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Town of Danville  
Board of Selectmen  
October 12, 2015  
6:30 pm

Non-public meeting:

At 6:30pm Vice-Chair Giordano made and Selectman Farah seconded the **motion to go into non-public session under RSA 91-A: 3 II (c) and (e)**. Roll call vote: O'Neil – yes, Johannesen – yes, Farah – yes, Giordano – yes. The motion **passed** unanimously.

At 7:00pm Vice-Chair Giordano made and Selectman Farah seconded the **motion to go to public session**. Roll call vote: O'Neil – yes, Johannesen – yes, Farah – yes, Giordano – yes. The motion **passed** unanimously.

Vice-Chairman Giordano made and Selectmen Johannesen seconded the **motion to seal the minutes under guidelines outlined in RSA 91-A: 3 II (c) and (e)**. Roll call vote: O'Neil – yes, Johannesen – yes, Farah – yes, Giordano – yes. The motion **passed** unanimously.

Public meeting:

Selectmen Present: Chairman Shawn O'Neil, Vice-Chair Chris Giordano, Kimberly Farah, Joshua Horns, Sheila Johannesen

Others present: Janet Denison, John Thompson, Bruce Caillouette, Beth Caillouette, Alice Teng, Tara Reardon-ROC NH, Angela Romeo-ROC NH, Lorraine Annaloro, Mike Blanche, Brenda Whitehouse, Stacie O'Connor, Nathan Landry

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harm's way. All stood for the Pledge of Allegiance.

I. Delegate:

Alice Teng described how cars have been parked in front of her trailer for several months. When this was reported to the police, she was told to write a report. She explained she can't do this without the names of the people. She felt the police were not disclosing the names. She was told to write a report using the best description she can and this will be followed up with the police department.

II. NH Community Fund/Four Seasons:

Tara Reardon and Angela Romeo introduced themselves and explained their company, Resident Owned Community- NH, and their involvement in Four Seasons. This is a non-profit group based in Concord that deploys capital to others who can't get it on their own. They also provide technical assistance. Four Seasons, which will be renamed the Rockingham Co-op, hopes to close on the property by the end of December or beginning of January. Their plans for the park include having each resident own their property. They hope to eliminate the trailers, making the park a manufactured housing community. However, they have no plans to evict anyone and will give consideration to units being grandfathered. They will not allow RVs to move into the site. They plan to work with the Planning Board, review the units that are used as seasonal homes, and adhere to the court stipulation of 1993 as much as possible.

They plan to create a master plan for the park, including restructuring sites. They have a third party management group that will help in obtaining contact information for the residents, collect rent, policy development, business plans, enforcement issues, potential tenant screening, sustainability issues, organizational issues, etc. The master plan will include reviewing existing conditions of the water, septic systems, and roads and consider current and

future replacement costs of units. An engineer has been hired who will then work with the Planning Board as necessary. It was explained there are currently 68 park models at the site, of which 32 are owner-occupied, and they will not ask for more than the court stipulation.

It was further explained they are not legally a 55+ community, although the sign says “adult community.” The single bedroom units essentially restrict families with children from living there. They currently have 59 resident-owned communities and none of their ventures has failed. Ms. Reardon and Ms. Romeo were thanked for meeting with the Selectmen.

### III. Eagle Project

Nathan Landry explained his plans to build a bandstand at Goldthwaite Park. He has met with Jim Daley and Bruce Caillouette and explained the plans. All were in agreement this is good project. He was told it would be nice to have electrical wiring built into the structure, along with a shutoff for the town when it is not in use. Mr. Landry said he will put together a contract with more details for the Board to review.

### IV. Kingston Road culvert project

Bruce Caillouette explained the Kingston Road project will take about a month to complete. He expects the road to close for about two days when the culvert is installed. The Board signed a letter of agreement to spend up to \$15,000.00 for the project.

