is a good idea. Carol will try to share photos with him.

Annemarie's Tasks:

Annemarie will check into a microphone, parking, and a police detail through Wade Parsons. She will also confirm the restroom availability.

Linda's Tasks:

Linda volunteered to be the RSVP person, and will ask for a response by August 23.

Restrooms are hoped to be at the town hall and community center. A sign will be placed telling people where to go. A chalkboard or chalkboard paint will be looked into for this purpose, and Linda volunteered to do this.

Linda has tables and tablecloths, a pick-up truck, and tents that can be used. Linda volunteered to loan her period dresses to members who want to wear them, and she will bring them to the next meeting.

Mary Ann's Tasks:

Mary Ann reported that the credit board is being worked on.

Regarding refreshments, Mary Ann hopes to get Hannaford's to donate a full sheet cake. She wants to have a photo of the Stagecoach Stop on it. She will also bring apple cider (which is what was drunk during that period of time). Others may bring baked goods and lemonade. Refreshments will be limited to the above.

Mary Ann drafted an email for Chronicle asking if they would be interested in doing a segment on the event. The article was reviewed and she was given permission by all to send the article to Chronicle.

Other miscellaneous items:

Music was decided against.

It was agreed that one hour (from 1pm to 2pm) will be spent honoring people at the beginning of the celebration.

Mary Ann suggested publicizing the event to the public on the cable, through the "Carriage Towne News," and on the town website. This will be further discussed.

\$75-\$80 is the estimated cost of the food. Per Carol, \$50 can be squeezed from the budget and there is the \$200 LCHIP incentive funds in the Heritage Fund.

1. State Register Listing - Little Red Schoolhouse and Town Pound

This was put over to the next meeting where Carol will bring her draft of the Little Red Schoolhouse application. Annemarie made a motion to allow Carol to send her document to Mary Ann electronically, Linda seconded the motion, and it passed unanimously.

2. Old Home Day

Carol received an email from Peter Meigs that Chris Stafford, Chair of the Olde Meeting House Association, asked for names of volunteers to man buildings during Old Home Day. Carol and Mary Ann will man the Webster Stagecoach Stop & Store, Amber-Rose will man the Olde Meeting House, and Annemarie will man the Little Red Schoolhouse.

3. New Vice Chair Election

Amber-Rose is no longer the Vice Chair, and is now an alternative member, per the last meeting. Carol explained that the Vice Chair sits in for the Chair when the Chair is unavailable pursuant to the Heritage Commission's procedures. The Vice Chair position was opened for discussion and nomination. Linda nominated Mary Ann, but later withdrew her nomination. Bill was nominated by all in his absence tonight. It was discussed he has been the longest on the board. Annemarie made a motion to nominate Bill Gard as Vice Chair. Linda seconded the motion and it passed unanimously.

4. Adjournment

Linda made a motion to adjourn the meeting at 9:02 p.m., Mary Ann seconded the motion and it passed unanimously.

**DRAFT MINUTES ARE NOT A PERMANENT RECORD AND ARE SUBJECT TO
AMENDMENT AND APPROVAL AT A SUBSEQUENT MEETING OF THE HERITAGE
COMMISSION, AT WHICH TIME THE MINUTES, AS AMENDED AND APPROVED,
BECOME PERMANENT.**

MINUTES PREPARED BY CAROL BAIRD

Amended/Approved on _____, 2014 by majority vote of the Commission.

Next meeting: July 23, 2014 at 7:30 p.m.