

FY2019 DANVILLE BUDGET COMMITTEE

Minutes of our December 4th, 2018, meeting

BudCom Chairman Jeff Steenson called this meeting of the FY2019 Danville Budget Committee to order at 7:32PM, with the following members present:

Kathy Beattie	Present	George Manos	Present
Tom Billbrough **	Present	Vacant	
Tara Burkhart	Excused	Jeff Steenson *	Present
Dave Knight ***	Present	Brenda Whitehouse	Present
Ed Lang	Present	Vacant	

* Chairperson

** Vice Chairperson

*** BOS Representative

Guest	Department
Chris Tracy	Town Clerk

Our first order of business was approving the minutes of our meeting from November 27th. Tom noted that the date for the next BudCom meeting was incorrect. It should be December 4th, not December 3rd. There were no other corrections. George made a motion to accepted the minutes with the date correction. Brenda seconded, and the motion passed 6 yes with Dave abstaining.

Below are the totals and votes for the 4 budgets listed. Comments to follow.

	Proposed 2019	Proposed 2019	Proposed 2019	1st	2nd	Vote
	Dept. Budget	BoS Budget	BudCom Budget			
4140.20 Voter Registration, total	\$14,260.00	\$14,260.00	\$14,260.00	Tom	George	7-0 Pass
4140.10 Town Clerk, total	\$96,447.00	\$96,657.00	\$96,657.00	George	Ed	7-0 Pass
4150.40 Tax Collection, total	\$57,081.00	\$57,081.00	\$57,441.00	Tom	Kathy	7-0 Pass
4153.10 Legal Department, total	\$70,500.00	\$70,500.00	\$70,500.00	Tom	George	7-0 Pass

Chris Tracy, the Town Clerk, came in to discuss her budgets. 4140.20 Voter registration requires only 3 sessions this year and allowed for over a \$4,000 reduction in the overall budget. After limited discussion this was approved unanimously.

Next we discussed the Town Clerk budget 4140.10. This budget is up over 9% from last year. Outside of 2.7% COLA increases, the majority of the additional money comes from a state mandated change to software and the the need to buy new printers to support this change. The state has not disclosed what printers will need to be purchased , nor the estimated cost of them. So \$3000 has been added to the equipment line (tc-740) to cover this purchase. Dave suggested if we find out what printers we need to purchase before the end of the year for Chris to try to purchase them from this years budget if the finds are available.

After very limited discussion, the Tax Collection budget (4150.40) was approved unanimously \$360 higher than the BoS approved amount to cover the cost of postal service increases next year.

On the next page are the warrant articles that were voted on by the Budget Committee

Article 2019-xx

New Police Station Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the New Police Station Capital Reserve Fund previously established.

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (7-0)

Article 2019-2xx

Danville Infrastructure and Facility Non-Capital Reserve Fund

To see if the Town will vote to raise and establish the sum of Ten Thousand Dollars (\$10,000.00) to be added to the Danville Infrastructure and Facility Non-Capital Reserve Fund previously established.

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (7-0)

Article 2019-xx

Milfoil Control Expendable Trust Fund

To see if the Town will vote to create an expendable trust fund under the provisions of RSA 31:19-a, to be known as the Milfoil Control Expendable Trust Fund, for the purpose of management and eradicating the milfoil infestation found in Long Pond (or Danville's Ponds/bodies of water) and to raise and appropriate the sum of Ten thousand dollars (\$10,000) to be added to the Milfoil Control Expendable Trust Fund toward this purpose and to name the Selectmen as agents to expend from this Milfoil Control Expendable Trust Fund.

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (7-0)

Article 2019-xx

Municipal Mosquito Control Expendable Trust Fund

To see if the Town will vote to raise and appropriate the sum of Two thousand Five hundred dollars (\$2,500.00) to be added to the Municipal Mosquito Control Expendable Trust Fund established for the purpose of management and spraying for mosquito control.

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (7-0)

Article 2019-xx Veterans' Property Tax Credit Increase

To see if the town will vote to increase the existing Optional Veterans' Property Tax Credit adopted by the provisions of RSA 72:28, II from the current \$500.00 (Five Hundred dollars) tax credit per year to \$750.00 (Seven Hundred Fifty Dollars) tax credit per year.

Recommended by the Board of Selectmen (4-0-1)

Recommended by the Budget Committee (7-0)

Article 2019-xx Disabled Veterans' Property Tax Credit Increase

To see if the town will vote to increase the existing Veterans' Property Tax Credit for Service-Connected Disability adopted by the provisions of RSA 72:35, I-a from the current \$2,000.00 (Two Thousand Dollars) tax credit per year to \$4,000.00 (Four Thousand Dollars) tax credit per year.

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (6-0-1)

Article 2019-xx Colby Memorial Library Expend Interest

To see if the Town will vote to raise and appropriate the sum of Forty-Five Dollars (\$45.00) to purchase books and authorize the use of that amount from the interest income earned from the library's TD Bank checking account and to authorize the expenditure of those funds by the Library Trustees.

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (7-0)

Article 2019-xx Cemetery Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) to be placed in the Cemetery Capital Reserve Fund for future cemetery expansion.

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (7-0)

. Article 2019-xx Protection of Personnel Equipment Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000.00) to be added to the Protection of Personnel Equipment Capital Reserve Fund previously established for the future replacement of Self-Contained Breathing Apparatus (SCBA) to protect firefighters.

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (7-0)

We agreed to meet again on Tuesday, December 11th, 2018 at 7:30PM at the Town Hall. We will discuss the Police and ACO budget and Waste Disposal. Both Chief Parsons, and Janet Denison have been invited to discuss their budgets. As always, the public is welcome to attend.

With no further items to discuss the meeting was adjourned at 8:35PM.

Respectfully Submitted
Jeff Steenson
Chairperson