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Town of Danville
Board of Selectmen
August 18, 2014
7:00 pm

Selectmen Present: Shawn O'Neil-Chairman, Vice-Chair Chris Giordano, Annemarie Inman, Kimberly Farah
Excused absence: Michelle Cooper

Others present: Beth Caillouette, Bruce Caillouette, Frances Skinner, James George – Bluesky, Betsy Sanders, Patti Sarcione

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Delegate Session

James George, Bluesky Towers, LLC talked to the Board about the lack of wireless phone coverage in Danville and stated that for the past year he has been testing sites in Danville on Town-owned land and that he would like to see a tower erected in the north end of town as well as near the Routes 111A and 111 intersection. He stated he wanted to be proactive in this endeavor and discussed with the Board the Warrant Article that was put forth in Atkinson, and stated he would get the Board a copy.

James stated that although negotiable to a point, he said the lease agreement with the Town would garner a percentage of the monthly rental revenue to the Town. He also stated that a tower would not be built until one carrier line was guaranteed. Following continued discussion, James was asked to provide the Board with the RSA that addresses Town Property.

II. Signature File

Selectmen signed:

MS-4

Vendor and Payroll warrant # 2014-17

Appointment of Nancy Roland to fill the vacancy in the elected position of Supervisor of the checklist. Nancy was recommended by the existing Supervisors.

Elderly Exemption

MS-1

Selectman Farah questioned the appropriation set aside for Overlay and asked why the amount was \$15,000 when less than \$3,000 was awarded in abatements over the past five years. Vice-chair Giordano stated that this Board has kept a tight budget over the past years. It was explained that the figure has dropped consistently since the \$25,000 appropriated after the town-wide evaluation and that many abatements were applied to unpaid taxes. If taxes had been up to date, an abatement check would have been issued, reducing the balance in the overlay appropriation. It was recommended that Selectman Farah speak with Kim Burnham, Tax Collector, if she needed further explanation of the abatement process.

III. Iron Wheel Association – request for sign

Selectmen discussed the Iron Wheel Association's request for signage to be place at the intersection of Main Street and Back Road on Town-owned land. It was stated that a landmark was wanted for directional purposes. The Board stated that allowing signage on Town land would set a precedence that was not wanted or needed. The Selectmen spoke to the planned signage by Conservation to recognize the Sanborn family for the recently acquired land added to the Town's conservation land. It was stated that that sign could serve as a directional marker. It was determined to pass the Association's request on to the Conservation Commission for discussion.

IV. Minutes

Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the July 21, 2014 minutes as amended; motion passed. Selectman Farah abstained.

While reviewing the August 4, 2014 minutes, Selectman Farah stated that changes were not requested to be made to Banking RFP and that reference should not be made in the minutes. Vice-chair Giordano and Selectman Inman disagreed stating that Selectman Farah had asked that the revised draft of the RFP be distributed one week prior to the next Board meeting so she would have a chance to review it before the meeting and asked why that request would be made if there were no changes to be made to the RFP. Selectman Farah asked that her requested distribution of one week be added to the minutes.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the August 4, 2014 minutes as amended; motion passed. Chairman O'Neil abstained.

V. Old/New business

Patty discussed with the Board the physical required by the DOT for employee Mark Roy's CDL license renewal and stated that the health insurance carrier no longer covers this physical, deeming it as a work-related expense. Patty asked the Board to consider paying the \$95.00 cost since the Town required Mark to operate the various equipment for the Highway Department. The Board Agreed.

Vice-chair Giordano stated that Planning Board would like to forego the bidding process for the Impact Fee Study stating that BCM Planning LLC (Bruce Mayberry) has done all of the preliminary work for Danville when he completed Town's study for school impact fees. He stated with all of the preliminary work done, Bruce's cost proposal would be considerably lower than any other bidding firm since others would have to start from scratch. Selectman Farah questioned how we can justify an impact fee when school enrollment was declining. Chairman O'Neil stated that the school budget and costs were not reflective of declining enrollment and Patty mentioned the preliminary plans currently before Planning Board that subdivided an area into 21 – 22 home lots. The Board agreed with Planning Board and supported contracting Bruce Mayberry to do the next impact study and instructed Vice-chair Giordano to pass this on to the Planning Board. Vice-chair Giordano asked Patty to obtain the original quote from the file and distribute to the Board.

