

**This document is for informational purposes only.
The original document may be obtained at the Town Hall.**

Town of Danville
Board of Selectmen
Monday, May 15, 2023
7:00 PM

6:54 PM

Meeting is Video-Recorded

Selectmen Present: Shawn O'Neil, Chair; Dennis Griffiths, Vice Chair, Annemarie Inman, Joe Hester
Absent and Excused: Sheila Johannesen

Others Present: Kimberly Burnham, Selectmen Administrator; Jim Seaver, Road Agent; Carsten Springer, Chair, Conservation Commission and Forestry Committee; Residents: Lisa Stith; Stacie O'Connor; Scott and Sylvia Bibeau; Tara West, Recreation Committee; Vanessa Boling, Chair, Recreation Committee; Jackie Bellacqua, Recreation Committee; Billie Hester; Bud and Dorothea Post; Brian Chavez

Shawn called the meeting to order at 6:54 PM and opened the meeting with a moment of silence for the troops who put themselves in harm's way. All stood for the Pledge of Allegiance

I. Delegate Session

Shawn opens the Delegate Session at 6:54 PM and asks if there are any members of the public not on the agenda who wish to address the BOS.

Special Recognition: Lisa Stith explains that she gets emotional about a letter she received today and has asked Annemarie to read the letter to the BOS and the audience. Annemarie states she is honored to do this because Ms. Stith does so much for the community. She reads the following from the NH State Commission on Aging:

Dear Lisa,

I am writing today to share that you have been recognized by your community and the New Hampshire State Commission on Aging for your volunteerism. You are to receive honorable mention recognition as part of the Commission on Aging annual Older Adult Volunteer Awards (OAVA) program conducted during May- National Older Americans Month.

We were excited to read about your work in a nomination submitted by Alison Rataj, Dave Drislane, and Jake Kennedy about the many ways you are beautifying your community. Clearly, you are a jack of all trades who makes everyone's day brighter! You are making a lasting impact and contributing in a major way to your town and community. Older adults like you are part of what makes NH a great place to visit, live in, and work in.

Every May, the Administration for Community Living leads the nation's observance of Older Americans Month (OAM). The 2023 theme, Aging Unbound, offers an opportunity to explore diverse aging experiences and discuss how communities can combat stereotypes. The goal is to promote flexible thinking about aging- and how we all benefit when older adults remain engaged, independent, and included. Thanks to your efforts, you and other adult volunteers are helping to redefine aging in New Hampshire and the vital role older adults not only play in the present, but in the future as well.

On behalf of the New Hampshire State Commission On Aging, I want to extend my appreciation and thanks for all that you do to make your community better and stronger.

*Sincerely,
Beth Quarm Todgham
Chair, 2023 OAVA Committee*

After Annemarie finishes reading the letter Ms. Stith receives a standing ovation from the BOS and the audience. Ms. Stith explains that she was totally surprised and just wanted to share the letter with the community that she was recognized for her volunteerism, noting there is more than Social Security and Medicare at her age.

Fifth Grade Celebration: Billie Hester states that she is speaking as an advocate for the Fifth-Grade end-of-year traditional celebration hosted by the Town. She reads the following e-mail that she sent to the BOS:

Dear Board of Selectmen

I am speaking to advocate for the Fifth-Grade end-of-year traditional celebration

It is my understanding that the Recreation group has voted to cancel this event. During the May 3, 2023 PTA meeting it was announced that Recreation had offered the Danville Elementary School funds to pay for Kona Ice for the entire student body as an end-of-year treat. I believe the funding for this are the same funds that are designated for the Fifth-Grade celebration. If this is correct, it is disheartening that Recreation would offer funds that are earmarked for an event that had not been canceled.

Next, I would like to speak to you specifically about this group of students. This specific student body has had many fun events and traditions pulled away from them. This group, due to COVID, missed the Third and Fourth-grade field trips. They are not getting to go on the Danville Elementary traditional Fifth-grade end-of-year field trip to explore Boston's Freedom Trail. Also, in this school year, the Art Teacher, Mrs. Rice explains to this group of students that if their art fundraiser did well that they would get to go to the Currier Art Museum. After the fundraiser, the students were told that the museum, due to a lack of staffing, was not offering field trips this year.

While children are resilient, cancellation of this event is a disappointment that is unnecessary. They have had enough dangled in front of them only to be pulled away.

