

DANVILLE BUDGET COMMITTEE

Minutes of our December 12th, 2017 meeting

Vice-chairman, Jeff Steenson called this meeting of the FY2018 Danville Budget Committee to order at 7:33 PM, with the following members present:

Kathy Beattie	Excused	Dave Knight ***	Present
Tom Billbrough *	Excused	Ann Powers	Present
Tara Burkhart	Excused	Ed Lang	Excused
Kim Burnham	Present	Jeff Steenson **	Present
George Manos	Present	Roger Whitehouse	Excused

*Chairperson

** Vice Chairperson

***BOS Representative

Our meeting started with a motion by Dave, which was seconded by George, to correct the minutes of our meeting from November 28th for budget 4234.10 Waste Disposal and Recycling to \$322,279. The budget was stated in the minutes as being approved in the amount \$327,279. After approval, Dave made a motion to accept the minutes as amended. Both motions carried as follows below:

In Favor of Motion	Not in Favor of Motion	Abstaining
Kim Burnham		Ann Powers
Jeff Steenson		
George Manos		
Dave Knight		

Next, Chris Tracy was present to discuss the FY2018 proposed Voter Registration Budget (Account# 4140.20) and the FY2018 proposed Town Clerk Budget (Account# 4140.10). During our review, Dave made a motion to accept the FY2018 Voter Registration Budget (Account# 4140.20) in the amount of \$19,927. Kim seconded the motion and the motion carried unanimously. George then made a motion to accept the FY2018 Proposed Town Clerk Budget (Account# 4140.10) in the amount of \$88,146. Kim seconded the motion and the motion carried unanimously.

We then reviewed FY2018 proposed Town Forest Maintenance (Account# 4619.9). After Dave commented that \$450 was spent on pond levelers this year and that we should account for the likelihood that money will need to be spent next year for this line item, George made a motion to accept this budget in the amount of \$1110. Ann seconded the motion and the motion carried unanimously.

The next budget reviewed was FY2018 proposed Personnel Budget (Account# 4155.9). Dave made a motion to accept this budget in the amount of \$333,851. George seconded the motion and the motion carried unanimously.

FY2018 proposed Insurance Other (Account# 4196.10) was then reviewed next. George made a motion to accept this budget in the amount of \$35,115. Kim seconded the motion and the motion carried unanimously.

We then reviewed the FY2018 proposed Community Center Budget (Account# 4194.20) at the end of our review George made a motion to accept the budget in the amount of \$20,470. Ann seconded the motion and the motion carried as follows below:

In Favor of Motion	Not in Favor of Motion	Abstaining
Ann Powers		Kim Burnham
Jeff Steenson		
George Manos		
Dave Knight		

The FY2018 proposed Building Inspector Budget (Account# 4241.10) was then reviewed. After review, George made a motion to accept this budget in the amount of \$2600. Kim seconded the motion and the motion carried unanimously.

The following FY2018 Warrant Articles were then discussed. All of the below passed with a unanimous 5-0 vote:

Article 2018-xx Purchase of New Fire Department Rescue/Pumper Vehicle

To see if the town will vote to raise and appropriate Four Hundred Fifty Thousand Dollars (\$450,000) to purchase and equip a Rescue/Pumper vehicle which Two Hundred Ninety Thousand Dollars (\$290,000) will be withdrawn from the Fire Dept. Capital Reserve Fund for Future Fire Dept. Vehicle Purchases capital reserve fund to replace E2 Engine/Pumper and to name the Board of Selectmen to be the agent to expend these funds. The remaining One Hundred Sixty Thousand Dollars (\$160,000) will be raised through taxation.

Recommended by the Board of Selectmen (5-0)
Recommended by the Budget Committee (5-0)

Article 2018-xx Fire Dept. Capital Reserve Fund for Future Fire Dept. Vehicle Purchases
article 2018-xx fails, To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to be added to the Fire Dept. Capital Reserve Fund for Future Fire Dept. Vehicle Purchases previously established.

Recommended by the Board of Selectmen (5-0)
Recommended by the Budget Committee (5-0)

Article 2018-xx Additional Bulk Pick Up

If the operating budget does not pass, to see if the Town will vote to raise and appropriate the sum of Twenty Eight Thousand Dollars (\$28,000) to cover the cost of a second bulk pickup and to name the Board of Selectmen as the agents to pay this expense.

Recommended by the Board of Selectmen (0-0)

Recommended by the Budget Committee (5-0)

Article 2018-xx New Police Station Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the New Police Station Capital Reserve Fund previously established.

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (5-0)

Article 2018-xx Highway Sand/Salt Storage Building Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) to be added to the Highway Sand/Salt Storage Building Capital Reserve Fund to fulfill a future EPA requirement for storm water management.

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (5-0)

Article 2018-xx Danville Infrastructure and Facility Non-Capital Reserve Fund

To see if the Town will vote to raise and establish the sum of Ten Thousand Dollars (\$10,000.00) to be added to the Danville Infrastructure and Facility Non-Capital Reserve Fund previously established.

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (5-0)

Article 2018-xx

Municipal Mosquito Control Expendable Trust Fund

To see if the Town will vote to raise and appropriate the sum of Two thousand Five hundred and Ninety-nine dollars (\$2,599.00) to be added to the Municipal Mosquito Control Expendable Trust Fund established for the purpose of management and spraying for mosquito control.

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (5-0)

Article 2018-xx Cemetery Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) to be placed in the Cemetery Capital Reserve Fund for future cemetery expansion.

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (5-0)

Article 2018-xx Colby Memorial Library Expend Interest

To see if the Town will vote to raise and appropriate the sum of Forty Five Dollars (\$45.00) to purchase books and authorize the use of that amount from the interest income earned from the library's TDBank checking account and to authorize the expenditure of those funds by the Library Trustees.

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (5-0)

Article 2018-xx Discontinue Long Pond Culvert Capital Reserve Fund

To see if the Town will vote to discontinue the Long Pond Culvert Capital Reserve Fund created in 2001. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required).

Recommended by the Board of Selectmen (5-0)

Recommended by the Budget Committee (5-0)

Our next meeting is scheduled for Tuesday, December 19th at 7:30PM at the Town Hall. We will be reviewing the budgets for the Selectman and Government Buildings. We have also asked if Bruce and Beth Caillouette can be available to discuss both of the warrant articles pertaining to the playground equipment for Goldthwaite Park and to talk about a cap on the amount of money for the Sand, Salt Storage shed capital reserve fund. We also have a similar question we would like to pose to the Fire Ward's regarding a cap on the Protection of Personnel Equipment Capital Reserve Fund.

With nothing further discuss, the meeting was adjourned at 9:11PM.

Respectfully Submitted

Jeff Steenson
Vice-Chairperson