

**Meeting Minutes  
Danville Heritage Commission  
February 12, 2014**

**Present:** Carol Baird (Chair), Amber-Rose McIntyre (Vice Chair), William Gard, Annemarie Inman (Selectperson Member),

**Absent and Excused:** Linda Roth, Nikki DeSantis (Danville Elementary School Liaison)

The meeting was called to order at 7:36 p.m. and was televised.

**Draft Minutes of January 22, 2014**

The draft minutes of the January 22, 2014 meeting were reviewed and amended. Bill made a motion to accept the minutes as amended. Annemarie seconded the motion. Annemarie abstained. The motion passed.

**Mail/Announcements**

- 2014 issue of "New Hampshire Planning & Land Use Regulations" was received.
- Moose Plate sent a sign to put at the Stage Coach Stop & Store. Carol thinks it is appropriate to have signs from Moose Plate and from LCHIP. LCHIP has a bronze or aluminum sign to be mounted on the chimney. Carol wrote to Amy Dixon at LCHIP who said she has had the sign for a year and will bring it to Danville.
- Mr. Allen, who had requested research from the Heritage Commission, on his great, great grandmother sent a check for \$100 for the Heritage Fund with a letter of gratitude which Carol read. Carol will ask Betsy to deposit it.

**Discussion**

1. **Selectmen's Historic Buildings Monitoring Request**

Annemarie brought a Stewardship Agreement which she had drafted. She had emailed it to Carol for review. Carol pointed out that the Red School House Stewardship Agreement differs from the one used for the Stagecoach Stop & Store in that Heritage obtained lots of grants for the latter and therefore was responsible for the work on it. Per Carol, Heritage is working as an advisory board in just overseeing the Red School House and working with the Selectmen regarding monitoring and repairs being kept up. There was concern that the responsibilities of the two boards should be separated and outlined as to who is responsible for what. A regular inspection could be done by Heritage and a report thereafter to the Selectmen once a year, but guidelines are needed as to when due, etc. Carol typed up a list separating the Selectmen and Heritage Commission duties and a draft form for inspection (which she used from a LCHIP form). Both Carol's form and Annemarie's forms were reviewed, changes were made, and the two will be merged.

Carol sought the board's permission to send her document by email to Annemarie to incorporate. Amber-Rose made a motion to use the wording from Carol's draft. Annemarie seconded the motion. Bill abstained. The motion passed.

Carol will send Annemarie her document by electronic mail and Annemarie will email the new revised document to the board to review before the next Board of Selectmen's meeting. Bill made a motion for permission for Annemarie to email to us the revised document. Amber-Rose seconded the motion and it passed unanimously.

Questions were raised regarding the use of Heritage Funds for maintenance and repairs to the Red School House. Carol read the statute listing the purpose of the Heritage Fund. She explained the statute allows Heritage to withdraw money from the fund for its purposes. Language was added (per the warrant article) for approval by the Heritage Commission and an affirmative vote is required by the Selectmen as well. Carol will bring the warrant article to the next meeting.

### State Register Listings

#### a. Town Pound

Linda was not present tonight to discuss her progress. Carol went online and “googled” “New Hampshire Town Pounds”. There was a statute that every city in New Hampshire have one in the late 1700s through early 1800s. There remains at this time only 159 in the state.

#### b. Little Red School House

Carol and Bill offered to assist Amber-Rose with the application.

### Bulletin Board

Aamber-Rose has not had a chance to begin work on this but will do so and report at the next meeting. Bill offered her some of his poster board.

### Potential Dates for Stagecoach Stop & Store Opening

Carol asked the board when they felt this might be appropriate and when they would be available. She also stated that Bob Pothier will need to be notified of the target date in order to finish up his work. A tentative date was chosen of August 17, 2014.

## **ADJOURNMENT**

Aamber-Rose made a motion to adjourn the meeting at 8:56 p.m. Annemarie seconded the motion and it passed unanimously.

## **MINUTES PREPARED BY LAURIE J. CREVATIS, CLERK**

**Amended/Approved on February 26, 2014 by majority vote of the Commission.**

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**Next Meeting: Regular Meeting on February 26, 2014**