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Town of Danville
Board of Selectmen
Old Meeting House
August 4, 2014
6:30 pm

Selectmen Present: Vice-Chair Chris Giordano, Annemarie Inman, Kimberly Farah
Excused absence: Shawn O'Neil-Chairman, Michelle Cooper

Others present: Carol Baird, Beth Caillouette, Bruce Caillouette, Maryann DiStephano, Betsy Sanders, TDBank representatives George Dow and Nicki Allen, Steve Woitkun

Vice-Chair Giordano opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Delegate Session

Carol Baird, Heritage Commission Chairman, stated that Bob Pothier has finished the last of the work on the Webster Store and Stage Stop. She asked the Board for permission to withdraw funds from the Heritage Fund and for the Board to authorize the Treasurer to write the check. Vice-chair Giordano made the motion, seconded by Selectman Inman, to authorize the Treasurer to write a check to Bob Pothier from the Heritage fund for \$1380.00; motion passed unanimously.

II. Betsy Sanders – Town Treasurer, TD Bank Representatives George Dow and Nicki Allen

Betsy stated that George and Nicki were at the meeting to answer questions about TDBank's provided services and Vice-chair Giordano stated that there was not a full Board, this was not on the agenda, and arrangements would need to be made for the representatives to attend a meeting in the future.

The Board discussed the Banking Services RFP. Selectman Farah had many questions on specific line items in the RFP and Selectman Inman, when able, answered her questions. Following a lengthy discussion with input from George Dow and Nicki Allen, changes were made to the RFP and the Board asked Patty to incorporate these changes into the RFP and have it ready for the next BOS meeting. Selectman Farah asked that the RFP be available to review a week prior to the next meeting.

Beth Caillouette explained an internal deposit system for checks to eliminate the .10 per check deposit fee currently charged by TD Bank.

III. Old/New Business

Roadside Tree Removal – Unitil: Road Agent Bruce Caillouette informed the Board of the number of trees to be cut around town, and noted specifically the trees located on Town property. He explained that some of the trees around the Stage Stop were discussed for removal and the final decision included the homeowner behind the Stage Stop, Carol Baird, and himself with the Unitil representative from Davey Tree Service. Bruce stated he would be collecting all the wood cut from Town-owned land. He stated he refused to sign off on the removal of the large, old tree by the Town Pound and it was decided it could be trimmed instead of taken down. Selectman Inman asked Bruce to ensure that the tree cutters coordinated with him and that he always know what work was being done. Betsy Sanders asked what would happen if the homeowner refused to give permission for the removal of a tree and it was stated that if the tree were to fall, take out lines, etc., the costs entailed would be the responsibility of the homeowner.

Military Surplus EPA Emissions Rule: Selectmen discussed the EPA limitation of vehicles available to Municipalities from the State. The Board consensus was to use the template letter provided and make changes to

reflect Danville's information. Beth Caillouette was instructed to contact Chief Parsons and Chief Woitkun for any input. The Board asked her to perform this task and have the letter ready for signature at the next meeting.

IV. Signature File

Selectman Inman made the motion, seconded by Selectman Farah, to approve the appointment of Roger Denison to the Zoning Board of Adjustments; motion passed.

Selectmen signed payroll and vendor warrants and a payment plan for property taxes.

The minutes were tabled after Selectman Farah stated that she would have to abstain on the minutes which would not leave a quorum for approval. (a quorum was present – two out of three members could vote)

Selectman Farah questioned the proceeds from the Road Race to be held during the Old Home Day celebration going to the Old Meeting House. She stated that monies were budgeted for the event and she felt any proceeds should go to the Town.

Selectman Farah asked why meeting minutes were taking so long to be posted on the website. Vice-chair Giordano explained that the website committee was volunteers and that the posting of meeting minutes on the website was a courtesy for residents and not a requirement of the Town. All minutes are available in the Town Clerk's office, the required place for housing meeting minutes for the public.

At 8:15PM Selectman Inman made the motion, seconded by Selectman Farah, to adjourn; motion passed.

Respectfully submitted,

Patricia Shogren
Selectmen's Administrator