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Town of Danville
Board of Selectmen
November 16, 2015
7:00 pm

Meeting televised

Selectmen Present: Chairman Shawn O'Neil, Vice-chair Chris Giordano, Kimberly Farah, Sheila Johannesen, Joshua Horns

Others present: Mary Ann DiStephano, Bruce Caillouette, Beth Caillouette, Leon Buzzell, Connie Metcalf, Carol Baird, Carleen Preble, Jan and Ken Danisevich, Chris Stafford

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harm's way. All stood for the Pledge of Allegiance.

I. Delegate

Carleen Preble of 4 Hampstead Road presented a survey of her property to the board showing the foundation she had poured for an addition. It was 17.5 feet from the boundary line of her property. She stated the addition she is building will meet all set-backs when complete and the addition is ready for the foundation inspection. O'Neil stated that Ms. Preble was to do no other work until the foundation is inspected. Ms. Preble also asked the board to encourage her neighbors to cut a tree in their yard that she feels is ant infested.

II. Budget

Cemeteries

Beth Caillouette, Connie Metcalf, and Leon Buzzell presented the 2016 Cemetery budget. They discussed the availability of cremation lots. Since the required depth is less than a burial plot, they were able to utilize the area that was not usable for regular plots due to the slate.

Giordano made the motion, seconded by Johannesen, to approve the 4095.1 Cemetery Budget for \$23,250.00; motion passed.

Beth Caillouette presented the Hazardous Waste Collection budget. Giordano made the motion, seconded by Johannesen, to approve the 4323.20 Hazardous Waste Collection budget for \$6000.00; motion passed.

Bruce Caillouette presented the Playground Maintenance and Highway budgets. Giordano made the motion, seconded by Johannesen, to approve the 4520.60 Maintenance of Recreational Facilities budget for \$9,000.00; motion passed.

Giordano made the motion, seconded by Horns, to approve the 4312.20 Road Maintenance budget for \$410,350.00; motion passed. Farah asked Bruce to look into the lease purchase of some of the equipment on his wish list and noted that the bush hog noted for \$1500.00 could be purchased with funds currently unspent in his 2015 highway budget.

Giordano made the motion, seconded by Johannesen, to approve the 412.30 Stormwater Management budget for \$12,500.00; motion passed.

Giordano made the motion, seconded by Johannesen, to approve the 4312.50 Winter budget for \$167,000.00; motion passed.

Bruce discussed his idea of utilizing the large barn/arena at 599 Main Street for a potential highway department facility and salt shed. The board felt this was an interesting concept and noted that they would not move forward on any decisions regarding this facility for another two years.

III. Old/New Business

Members from the Heritage Commission and the Old Meeting House Association spoke with the Board about the meeting with Terry Knowles and Tom Donovan regarding the Parsonage Funds and the Old Meeting House. They wanted a formal motion and vote that would clarify the direction the Board planned to take in regard to the trust funds and how the board felt they should be used.

Following discussion, O'Neil made the motion, seconded by Farah, that it is the intent of the Board to move toward the goal of using the Parsonage Funds for the maintenance and upkeep of the Old Meeting House and for a stipend to be paid to cover the cost of a service and minister once a year; motion passed. Giordano made the motion, seconded by Johannesen, to move this to Town Counsel; motion passed.

Farah mentioned the Sanborn Funds currently held by the Trustee of the Trust Fund and that those monies should be distributed to the Old Meeting House and the Union Church. Patty stated she would email Kathy Beattie with this information.

Budget resumed: Giordano made the motion, seconded by Horns, to approve the 4130.30 Town Meeting budget for \$1,175.00; motion passed.

IV. Signature file/Minutes

Selectmen reviewed Regulations #4 and #5. Farah made the motion, seconded by Giordano to rescind Regulation #5 since it was already addressed by State RSA and was not necessary to have in the town's regulations. Farah made the motion, seconded by Giordano, to reaffirm Regulation # 4; motion passed and the regulation was signed.

Due to the time, minutes were tabled until the next meeting. Selectmen signed a letter to the Newington Planning Commission.

O'Neil stated that Johannesen had received a call from an employee with complaints regarding open enrollment for health and dental insurance. It was noted by O'Neil that the Selectmen's Administrator had acted appropriately in requiring that all insured employees respond to her with their intent to keep their current coverage without changes and that a response is also necessary if any changes were desired. O'Neil noted that with the new Affordable Health Care act and its required notifications to all town employees whether insured or not, the office is required to receive confirmations of non-changes as well as changes in coverages.

Farah stated that the Sandown Withdrawal Study recommendation was sent to the NH Board of Education with a 7-0-2 vote and was put on that board's "consent" agenda which was equivalent to a rubber stamp of approval. She asked the board to support a letter to the State Board noting that the 'report' was a 2-page letter and to send an objection and ask the study be removed from the Consent Agenda and included in their agenda for discussion. She stated the Selectmen are asking for clarification of the dollar amount required for Sandown to buy out of the district. The BOS concurred and Patty was instructed to mail, email, and fax the letter to Dr. Berry, State Board of Education commissioner. The letter was signed by the Board of Selectmen.

O'Neil noted that Conservation and Forestry Committees utilized Rockingham County's Department of Correction program and had great success working with the inmates in cleaning up the Town Forest. Patty sent a letter to the Commissioners stating the success of the program and the work accomplished, commending them on their support of the program.

Horns noted that the upcoming School Budget reflected a 20% increase or \$1.6 million in the group benefits as well as in the facilities portion of the budget; a total of \$3.2 million increase.

Motion to enter Nonpublic Session made by Giordano seconded by Johannesen

Specific Statutory Reason cited as foundation for the nonpublic session:

X RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled*

Roll Call vote to enter nonpublic session:	Shawn O'Neil	Y
	Chris Giordano	Y
	Joshua Horns	Y
	Kimberly Farah	Y
	Sheila Johannesen	Y

Motion passed; entered nonpublic session at 9:30 p.m.

Motion to leave nonpublic session and return to public session by Giordano seconded by Johannesen; motion passed.

Roll Call vote to leave nonpublic session:	Shawn O'Neil	Y
	Chris Giordano	Y
	Joshua Horns	Y
	Kimberly Farah	Y
	Sheila Johannesen	Y

Motion passed.

Motion made to seal these minutes? If so, motion made by Giordano seconded by Horns under the outlines of RSA 91-A: 3 II (e) and (c):

Roll Call Vote to seal minutes:	Shawn O'Neil	Y
	Chris Giordano	Y
	Joshua Horns	Y
	Kimberly Farah	Y
	Sheila Johannesen	Y

Motion passed.

At 10:00pm, Horns made the motion, seconded by Farah, to adjourn; motion passed.

Respectfully submitted,

Patricia Shogren
Administrator