This event has been publicly posted throughout communications with the Fifth-grade families since February 15, 2023. We are eighteen (18) days from the event. Please do not allow this to be one more fun tradition that is pulled from our children of Danville.

Shawn explains this issue is on tonight's BOS agenda and will be discussed during the meeting.

Forestry Committee update: Carsten Springer states that he has one thing to read, a motion that was approved by the Forestry Committee. He reads from the May 2, 2023 Draft Forestry Minutes the following motion:

8:54 Carsten makes a motion to notify the Board of Selectmen that Forestry will be gradually, over the next 3 years, bringing Tucker Road up to standards suitable for emergency, forestry, and public access and will work with the Heritage Commission in their advisory capacity. The purpose of this motion is to support the management of the Audubon easement, proper forest management, and the requirements of the Fire and Police Departments to serve the public's well-being. Bobby seconds. All in favor.ⁱ

Mr. Springer explains this issue has been let go for decades and will not be let go anymore. Dennis and Shawn thank him.

Road Bond Request: Bud Post states that he resides on Doe Run Rd. in the Southern Division and is the builder of that development. He explains that he has a road bond that expires on May 19, 2023, and the road will be paved on May 18, 2023. He states that he has met with Dennis Quintal, the Town Engineer who has been over the whole development and likes what he sees and there shouldn't be a problem getting the bond back. The problem is that if the bond is not released on May 19, 2023, Mr. Post will have to pay for the bond again, approximately \$3000.

Shawn explains that releasing the bond puts the Town at exposure and that is not something that he will vote on. Dorothea Post states the paving will be done on May 18. Shawn explains that Mr. and Mrs. Post are the people saying the paving will be done on May 18. Mr. Post states that after Mr. Quintal approves the road, he would like the bond released as quickly as possible. Shawn explains the BOS tries to be cooperative, but if Mr. Quintal can't go out there and ascertain that the pavement and project are complete, he can't write a letter to recommend the BOS remove the bond. Shawn suggests that Mr. Post could extend the bond for just a short time.

Mr. Post notes that he can put 25% on the bond and that would extend the bond and cost \$400-\$500. He assures Shawn that the paving will be done and Mr. Quintal will be there. He notes that Mr. Quintal stated that this was the most beautiful road in Town. Shawn states that if Mr. Quintal can get a letter to the BOS office before the bond expires, he will sign off on releasing the bond.

Mr. Post explains that Mr. Quintal wouldn't sign off on the road because it wasn't paved. He notes that he could put it off for two (2) years, but it wouldn't be much improvement because it is an all-but- finished road. He notes there are beautiful houses down there and it is a beautiful subdivision. He states that if he doesn't have to pay for the bond, that's great, but if he does, he will do it. Mr. Post states that he didn't make as much money as he thought because of the costs.

Dorothea Post states she submitted the packet 2-3 weeks ago and asked to be put on the agenda. Kim states the packet was brought in to Gail last week and explains to Mrs. Post that documents that just need to be signed by the BOS don't go on the agenda, they become part of the Signature File. Shawn reiterates the process works when the Town Engineer goes out to the site and writes a letter of recommendation to the BOS agreeing that the bond can be reduced. The BOS makes its decision based on that recommendation and this is the paperwork requirement and process the BOS has to follow.

Mrs. Post asks for clarification of the process. Shawn explains that Mr. Quintal, the Town Engineer has to be contacted to do a report and submit it to the BOS. The BOS reviews the report from the Signature File and acts accordingly. Mr. Post confirms means the Town would accept the road. Shawn explains that when the Town accepts a road, that road becomes the Town's responsibility. The BOS has to make sure the roads are up to particular standards. Mr. Post states that he will move forward and get the letter (from Mr. Quintal) in as soon as possible.

ATV Permission Applications: Scott and Sylvia Bibeau have submitted ATV permission applications for themselves and their two sons, Jacob, and Kyle. Shawn explains the BOS asks to see the applicants so they can go over the rules for residents who may not be familiar with the organization overseen by Dave Drislane. He notes that Mr. Drislane usually talks over the rules with people he knows. When Mr. Drislane doesn't know the applicants, they are asked to meet with the BOS to review the rules. Shawn states the permission only allows ATV riding on the right-of-ways on Town-owned land and in conjunction with other landowners who own property on that right-of-way, allows riders to use the Eversource easement. Shawn states the permission only gives the right to ride on the 300' right-of-way under the powerlines (the Eversource easement). Riders are not allowed to ride anywhere else except Tuckertown Rd. and Rockrimmon Rd.

