

**Members:** Carsten Springer (chairman), Bobby Loree, Alan Hess, Patty Shogren(alternate), Kim Farah (BOS representative)

**Absent:** Jason Holder, Dave Caillouette,

Patty Shogren (alternate member) was appointed a voting member for this meeting by chairman Springer.

**Called to Order:** @7:40PM and was televised and live streamed

**Pledge of Allegiance:** Recited by those present.

**Review Minutes:** Approval of November 3, 2016 meeting minutes was deferred due to a lack of a quorum of members present at that meeting.

**New Business:** The chairman read aloud a draft of a letter to the Danville Long Pond Protective Association (DLPPA) regarding the abundance of emails the ConCom and Town Administrator have received since June of this year, noting important information is being lost in the volume of emails.

The letter read:

In attempting to support your efforts to manage the milfoil in Long Pond, and to provide accountability to the BOS for taxpayer dollars being spent, the Con Com began requesting quarterly reports in 2016. This framework was needed for concise, accurate, and regular updates. We have received two quarterly reports and expect a third before the end of this December. . During the last few months we have also received over one hundred emails. This is a very poor situation that should be avoided, because it buries important information in the volume of other communications. With some exceptions based on discretion, the email volume should be limited to Quarterly reports and invoice information. The invoice information should specify what LPPA has paid, what percentage (or \$) the State has reimbursed, as well as a clear description of the work performed.

Carsten asked for any suggested changes from the members and Kim Farah. A short discussion followed. A few minor grammatical changes and ideas were interjected. One suggestion was to ask for one main contact person from the LPPA to help limit the number of emails. Carsten and Patty will work together on changes to this letter before sending it to the LPPA. Shown also, was a letter sent to the LPPA on May 5, 2016 indicating what information regarding Milfoil should be sent to the ConCom {this letter was mentioned in the June 2, 2016 minutes}

Patty Shogren informed the group that the town received two invoices from the LPPA regarding this year's milfoil treatment which has been paid by Jim VonDerheide. The amount of these invoices was \$2950.00. Of the \$8,847.00 voted at deliberative session last year for milfoil treatments, there is \$1352.00 remaining in the budget. \$7,495.00 has been paid out to date. It is not known how much the state has paid to this point since the final quarterly report has not been received from the LPPA. Carsten made a motion, seconded by Allan to approve a reimbursement amount of \$1352.00, the remainder of the appropriated monies, to Jim VonDerheide. The motion passed with Bobby Loree abstaining.

**Adjournment:** At 7:55 P.M. Carsten made a motion, seconded by Allan to adjourn the meeting. The motion passed unanimously.

**MINUTES PREPARED BY MARY ANN DISTEFANO**

Amended/Approved on December 15, 2016 by majority of the Commission