

**This document is for informational purposes only.
The original document may be obtained at the Town Hall.**

Town of Danville
Board of Selectmen
July 21, 2014
7:00 pm

Selectmen Present: Shawn O'Neil-Chairman, Vice-Chair Chris Giordano, Annemarie Inman, Michelle Cooper
Excused absence: Kimberly Farah

Others present: Josh Manning, Beth Caillouette, Bruce Caillouette, David Caillouette, Christiann Caillouette, MaryAnn DiStephano, Brian Bell

Selectman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Delegate Session

Selectman reviewed a home business application received from Joshua Manning for an office in his home. Joshua met all the criteria outlined for him by Vice-chair Giordano from Zoning Article IV – 2 d. 1-8. Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the home business application for Joshua Manning at 121 Caleb Drive, Danville, NH; motion passed.

II. Paving Bid opening

Chairman O'Neil opened two bids received for paving from Bell & Flynn and Brox Industries. Road Agent Bruce Caillouette reviewed the bids to ensure the necessary tasks were reflected and that the two bids could be compared fairly and equally. After review, Bruce stated that Brox Industries was the lower bid, by \$4,300.00: \$195,348.45.

III. Signature File/Minutes

Vice-chair Giordano made the motion, seconded by Selectman Inman, to reappoint David Caillouette to the Forestry Committee, term expiring April 15, 2017; motion passed and David was sworn in by Vice-chair Giordano.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to authorize Chairman O'Neil to sign the Road Race LLC contract for \$640.00 for Old Home Day; motion passed and Chairman O'Neil signed the contract.

Selectman signed the Melanson Heath 2013 Audit letter and Chairman O'Neil stated that he met with Patty and Karen and reviewed the 2013 audit and that the board has made great strides in solidifying the financial health of the town with the policies that have been put in place along with the monthly checks and balances currently performed. Because of the measures taken, the auditors have been able to flat line the cost of our yearly audit and work with the Town to continue to eliminate potential risks and fraud. Selectman also signed the 2013 MS-5 prepared by Melanson and Heath.

The Board signed Warrant 2014-15 Payroll (\$25,575.17) and Vendor (\$377,526.05) and Warrant 2014-15A for \$75.00.

Selectman signed requests to the Town Treasurer for General Fund reimbursement from the Cable fund (\$1,156.80) and the Special Detail fund (\$3,351.21) for expenses incurred and paid. Selectman signed DRA form PA-16 for Federal and State Land Reimbursement as well as two Veteran Credit applications.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the July 7, 2014 non-public minutes as written; motion passed. Selectman Cooper abstained.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the July 7, 2014 minutes as amended; motion passed. Selectman Cooper abstained.

IV. Old / New Business

Chairman O'Neil informed the Board of a request received from Lorraine Annoloro for a second weekly pick up for the dumpsters located at Four Seasons. Following discussion, the Board stated that Lorraine would need to contact Cassella and make the arrangements for an additional pick up as well as be billed directly for the pickup. Selectman also discussed the commercial businesses in town that currently received home trash pickup. Patty was asked to put this on a future agenda for Board discussion and Vice-chair Giordano stated he would like to see the commercial parks be responsible for their own trash services, effective January 1, 2015.

Selectman decided to hold the August 4, 2015 BOS meeting at the Old Meeting House at 6:30PM. Patty was asked to contact the Fire Department for the generator and lights for the meeting.

Selectman decided to hold Department meetings, all departments together, in May and in September. Patty will schedule these meetings with the Departments.

Selectman Inman updated the Board on the Southern New Hampshire Mutual Aid Association (SNHMA) meeting she attended and stated that Danville will have a \$525.00 increase as Part 2 of the facility leasing, discussed last year. She also stated that the Association was petitioning the State to received federal equipment, currently received by the State, at the local level.

The Selectman discussed the proposed Illicit Discharge and Detection Ordinance from Nick of CEI, our Stormwater consultant, and stated that this should be a State Ordinance that is enforced by the State and not pushed onto the communities.

At 8:30pm Vice-chair Giordano made the motion, seconded by Selectman Inman, to adjourn; motion passed.

Respectfully submitted,

Patricia Shogren
Selectmen's Administrator