Dennis explains there are a handful of Class A trails in Town that are disconnected from the right-of-way under the powerlines, but are available to ride as well. Shawn emphasizes that riders cannot go off the trails into the Town Forest. He explains riders would be subject to Fish and Game fines and they would damage the image of all the other riders working to use their permits correctly. Shawn reiterates that he just wants new riders to have the correct information and will sign the applications so the family can move forward. Mr. Springer states he will give them his contact information as the chair of the Conservation Commission. He reminds the family that they can only ride ATVs or horses on private property with written permission from the landowners and if riders abuse the privilege, the BOS will rescind the permits.

Joe notes that recently the ATV riding group has been out riding on Saturdays between 12:00 noon and 2:00 PM to show people where they can ride with the permits as well as where some of the other Class A trails are. Shawn confirms that riders are out there every Saturday. Joe states that Mr. Drislane is out riding every Saturday and that someone from the group also tries to get out there every Saturday. Mr. Springer notes that Mr. Drislane is now a member of the Conservation Commission, often attends the Forestry Committee meetings, and participates in some of the Conservation and Forestry projects. Mr. Bibeau notes it is hard to look at the map while riding. Joe agrees and states that if the riders follow them, they will only be going where they are allowed to go.

Mr. Springer explains that some of the riders have worked to clean up the trails in the Town Forest. There are going to be designated work days where two riders will be going into other areas of the Town Forest, in conjunction with

the Audubon easement to allow areas to be cleaned up along the walking trails so everyone can enjoy the Town Forest in their own way. Shawn notes there are ongoing issues with trash. Mr. Springer states that ATVs have their place, but a balance is needed so the area will work for everybody.

Brian Chavez asks if ATV riders can ride from the powerline trail to the State trail in Rockingham. Dennis explains the trails currently do not connect. Shawn states that he would try to encourage that as a future project. Mr. Springer explains there is a 23-acre parcel of Eversource-owned land that is at the core of that connection. Dennis confirms it is this parcel that is blocking access between the two trails. A member of the audience asks if ATVs can ride on Walker Rd. Dennis states that ATVs are not allowed to ride on any Danville roads, but notes he is aware that ATVs can get to the State's Rockingham Trail via Walker Rd. Dennis explains that currently, there are no crossings officially allowed, but believes a process is starting to identify areas that would be smart as crossing areas and this has been addressed with Jim Seaver (Road Agent). Nothing is in place yet, but conversations are happening moving forward. Dennis clarifies that he is discussing road crossings to get from trail to trail.

Dennis states he was at a Forestry meeting two (2) weeks ago and the local Audubon representative was there. He felt the Audubon representative was pretty supportive of ATVs having their place. The Audubon representative emphasized that ATVs do not belong outside of the currently approved trails, but was supportive just generally speaking. Mr. Springer agrees, noting it has changed a lot over the last ten (10) years. Shawn agrees when it's done under reasonable control.

As no more members of the public wish to speak, Shawn closes the Delegate session at 7:14 PM.

II. Agenda

Fifth Grade Celebration: Shawn asks that the Recreation Committee and Stacie O'Connor join the BOS at the table for this discussion. Shawn thanked everyone for coming and explains that when he saw the e-mail and saw what was happening, it was not the impression that the event would be cancelled and he felt it was necessary to get everyone to tonight's meeting to get everyone on the same page and walk through the issues. Shawn states that in his opinion, this event has been going on for many years and he agrees with Billie Hester's concerns addressed during the Delegate Session. He notes the Town does this outside of the school, and before adding another program to the celebration or enhancing it, by all means, come back to the BOS to discuss it during the budget season so the BOS can properly fund it. But every year the BOS has earmarked money for the Fifth-Grade Celebration. It is the last send-off and the Town's appreciation to the students as they're going off. This is something the Town can specifically give them because the school doesn't do anything due to budgets, etc., even canceling the field trips. Shawn states it's a nice little event the Town has been holding and it's become a tradition. He notes that Stacie has been doing an awesome job running the program for the last few years. Ms. O'Connor states this will be her eighth (8th) year.