Vice-chair Giordano stated that before the Board discussed the updated banking RFP, he wanted to state that the attendance of TDBank representatives at the last Board meeting created an unfair advantage to other banks who may want to bid for the Town's banking services, especially when Betsy handed the representatives copies of the banking RFP. He stated he was disappointed in Betsy Sanders, Treasurer, who he believed to be the Board's go-to person for financial questions and guidance because he no longer felt the Board received unbiased and impartial information regarding the Town's banking services from her. Betsy stated that the meeting was a public meeting with public records and she did not understand the need to change banks, asked what the Board's primary objective for changing banks was, and that she objected to the whole exercise. Vice-chair Giordano stated that we needed to keep our vendors on their toes and that we wanted to receive the best "bang for our buck." Selectman Farah stated that the meeting was public and anyone could attend and the function of the treasurer is to handle finances. It was explained to Selectman Farah by Chairman O'Neil that the function of the Treasurer is to sign checks per instruction/authorization of the Board of Selectmen by signed warrants. Vice-chair Giordano stated he felt Betsy to be biased and that she could not give the Board an objective opinion. Selectman Farah asked the basis of how someone is biased and Selectman Inman stated that resistance is a bias and that Betsy had threatened last year to quit the treasurer's position if the Board changed banks. Selectman Farah stated that Betsy's threat to quit does not lead to the conclusion that something is amiss; this is a defamatory statement.

Betsy stated that she reviewed Plaistow's Board of Selectmen minutes and found no mention of Plaistow going out to bid for banking services, an action that Danville's Board of Selectman said occurred. It was explained to Betsy that Plaistow has a Town Manager – a very different structure of authority and decision making powers – and that the Board would not necessarily discuss this since the Town Manager made these decisions and changes.

Selectman began discussion of the updated RFP and verified the changes that had been made. Selectman Farah questioned the need for a verbiage that included services for a sweep account and asked if someone besides

Selectman Inman could explain it to her. Chairman O'Neil explained this and it was stated that although the service is not currently used, the verbiage would be included in the RFP in case it were decided to use this service in the future.

Chairman O'Neil updated the Board on the completion of the live recording drop done at the Community Center by Comcast and noted that he and Barry Hantman, Cable Coordinator, discussed the replacement of the older equipment in the existing camera room, the need for racks, and to upgrade from analog to digital. He stated Barry would put together a proposal for the equipment needs. Vice-chair Giordano noted that these costs would be supported by the Cable Fund. He also stated that it was time to look into a drop at the Fire Station and library and Chairman O'Neil stated that the library refused to have a drop there so their Trustee meetings could be televised.

Selectman Farah asked what is the disposition of the Illicit Discharge Ordinance and Patty stated that this will be the third year that it has come up and Vice-chair Giordano stated that he objected to putting an ordinance in place that when adopted, put the onus and financial burden on the town to regulate and enforce.

Selectman Farah asked if anyone from Danville was attending the Law Lecture series and Patty stated that Janet Denison, Land Use/Assessing Clerk, was attending.

Selectmen reviewed a Home business application for an Engineering consulting business and precious metal sales (coins, bars, etc.) All merchandise purchased and sold is handled off-site. The honey bees currently raised at the home are considered agriculture and an allowed use. Chris reviewed the eight questions from the Zoning Ordinance for home business and criteria with the applicant. Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the home business application from Shawn O'Neil; motion passed. Shawn O'Neil abstained.

At 10:15PM Selectman Inman made the motion, seconded by Vice-chair Giordano, to adjourn; motion passed.

Respectfully submitted,

Patricia Shogren
Selectmen's Administrator