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Town of Danville
Board of Selectmen
November 23, 2015
7:00 pm

Meeting televised

Selectmen Present: Chairman Shawn O'Neil, Vice-chair Chris Giordano, Kimberly Farah, Sheila Johannesen, Joshua Horns

Others present: Mary Ann DiStephano, Janet Denison, Carleen Preble, Police Chief Wade Parsons

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harm's way. All stood for the Pledge of Allegiance.

I. Delegate

Carleen Preble of 4 Hampstead Road complained to the Board that she had provided the survey requested for her building permit last Monday at the Selectmen's meeting. Janet emailed her last Wednesday stating that the plans were not legible and Janet asked her to submit a more legible copy. Janet followed up with a phone call in which Ms. Preble said she would supply a more legible copy. Ms. Preble said she has not supplied a more legible copy because she thought the Board had everything necessary to issue a permit. It was explained that Janet verified she had the survey but that did not imply a legible copy of the plans was not needed. The Board apologized for the misunderstanding, explained the Sandown Building Inspector had been contracted for this overview, and reiterated that work needed to be stopped until the inspector reviewed the project, inspected the foundation, and issued the building permit that she should have filed for before she began building addition to her property. Janet verified with Ms. Preble that Ms. Preble would pay the Sandown Inspector \$35.00 per site inspection. Ms. Preble stated she would submit a more legible copy of the addition plans. Ms. Preble asked if there would be anything else required from her. She was told that had yet to be determined as no one there is a building inspector.

II. Budget

4120 Police Department

Police Chief Wade Parsons presented his 4120.10 Police budget to the Board of Selectmen. The 2016 proposed budget reflected a 3.4% decrease from the 2015 budget.

Following discussion of the budget Giordano made the motion, seconded by Farah, to approve the 4120.10 Police Department budget for \$462,878.00; motion passed.

Sheila Johannesen recused herself from the Board of Selectmen and presented the Animal Control budget. The 2016 proposed budget reflected a 400% increase from the 2015 budget. When reviewing the line items it was noted that \$1,535.00 listed in the 2016 budget was for items that were already purchased through the 2015 police budget. This amount was removed from the proposed budget. Line items for vehicle maintenance, gasoline, supplies, equipment, and clothing were added in the proposed budget. Monies requested for training and mileage reimbursement were removed. The budget, with the exception of salary, was lowered from \$3900.00 to \$2165.00. The Board discussed the requested stipend increase from \$2400.00 a year to \$8580.00 a year and asked for justification for this large increase. Sheila explained she changed this to an hourly wage and averaged the hours at 10 hours a week for 52 weeks. She stated that the court order had outlined this was to be the wage. Farah reviewed the court documents and explained to Sheila that she was misreading the order. The 2011 reference is to the job description and the stipend ordered by the court was for the 2014 budget year stipend which is \$2400.00. Sheila reviewed the number of calls she had already been on in the last six weeks and the time spent and the Board stated they would need verification of those numbers. Chief Parsons said he would verify those numbers and he informed the Board that although Rockingham County would relay the calls received to Sheila, they would not note the kind

of call nor monitor the time on and time off from her because she was not a certified officer and they were busy enough monitoring officers.

Giordano made the motion, seconded by O'Neil, to approve the 4210.20 Animal Control budget for \$4,565.00; motion passed.

III. Signature File/Minutes

Selectmen signed the 2015-24 Payroll and Vendor Warrants.

Farah made the motion, seconded by Johannesen, to approve the October 27, 2015 minutes as amended; motion passed, O'Neil abstained.

Farah made the motion, seconded by Giordano, to approve the November 9, 2015 minutes as amended; motion passed.

Giordano made the motion, seconded by Johannesen, to approve the November 16, 2015 minutes as amended; motion passed.

Farah made the motion, seconded by Giordano, to approve the November 16, 2015 non-public minutes as amended; motion passed.

Giordano made the motion, seconded by Johannesen, to approve the November 2, 2015 non-public minutes as written; motion passed. Farah and Horns abstain.

IV. Old/New Business - updates

Giordano noted the resignation received from Town Treasurer Betsy Sanders and stated the Board should send Betsy a letter of thanks for her service to the town. Patty stated she would draft a letter and have it ready for signature next Monday. Patty also stated she would post the position. It was noted that the treasurer must be a Danville resident.

Patty was asked to contact the library to see if the Trustees would provide the yearly synopsis electronically to be read prior to the budget meeting with the Board of Selectmen and note that it would not be necessary for the Trustees to read the entire document this year.

Both Farah and Horns updated the BOS that the school budget proposed has increased significantly, and noted that in the past a 1.6% increase in that budget translated to approximately a 6.1% increase in our tax bill.

Johannesen noted for the audience that the Senior Luncheon was on Saturday, November 28 at noon. The Tree Lighting and Pizza Party would be 4:30PM.

Janet explained the actual time line of events regarding Zoning Board of Adjustment's hearing and upcoming meeting in regard to the Cote issue currently before the ZBA in response to Farah's and Johannesen's query.

O'Neil confirmed that he had talked with Town Counsel about the Parsonage Fund.

Horns stated he had talked with the AG's office and he should have an answer from them regarding the seats on both the BOS and school budget committee this week or next.

Giordano made the motion, seconded by Horns, to adjourn; motion passed.

Respectfully submitted,

Patricia Shogren
Administrator