Shawn states he understands that people get involved because their kids are involved, but when people go above and beyond and are running programs that don't have their kids involved, that speaks volumes because that is true volunteerism. He explains that he wants to understand how to move forward.

Tara Ward states that she doesn't want to give the impression.... She's a former member of the PTA too and is not anti-student, but as a committee, they have a budget and were asking for collaboration. There are things the Recreation Committee has purchased such as plates, napkins, hundreds of them; and tablecloths, nice ones for the Senior Luncheon; backdrops, and they have two (2) photographers. She reiterates the Recreation Committee has all of this so it wouldn't cost the Town money (for the celebration), but there has been no collaboration. She states the Recreation Committee has reached out to Ms. O'Connor at least four (4) times.

Ms. O'Connor asks Ms. Ward who she called. She states that she has all the call records back to February 26. Ms. Ward states she called the contact number that Ms. O'Connor had provided. Ms. O'Connor confirms that she never received any voicemails or anything else from the Recreation Committee. Ms. Ward states that she thought Ms. O'Connor would be attending the Recreation Committee meetings.

Ms. O'Connor explains that she started a FaceBook page for the fifth-grade parents to join, set the date and that's all that has been done so far. Vanessa Boling, chair of the Recreation Committee, asks why the Recreation Committee wasn't invited to the Facebook page. Ms. O'Connor explains that she has never invited the Recreation Committee. She states that since she left the Recreation Committee five (5) years ago, she's been doing this event and the Recreation Committee has never said a word to her. She explains that she comes to the BOS each year and asks if she can do the event. They approve her request and she's done the event. She explains that she hands all her receipts to Kathy (Beattie, the Town Treasurer) and that's always been the end of it.

Ms. Boling explains that she became the chair of the Recreation Committee last October and would like to be more involved. When she took over, she was handed a binder of paperwork and has been trying to figure it out. She states she came to the last meeting in February and Shawn specifically told Ms. O'Connor to come to a meeting. Ms. O'Connor states that she did come to a meeting. Ms. Boling agrees that Ms. O'Connor came to the February meeting and she was told the Fifth-Grade Celebration would be on the agenda. Ms. O'Connor did not want to spoil any of the surprises and Ms. Boling told her that she needed Ms. O'Connor to submit a budget plan.

Ms. O'Connor explains that she doesn't give the Recreation Committee a plan because the budget for the event has already been set for \$1000. Ms. Boling states that was the budget for both the Kindergarten and the Fifth-Grade Celebration. Ms. O'Connor states that Kindergarten has never been part of the event. Ms. Boling explains the Recreation Committee was approached by the PTA and asked why the Recreation Committee doesn't do a Kindergarten event. Ms. Hester states that she's a charter member of the Danville PTA and has been on the PTA for eight (8) years and feels she can speak with the president of the PTA and explain the only Kindergarten event that happens has been Parent Night and she was the one who hosted the last one and that was five (5) years ago. Ms. Boling states that people reached out to the Recreation Committee and the issue became do they want to collaborate and be involved in the process. Ms. Boling states that because the Recreation Committee didn't hear from Ms. O'Connor, they voted and because she's out of town, she can't run the event. Multiple people are speaking at once. Ms. O'Connor tells Shawn that she will come to the Town Hall and drop off \$171.

Ms. Ward states the Recreation Committee is not saying they don't want to have the event, but they don't want to pay for anything they already have. Ms. O'Connor explains it's not just white paper plates, these students are leaving Danville Elementary School and are never coming back, she has always done extra special plates, etc. and that's the way it has always been done.

Ms. Boling explains the Recreation Committee is frustrated because she, Shawn, and Ms. O'Connor were at the BOS meeting in February and were specifically told to work together and collaborate.ⁱⁱ Ms. O'Connor states the Recreation Committee hasn't done anything. She has paid for the supplies herself. Ms. Boling states that Ms. O'Connor is missing the point. Ms. O'Connor disagrees stating that Ms. Boling is missing the fact that the Recreation Committee hasn't been involved (in the Fifth-Grade Celebration) for over four (4) years and out of nowhere, they are demanding how they want to do it and it's never been done like that. Ms. Ward states there should be more oversight of how the Town's money is spent. Ms. O'Connor states that it is not the Town's money and not the Recreation Committee's money, it is the Townspeople's money and she's never been close to hitting her budget.