### V. Stormwater update

Beth Caillouette said she recently met with the law firm that is heading the community group and writing a response. She said their impression was to address this at the EPA level and with the NH DES since the data used is from years 2012 and 2013. The focus will be on the towns listed on the permit of which Danville is included. She said if the permit were to go live, the listed communities would immediately be in non-compliance which could mean fines and penalties. Beth said a letter will be written to go to the state and federal legislature, explaining that the EPA must postpone this. This will be reviewed by the Board before mailing. The law firm has asked for funds to continue; \$5000 is requested of larger communities and smaller communities were given \$2500 as the amount. The question was raised about how these dollar amounts figure into the total of that community’s budget.

Beth explained briefly that the permit requirements for the MS4 are being redone. We are currently in year 11 of a five year permit and we still don’t have the new permit. There were many comments given during the comment period, including the exorbitant cost to implement the new requirements and the use of faulty data. No exemptions are allowed once a community has become part of the permitting process. Only a portion of Danville is included in the MS4 boundary.

### VI. Town Hall energy upgrade proposal

John Thompson offered several quotes for different projects to be done at the Town Hall to improve energy efficiency. These were reviewed and prioritized. Mr. Thompson said the three most important items are, in order: insulate the attic, duct work, and insulate the perimeter downstairs. There was a discussion about installing insulated blinds in all the windows and covering the basement windows. The prices quoted by Mr. Thompson are the maximum he would charge. He may be able to finish the work in less time, and pass the savings to the town. It was agreed to see how the budget is in December, if anything can be done this year, and this will be reviewed for next year’s budget.

### VII. Minutes

The Board made a few amendments to the September 28, 2015 minutes. Selectman Farah made and Vice-Chairman Giordano seconded a **motion to approve the September 28, 2015 minutes as amended**. The motion **passed** unanimously. Vice-Chairman Giordano made and Selectman Farah seconded a **motion to approve the September 28, 2015 9:10pm non-public minutes as written**. The motion **passed** unanimously. Vice-Chairman Giordano made and Selectman Johannesen seconded a **motion to approve the September 28, 2015 8:50pm non-public minutes as written**. The motion **passed** unanimously.

VIII. 2016 Budget review

Vice-Chairman Giordano made and Selectman Horns seconded a **motion to approve the 4411.10 Health Officer budget in the amount of \$810.00**. The motion **passed** unanimously.

Vice-Chairman Giordano made and Selectman Horns seconded a **motion to approve the 4411.20 Health Laboratory budget in the amount of \$120.00**. This line is set aside for any testing the health officer may have to do. The motion **passed** unanimously.

Vice-Chairman Giordano made and Selectman Farah seconded a **motion to approve the 4411.30 Mosquito Control budget in the amount of \$26,650**. The motion **passed** unanimously.

Vice-Chairman Giordano made and Selectman Farah seconded a **motion to approve the 4520.20 Parks Maintenance budget in the amount of \$810.00**. The motion **passed** unanimously.

Selectman Farah made and Selectman Johannesen seconded a **motion to approve the 4319.40 Dams budget in the amount of \$134.00**. The motion **passed** unanimously.

Vice-Chairman Giordano made and Selectman Horns seconded a **motion to approve the 4152 Revaluation of Property budget in the amount of \$22,820**. The motion **passed** unanimously.

IX. Old/New Business

Selectman Farah reported that the public hearing for the Sandown withdrawal feasibility committee will be held soon. The committee has already voted that it is not feasible to withdraw. She abstained from the vote because she missed one meeting and felt that the vote should not be taken until after the public hearing.

On October 27<sup>th</sup> Terry Knowles from the NH Charitable Trust is invited to meet with the Board. The Heritage Commission will be invited. This is a Tuesday night.

Selectman Farah said she would like to compile the expenses thus far for 599 Main Street. This information will be needed for budgeting purposes. Snow removal will need to be arranged and budgeted, including a path to the arena for emergency vehicles.

It was mentioned that the school board was notified that their data was not used for the impact fee study. The data was obtained from state information.

Sal Moccia will be contacted regarding the feasibility study for the Town Hall and Police Department.

Selectman Johannesen would like to see term expirations added to the board and committee members' names on the website. This may require VTS adding another cell to the profile page of each member.

At 9:35pm Vice-Chair Giordano made and Selectman Farah seconded a **motion to adjourn**. The motion **passed** unanimously.

Respectfully submitted,

Janet Denison  
Land Use/Assessing Clerk