

**This document is for informational purposes only.
The original document may be obtained at the Town Hall.**

Town of Danville
Board of Selectmen
October 6, 2014
7:00 pm

Selectmen Present: Shawn O'Neil-Chairman, Vice-Chair Chris Giordano, Annemarie Inman, Michelle Cooper, Kimberly Farah

Others present: Patti Sarcione, Maryann DiStephano, Frances Skinner, Brian Lockard

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Delegate Session / Opening of Banking RFPs

Chairman O'Neil read an email addressed to him with the Board copied from Betsy Sanders, Treasurer, and answered the questions she had regarding the banking request for proposal for the Town's banking services. He stated that few banks in the area were qualified to accept municipal accounts due to the FDIC insurance regulations needed and only three banks were within a ten-mile radius of the Town Hall for daily deposits. He stated that all discussion has been in public and that a list of the banks contacted was never requested by the treasurer.

Chairman O'Neil stated the Board of Selectmen were doing their due diligence and all other services went out to bid every three to five years and the banking had not been done in more than fifteen to twenty years. In response to the Treasurer's comment regarding the Friday due date for the proposals, he stated that arrangements had already been made and although the town offices were closed on Fridays, the Selectmen's office would be open along with the front door to accept bids until noon.

Selectman Farah stated that Betsy was sort of miffed because she was not given a copy of the second draft of the RFP to review; hence, the complaints. Vice-chair Giordano stated that Betsy had invited TDBank to the RFP discussion, given them copies of the first draft RFP, and he felt she was not looking after the Town's best interest and felt there was no need to give her the second draft copy since he could no longer rely on her input as being impartial.

Chairman O'Neil opened the boxes containing the copies of the RFPs from TDBank and from People's Bank and distributed the copies to the Board. He said that the board would need a week to digest all of the information. Vice-chair Giordano noted that for fees, TDBank's proposal stated the monthly banking fees for the Town would be \$226.15 and People's Bank had this cost as \$183.15. Chairman O'Neil noted that TDBank would be giving the Town a .25% interest rate and People's was offering a .35% interest rate. Selectman Inman stated that the Board would need to read the proposals, compare costs and services, and ensure that the comparisons between the two banks would be apples to apples. Patty was asked to ask each bank for an electronic copy and pass this on to the treasurer.

II. Budget

4411.1 Health Officer - \$810.35

4411.2 Health Laboratory - \$120.00 The Board discussed including the cost of yearly water testing of town buildings in the Government Buildings (maintenance) budget. A yearly test for nitrates and bacteria will run \$80.00 and five-year Volatile Organic Carbon (VOC) test will cost \$120.00.

4411.3 Health Mosquito - 26,650.00 *Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the 4411.1, 4411.2, 4411.3 Health budgets for \$27,580.35; motion passed.*

4150.2 Auditing - \$20,460.00: *Vice-chair Giordano made the motion, seconded by Selectman Cooper, to approve the 4150.2 Auditing budget for \$27,580.35; motion passed.*

4153.1 Legal - \$50,700.00: *Vice-chair Giordano made the motion, seconded by Selectman Cooper, to approve the 4153.1 Legal budget for \$50,700.00; motion passed.*

4152.1 Assessing - \$22,820.00: *Vice-chair Giordano made the motion, seconded by Selectman Farah, to approve the 4152.1 Assessing budget for \$22,820.00; motion passed.*

4723 TAN Interest - \$1,500.00: *Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the 4723 TAN Interest budget for \$1,500.00; motion passed.* It was noted that the GL number shown on the Budget was different than the GL number reflected on the Budget Schedule. Patty said she would correct this.

4319.4 DAM Dues & Memberships - \$134.00: *Vice-chair Giordano made the motion, seconded by Selectman Farah, to approve the 4319.4 DAM Dues & Memberships budget for \$134.00; motion passed.* Discussion on the Dam ownership and the Town's third occurred. Vice-chair Giordano stated the Town did own one-third of the dam and we should continue to budget funds for the payment of that third.

III. Signature / Minutes file

Chairman O'Neil noted the Cy Pres petition was still with legal.

Chairman O'Neil stated that he was incorrect last week and that the town had received a school CIP in 2009 that was given to Chip Current and the Planning Board. He stated he confirmed there was an updated CIP in progress, due to be completed by the end of the year. Following discussion, it was decided to inform Bruce Mayberry of the updated CIP and to encumber the funds from the 2014 budget that was already budgeted for this study to honor the contract that the Board wanted with Bruce and to give Bruce time to utilize the new data if it became available. Vice-chair Giordano stated that if the CIP was not released in time, the 2009 CIP should be used. Selectman Cooper stated that data was five years old and Vice-chair Giordano stated that our current impact fees were twelve-plus years old. He also stated that he believed the fees would go down, not up, following the study.

Following discussion on water inflow to Danville and outflow of Danville, the Board determined that the Conservation Commission would be the best group to oversee this testing and to set a base line for any contaminants that may come into Danville. Patty was asked to contact Conservation Chair, Carsten Springer. Selectman Farah stated that nitrates and phosphates should be part of the testing.

There were no documents for signature.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the September 29, 2014 minutes as amended; motion passed.

Selectman Farah stated she had contacted legal at the Local Government Center (LGC) and received a response that the email received and read during last week's meeting was subject to disclosure. Selectman Inman stated the email was not read, only referenced, and she believed this made a difference. The conversation continued and Chairman O'Neil made a motion, seconded by Vice-chair Giordano, to move on with the meeting. The motion passed 3-2; Cooper and Farah voting no.

Selectman Farah stated the word 'crap' did not need to be used in during meetings in a public forum. She also noted that Chairman O'Neil was agreeing with all she had stated about the school CIP last week after disagreeing with her. She said she would like to have a less hostile environment. Chairman O'Neil noted he had already noted for the audience his error regarding the CIP during the prior discussion of Mayberry and the Impact Fee update. Vice-chair Giordano stated that both Selectmen Cooper and Farah should attend training classes for Selectmen and many of the questions that are asked would be addressed during these classes. The Selectmen's Institute, a course of four Saturdays during a one year period, was highly recommended. Vice-chair Giordano also stated that Board members should rely on fellow members for information and history; have faith in them. He reiterated that Selectman Farah, if wanting more information on a subject, needed to do that research on her own time. Selectman Farah stated she respected Vice-chair Giordano's opinion and she has come in and done research on her own time.

Chairman O'Neil read the announcements.

At 8:45pm Vice-chair Giordano made the motion, seconded by Selectman Inman, to return adjourn; motion passed.

.
Respectfully submitted,

Patricia Shogren
Selectmen's Administrator