Ms. West gives another example. She states the Recreation Committee would like to continue the Senior Coffee Hours through the summer, but if they don't have the volunteers to put it on and someone says to spare no expense on the donuts and coffee, are we going to do it? She states no, unless you can reach out first to volunteer to help, and then ask if they could have \$50 to buy coffee and donuts to continue through the summer. Ms. West reiterates the Recreation Committee really wants more collaboration and volunteerism. She notes there are only three members that are trying to make do with the budget. She states they don't want to be against Ms. O'Connor, they want to help her. Ms. O'Connor states that she doesn't want to say the Recreation Committee is against her, but it's just the way it is.

Shawn asks if any members of the Recreation Committee will be at the Fifth-Grade Celebration. All three members confirm that they will not be able to attend the event. Ms. O'Connor notes that is her point, no one from the Recreation Committee was ever at this event all these years, even when she was a member of that committee.

Ms. Bellacqua states that she's all about celebrating the kids from Danville and celebrating their accomplishments. She notes that she has kids in Danville Elementary School and that's where the Kona Ice idea came in as a way for the Recreation Committee to connect and engage with more kids in the community if the Fifth-Grade Celebration was not something the Recreation Committee was going to move forward doing. The Recreation Committee is trying to be super-mindful about the way they are spending their money. Ms. Bellacqua explains that she understands no one has questioned Ms. O'Connor before, so that must have been.... Shawn states the BOS questions Ms. O'Connor about a lot of things. Ms. Bellacqua explains that because the money for the event is coming from the Recreation Committee's budget, they want to be accountable for that money and want to know where it is going and that part of this is a liability piece. If it's an event from the Recreation Committee's budget, is the Recreation Committee liable if anything happens? Shawn explains that everything falls under the Town's umbrella policies.

Ms. Bellacqua states that as new members of the Recreation Committee, they saw the Fifth-Grade Celebration on their budget and had questions and were trying to gain information so they can know what is going on and how did this event originally occur. Ms. O'Connor explains that years ago she was on the Recreation Committee and another member had a child going into the fifth (5th) grade. They talked about putting a party together for the fifth (5th) graders because all they get from the school is a twenty (20) minute graduation and then they go home. She asked the BOS if they could have this party and the BOS approved the request. Since then, the BOS has earmarked funds for this event every year.

Ms. Bellacqua asks why nothing is done for the Kindergarten and that they also want a celebration. Does she come to the Recreation Committee and tell them she wants \$1000 for that event? She notes that she is being the devil's advocate of where the Town's money is being spent. Ms. O'Connor explains that when she started doing this, it was for the fifth (5th) graders and no one else because they are leaving. They are never coming back to Danville Elementary. The Kindergarteners come back to the school in eight (8) months. Ms. O'Connor explains the students go through school knowing that when they reach the fifth (5th) grade they will have their celebration.

Shawn states the event is a tradition and that when stuff moves around, this is why he gets back to his original premise that everyone focuses on something for their child to get a benefit out of it, and doing it this way is agnostic. It's the fifth (5th) grade. If the child is in the fifth (5th) grade, they go to the event. If they are not, they do not go. Ms. O'Connor explains that the siblings of fifth (5th) graders are invited to join the Celebration later in the program. Shawn reiterates that he wants to be sure the Fifth-Grade Celebration is getting done and he does not want to see it canceled. He states he understands there are staffing issues and that is why the Recreation Committee can't do the Senior Coffee Hours this summer noting that is another issue the BOS will discuss with them. Ms. Boling explains that the Recreation Committee is planning on holding the Senior Coffee Hours. Shawn notes that Ms. O'Connor has done the Fifth-Grade Celebration by herself and does a great job and that sometimes it's quicker. He states that he's been on the Recreation Committee and prefers being on the BOS because of the infighting on the Recreation Committee. He has seen a lot of anguish, turmoil, etc. and that's why he wanted to discuss this at the BOS meeting so that everyone would be on the same page. He states he doesn't want the event to turn into that because it's the kids who pay the price.

