

**This document is for informational purposes only.  
The original document may be obtained at the Town Hall.**

Town of Danville  
Board of Selectmen  
Minutes  
December 2, 2013  
7:00pm

Selectmen Present: Shawn O'Neil, Chris Giordano, Annemarie Inman, Michelle Cooper, Joshua Horns

Others Present: Patricia Shogren-Selectmen's Administrator, Janet Denison, Christine Tracy, Barry Hantman, Karl Dias

Attendees observed a moment of silence for our troops who put themselves in harm's way. All stood for the Pledge of Allegiance.

I. Delegate Session

Selectmen discussed the Public Hearing that was to be held on November 25, 2013 and stated that no one had shown up for the hearing but the Board failed to open the hearing formally. It was decided that the two public hearings necessary to accept a donated building would be advertised again and held at a future date.

II. Budget

**4191.10 Planning Board \$6,938:** Barry Hantman presented the budget for Planning Board noting that the salary for a clerk was removed and moved to the Selectmen's budget to fund the combined position of Assessing/Land Use Clerk. He discussed the pros and cons of continuing the Town's RPC membership and it was noted that Danville now had two active participants so it was decided to wait and continue to have Danville's voice in those meetings. Patty asked Barry if Planning Board budgeted funds for the impact studies to be done if the Zoning Warrant Articles passed. Barry replied that he did not and the five department studies would range from \$2,500.00 to \$3,500.00 each. Those funds would be budgeted in the Executive budget for Professional Services. *Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the 4191.10 Planning Board Budget for \$6,938.00; motion passed.*

Barry informed the Board that the issue of trash pick-up in the Buck Circle/Fawn area had come up again. He stated that the Site Plan review approved called for dumpsters provided by the condo association and the road built is a private road and does not meet town specifications to be accepted by the Town.

**4141.20 Voter Registration \$15,835:** Barry presented the Voter Registration budget noting that there were four events this year: primary, federal election, deliberative session and Town Meeting. This raised the cost of the budget since there are generally two events a year. Following a cable discussion regarding the drop that was requested from Comcast, Chairman O'Neil stated he would follow up with his Comcast contact about providing a drop so we could record meetings at the Community Center. *Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the 4140.20 Voter Registration budget for \$15,835.00; motion passed.*

Christine Tracy introduced Karl Dias, a CASA volunteer, to talk about the CASA (Court Appointed Special Advocates) for Children program in the Danville and New Hampshire area and he asked to be considered for support. Karl explained that CASA was a non-profit organization that worked primarily with child abuse and neglect cases with over 104 volunteers in Rockingham County with 91 cases to date involving 125 children in 2013. Following discussion it was decided to support CASA using the \$1000.00 that had been set aside for SeaCare that will be closing its doors on 12/31/13.

**4441.10 General Assistance \$3000:** Chris Tracy handed out information from the 2011 LGC wage and salary survey and stated that area personnel serving as Welfare Officers made considerably more money than was budgeted in Danville. Selectman Cooper asked for the time spent performing welfare tasks.

Vice-chair Giordano asked Chris for back up documentation that outlined her duties, the time spent, the people served, etc. Chris said she would provide this information for next week's meeting. *This budget was tabled.*

**4442.10 Direct Assistance \$42,200:** *Vice-chair Giordano made the motion, seconded by Selectman Horns, to approve the 4442.10 Direct Assistance budget for \$42,200.00; motion passed.*

**4445.20 Vendor Payments \$32,395:** *Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the 4445.20 Vendor Payments budget for \$32,395.00; motion passed.*

**4140.1 Town Clerk \$63,503:** Chris discussed the fee based payments currently used to pay the Town Clerk with the Board. The Board agreed that the current stipend with a COLA increase as well as the actual fees collected could be combined to create a bi-weekly stipend and eliminate the need for tracking fees. This method was recommended by the Auditors in the 2012 Audit. A warrant article will need to go before the voters to accomplish this change. *Vice-chair Giordano made the motion, seconded by Selectman Horns, to approve the 4140.1 Town Clerk budget for \$63,503.00; motion passed.*

### III. Signature file/Minutes

Vice-chair Giordano made the motion, seconded by Selectman Inman, to authorize Chairman O'Neil to sign a letter to Dave LaPlume; motion passed.

Selectman signed the Brett Purvis Assessing contract. Vice-chair Giordano made the motion, seconded by Selectman Inman, to authorize Chairman O'Neil to the Dragon Mosquito special permit application for the State; motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Cooper, to approve the November 25, 2013 Minutes as amended; motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Horns, to approve the November 25, 2013 non-public Minutes as amended; motion passed.

### IV. Old/New Business

Patty was asked to add the CASA information to the agenda announcements.

Chairman O'Neil read the announcements. He stated the Board would be going into non-public session and would adjourn when they returned to public session. This concluded the broadcast.

*Vice-chair Giordano made the motion, seconded by Selectman Inman, to go into non-public session under RSA 91-A: 3 II(a). Roll call vote: O'Neil-yes, Cooper-yes, Inman-yes, Horns-yes, Giordano-yes; motion passed.*

*Vice-chair Giordano made the motion, seconded by Selectman Inman, to return to public session. Roll call vote: O'Neil-yes, Cooper-yes, Inman-yes, Horns-yes, Giordano-yes; motion passed.*

*Vice-chair Giordano made the motion, seconded by Selectman Inman, to seal the minutes for reasons outlined under RSA 91-A: 3 II(a). Roll call vote: O'Neil-yes, Cooper-yes, Inman-yes, Horns-yes, Giordano-yes; motion passed.*

*At 10:45pm Vice-chair Giordano made the motion, seconded by Selectman Inman, to adjourn; motion passed*

Respectfully submitted,

Patricia Shogren  
Selectmen's Administrator