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Town of Danville
Board of Selectmen
Public Minutes
June 10, 2013
6:30 PM

Selectmen Present: Shawn O'Neil, Annemarie Inman, Russell Harding, Michelle Cooper
Excused Absence: Chris Giordano

Others present: Janet Denison-selectmen's clerk, Bill Gard, Chris Stafford, Chris Tracy, Wade Parsons, Ken Danisevich, Alice Teng

Selectman Inman made and Selectman Harding seconded a motion to go into non-public session under RSA 91-A:3 II (c). Roll call vote: O'Neil – yes, Inman – yes, Harding – yes, Cooper – yes.

Selectman Inman made and Selectman Harding seconded a motion to return to public session. The motion passed unanimously.

Selectman Inman made the motion, seconded by Selectman Cooper, to seal the minutes for reasons outlined under RSA 91-A:3 II (c). The motion **passed** unanimously.

Attendees took a moment of silence for our troops who put themselves in harm's way then stood for the pledge of allegiance.

1. Old Meeting House update-Bill Gard, Ken Danisevich

Bill explained to the Board that the Olde Meeting House belongs to the town and needs to be repainted. Last year the state was contacted for some help and Bill was put in touch with Jim Garvin. Mr. Garvin put together a 47 page report, free of charge, describing the building and outlining suggestions. Mr. Garvin reports the building is in very good shape and cautioned against restoring the structure, stating it only needs routine maintenance.

Bill provided an excerpt from the report which outlines suggestions for repainting the exterior and replacing some clapboards. The Meeting House Association met and agreed this is necessary. Funds were explored and Bill provided copies of their treasurer's report and the Parsonage Fund which is managed by the Trustees of the Trust Fund. A warrant article passed in 1992 making it possible for the Trustees to annually expend the interest of this fund.

Bill explained the cost for repainting nine years ago was about \$8,600.00; they expect the cost will have increased since then. The process of repainting includes special precautions due to lead paint. Dave Collins will be contacted about the work. Bill said they will also explore grants to help offset the cost. The Selectmen agreed this is a needed expenditure.

2. Old Home Day update-Chris Stafford, Wade Parsons

Chris Stafford supplied a draft itinerary for the events planned so far for Old Home Day scheduled to be August 25th. He said the times are flexible as the plans are still being finalized. He explained the Police and Recreation Departments have planned to have their flea market to coincide with the day's events.

There was a short discussion about the picnic that is free to Danville residents. Chris said they will use the honor system and have a price schedule for those from out of town.

Chris said the budget is looking good. The costs will be less than last year as they are not hiring as many entertainers. Flyers were sent with the July tax bill and other methods of advertising are being pursued. The Board thanked Chris and asked that he pass along their thanks to the rest of the committee members.

3. Town Clerk Fees & Credit Card

Chris Tracy explained she recently discovered that she can collect a fee for title applications obtained at a car dealership when she or her deputy input the information into the computer. Previously they have only collected the fee if they issue the title from their office. Chris explained that whether the title application originates at the dealership or her office, the resident pays the same amount. Selectman Inman said the fees needs to be tracked, accounted for, and broken down in a spreadsheet. The Board agreed that Karen Snow will be contacted to see how far back the fees should and/or can be refunded.

Chris reported that her office will soon be able to accept credit cards. They will receive one free card reader from Interware; a second card reader is \$120.00. Chris said there are no monthly or yearly fees for the second reader. The resident will be charged a nominal fee for this option.

They will also implement a “one check” system which necessitates a new accounting flow. Chris will speak to Betsy about the logistics.

4. Signature File & Minutes

The Board signed the following:

- Notice of Intent to Cut
- One supplemental timber tax warrant
- One veteran credit application
- Vendor and payroll warrants for pay period ending June 6, 2013

The minutes of May 28, 2013 were reviewed. Selectman Inman made and Chairman O’Neil seconded a **motion to accept the May 28, 2013 minutes as amended**. Selectmen Harding and Cooper abstained. The motion **passed**.

5. Other Business

Chairman O’Neil announced the ruling from the recent court case regarding the land use change tax. The Supreme Court sided with the town, stating the trial court misapplied the law.

The Board reviewed an estimate from RMON for replacing the printer in the Selectmen’s office. This printer is mainly used to print checks and personal documents that should not be on the public printer.

A letter dated June 3, 2013 from Bill Gard to Boy Scout troop 13 was read. The scouts were thanked for their donation of an American flag.

The contract for the new ambulance was reviewed briefly. Chief Woitkun obtained multiple spec sheets and will finalize the contract.

The Board briefly discussed an email regarding stormwater project loans. Any loan requires voter approval with a 60% favorable vote. The deadline for applying for the loan is June 28th. If the loan is approved, it would be set in place that this can go to a town vote. The Board consensus was to pursue this.

Alice Teng spoke with the Board about having received a tax bill for her registered trailer. She was advised to pay the bill and not renew her registration next year. She also talked about some issues regarding possible home businesses. These will be given to the building inspector for investigation.

A peer review account has been set up to enable the Planning Board to bill an engineer for work related to applications.

At 8:50pm Selectman Harding made and Selectman Cooper seconded a **motion to adjourn**. The motion **passed** unanimously.

Respectfully submitted

Janet S. Denison
Selectman's clerk