Ms. O'Connor states that when she left the Recreation Committee, one of the things in her resignation letter was that she wanted to come back every year and do the Fifth-Grade Celebration. It was all she wanted to do. Ms. West asks if the Recreation Committee pays for the backdrop used in the event, and who has it. Ms. O'Connor states she keeps it in the Fifth-Grade box. She notes that she replaced the backdrop this year as the old one was six (6) years old. Ms. West asks if the Fifth-Grade box is accessible to the Recreation Committee. Ms. O'Connor states that she will give it to them if they want it. She states it's mostly leftover plates and the backdrop. She explains that she owns the palm trees and notes that she bought most of those things herself to keep the event under budget. Ms. West states this is a new Recreation Committee and they don't want to be.... Ms. O'Connor explains that a parent has donated all the pizzas and that all the drinks and water have also been donated. Another parent is making the cake. The only thing that she is paying for out-of-pocket is for a parent to make a gluten-free cake for the gluten-free students.

Ms. West explains that with the Recreation Committee being new, they don't want to threaten the event because Ms. O'Connor has been doing it for five (5) years. Ms. O'Connor states that if the Recreation Committee wants to take it over, they can do the event next year and she will walk away, acknowledging she would not be happy doing that. Ms. Bellacqua asks if Ms. O'Connor wants to come back onto the Recreation Committee. Ms. O'Connor declines. Ms. West notes that Ms. O'Connor doesn't need to be on the Recreation Committee and the committee needs volunteers in the community. They want to be able to break into their budget and figure out how to make it work and collaborate with others. She reiterates the committee just wants that collaboration piece. Ms. West expresses her concern that what is getting lost is that the Townspeople's money is being spent when it didn't need to be because the Recreation Committee already has nice plates and fancier things.

Shawn explains the Recreation Committee has two (2) parts to their budget. They have their operating budget for events like the Fifth-Grade Celebration and they also have the Recreation Revolving fund. When the Recreation Committee hosts things like their craft fairs, etc., those proceeds go into that revolving fund and can be spent outside of their operating budget. Ms. Boling states the only reason she contacted the BOS about why the Recreation Committee canceled the Fifth-Grade Celebration was that the Recreation Committee didn't get any communication. Based on the contact information they had for Ms. O'Connor, they had reached out numerous times trying to connect and collaborate with her. Ms. Boling states the committee is not trying to take the event away from Ms. O'Connor and is not trying to cancel the event. She notes that since she's taken over as the chairperson, the committee has brought back the Senior Coffee Hour every month, they have started the Labor of Love, and are trying to become involved with the Town with the limited funds they have. She explains that \$1000 is 5% of the Recreation Committee's operating budget. She understands that Ms. O'Connor did not have the best experience on the Recreation Committee. Ms. O'Connor disagrees, stating she had a blast. Ms. Boling notes there was some drama when Ms. O'Connor left. Ms. O'Connor explains she resigned because of a Selectman, not because of the Recreation Committee. Ms. Boling states that moving forward, the Recreation Committee is trying to serve the community and that's why they wanted to be involved. When they didn't get any communication, the committee started working on other avenues and the BOS can't blame them for that.

Shawn agrees and explains that if someone from the Recreation Committee reached out to the BOS office, they would have made sure.... Ms. O'Connor states that she's not the hardest person to contact. Shawn suggests that the Recreation Committee may have had the wrong e-mail or phone number and the BOS office could have given them the correct information as well as reaching out to Ms. O'Connor directly to make sure she responded. Ms. Boling states she got the BOS e-mail the same day she sent one to them. She agrees the Recreation Committee should have contacted the BOS sooner. She states that going forward, the Recreation Committee is not trying to take something away from the children, they were just trying to be involved.

Annemarie asks if the Fifth-Grade Celebration is part of the Recreation Committee's budget why wouldn't Ms. O'Connor and the committee be talking together? Ms. O'Connor explains that she hasn't done anything yet. Annemarie clarifies that her question is what if the Recreation Committee had ideas that could have started something? She notes that she doesn't understand what the disconnect is, it's part of the Recreation Committee's budget and they are supposed to account for it. Everyone's on the same team and she doesn't see where the disconnect is, it's part of the Recreation's budget and they're accountable for it, and by reaching out maybe some ideas could have been formed, planned, etc. Shawn agrees there was a disconnect. Annemarie asks how to figure out how to fix it going forward. She states that no one wants to take anything away from anybody. She states no one wants the kids to suffer in any way, shape, or form, but thinks that communication is an easy thing to do. Shawn agrees and asks if everyone can reach out. Kim asks if a date for the Celebration has been set. Dennis states the date was set today. Ms. Boling states the date for the Fifth-Grade Celebration is June 2. Kim confirms the event is now on the calendar.

Dennis states the first thing that has to be done is to solve the communication issue. He feels the best way is for all the parties involved to wipe the slate clean of whatever did or did not happen before and that will solve things moving forward. He states that from his experience, he agrees with the Recreation Committee's view of the Town's money, but will find over time they will need to be a little bit flexible when dealing with what people used to do in a long way, but he understands where the Recreation Committee is coming from. Dennis asks Ms. O'Connor to

communicate better. He notes that both Ms. O'Connor and the Recreation Committee are passionate and that's a positive for the Town all the way around. He wants to move it forward from here and needs to know what the BOS can do to make it happen. Is the \$1000 still in the budget? Does the BOS need to find \$1000? Ms. Boling explains the money is still there. Ms. O'Connor notes that she's only spent \$585. Ms. Boling states those expenses were for the plates and the backdrop and explains the Recreation Committee was willing to pay for it, but felt the funds were being spent unnecessarily because the committee has already purchased nice luncheon plates for this year's Senior Luncheons and cloth tablecloths the committee can use, but there was no communication. Ms. Boling explains that she knew she was going to be out of town and couldn't do the Fifth-Grade Celebration so the Recreation Committee was trying to brainstorm another option for those funds to celebrate the kids. She reiterates the committee wants to celebrate them. Ms. Boling states that she is fine with the event going forward as it is, but in the future, would like collaboration and a say in how the money is being spent because the committee felt like it was unnecessary.

Dennis agrees that what Ms. Boling is asking for is completely reasonable, but would ask that in efforts to collaborate, the committee give a little extra consideration to the way things have been done. He asks Ms. O'Connor to also be flexible and find common ground. Dennis suggests the Recreation Committee could formalize the process by creating a document for the event that notes things like special plates, etc. By documenting the event, it can be passed on to future committees so that everyone understands the event. Dennis reiterates that everyone still needs to meet in the middle and believes the way the Recreation Committee approached the event was perhaps with an overly strong position and Ms. O'Connor's position is that she's been doing this event and has done great. Dennis reiterates the need for open communication, formalizing the process for the event, and most importantly, taking care of the kids. He states that when the fifth (5th) graders leave Danville, and there's only one tiny little school in Danville, they are thrust into a Middle School with three (3) other towns. He agrees the Celebration is a special event. His daughter went through it and he'd love to see it happen and believes the discussion is at a spot where they can make the event happen.

Joe confirms that the funds for the Fifth-Grade Celebration are historically included in the budget and are based on what was spent in the past and what it was spent on. Ms. O'Connor states that she has never gone over budget even when she had 108 kids. She explains she has always given all the expenses to Kathy Beattie, the Town Treasurer. Ms. Boling explains that when she did her first budget last year \$968.73 was spent on all of the Fifth-Grade Celebration, so she kept \$1000 because that was a good budget. Joe states that was the number he was looking for, and if that is the historical cost of the event. He suggests the Recreation Committee puts this in their budget next year as a planned event.

Joe states he would absolutely advocate for a Kindergarten graduation because when his son graduated from Kindergarten, he was the DJ and got to call the kids names, they had an amazing night with the Police Chief there. He asks the Recreation Committee to try to make it happen and then budget for it for next year. Ms. Bellacqua states she heard the Kindergarten graduation included several other towns and was more of a county event. Joe agrees. Ms. Bellacqua notes that Danville is the only town that does a fifth (5th) grade event. Ms. O'Connor notes that another town also does one. Ms. Bellacqua states she wants to involve other groups but doesn't know how much the PTA is involved because she understands this is not a school event. Ms. O'Connor explains that is why she created a FaceBook page for the parents to get the information. Multiple discussions are continuing.

Ms. O'Connor explains the PTA has the e-mail list. She sends the link to the FaceBook page to a non-school volunteer who then sends the information out to all the fifth (5th) grade parents including all the home-school kids. Everybody is included. Shawn explains that otherwise, all this would have to be approved through the Danville School Board. Ms. O'Connor notes the School Board changed the form this year. It's nine paragraphs long and takes up the whole page. Ms. West states she wants to make another plug for the Recreation Committee, that they need volunteers. Ms. Boling notes that she is the only one available to do the Senior Coffee Hours. There are currently two (2) vacancies on the Recreation Committee and there are people listed as being on the Recreation Committee that she has never met and she's been on the committee for three (3) years.

Joe states that he and Shawn have been discussing that maybe he could be the BOS representative on the Recreation Committee, noting that he ran as a Selectman on supporting the kids. Shawn motions to appoint Joe as the BOS

representative on the Recreation Committee. Second by Dennis. Vote is 3-yes, 0-no, 1- abstention (3-0-1). Joe abstains from the vote. Joe is now the BOS representative on the Recreation Committee.

Dennis states the Recreation Committee is right, there are not enough volunteers in Town. It is a problem for all the Town's boards and committees. Often it is the same people cycling through, which is great, but it does help to have new blood. He notes there are people butting heads even over who is taking the minutes and that things like that cause people to push away. Dennis believes that because the Recreation Committee has all new members that are open and excited, the volunteers will come. He states he hopes so. Dennis states he also wants to correct the record, Billie Hester wrote the e-mail that was read at tonight's meeting. Dennis thanks her for coming to the meeting and reading her e-mail to the public. He states the e-mail was very well written and caught everyone's attention. Ms. West reiterates the Recreation Committee did not want to cancel the Fifth-Grade Celebration. Ms. Bellacqua agrees. Shawn states it's all about communication and that is why he wanted everyone to attend tonight's meeting so the issue could be discussed and resolved.

Dennis asks to add that the Town has instituted a proactive notification system, noting that currently, he is the only person posting the updates. He explains that citizens can go online and sign up for alerts. It as a proactive alert system where citizens can sign up to receive notifications from the Town's various boards and committees by text, e-mail, or phone call. He can create a notification system for the Recreation Committee and when the Recreation Committee makes a notification, it will be pushed out to everyone who has signed up to receive notifications from them.

Ms. Boling asks if it is possible to electronically sign up. She notes the Recreation Committee is currently organizing a Town-wide yard sale. The committee has created a paper form, but she would like to do that electronically. Dennis explains the Town is getting there, but currently can't do that. He is hoping that by the end of 2023 the whole system will be re-vamped and rebuilt and that will be part of it going forward. He notes it will also include the ATV applications. Ms. Boling asks if Dennis needs help, which he confirms he needs lots of. She explains that she and her husband have IT backgrounds, it is their job, and they would be glad to help. Dennis thanks her for the Town-wide yard sale, noting it was his wife who brought the idea to the Recreation Committee.

Shawn thanks the Recreation Committee for coming to tonight's meeting. Ms. Bellacqua thanks the BOS for having them. She believes they are following the lines of volunteers and appreciates the BOS facilitating the discussion. Ms. Bellacqua agrees that people have given a lot to the Town over the years, she knows that and respects that and guesses it gets intimidating when someone is new and trying to figure things out. She appreciates having the conversation. Shawn states he always has an open-door policy and that's why he always has a delegate session at the BOS meetings. He notes that he has never refused to discuss an issue.

Highway Dept Traffic Sign: Shawn reminds the BOS they decided to hold the Highway Dept.'s request for the electronic traffic sign until they could confirm an updated amount remaining in the ARPA funds. Jim Seaver (Road Agent) confirms that BOS did approve his request for the generator and put his request for the sign on hold. Shawn states the BOS has received the updates to the ARPA funds and with everything that has been approved included, there is a remaining balance of \$47,000 and the BOS does want to move forward with Mr. Seaver's request for the electronic traffic sign. Kim locates the paperwork. The quote is \$16,835. Shawn confirms this includes shipping and confirms no one wishes to discuss this request any further. Joe motions to purchase the sign for the Highway Dept from New England Barricade, Sign and Safety for \$16,835, including shipping, from the ARPA funds. Annemarie clarifies this price does include shipping. Second by Dennis. Vote is unanimous (4-0). Mr. Seaver asks Shawn to sign the purchase proposal.

Mr. Seaver states that he did reach out to the vendor recommended by Mr. Springer at the last BOS meeting, received a quote from that vendor and has provided it to Kim for the BOS records. Kim notes the BOS had already approved a vendor and the new quote did not change that decision.

Purple Heart Signs: Mr. Seaver has received the Purple Heart signs. Shawn notes the proclamation has already been done, signed, and is ready to read. Mr. Seaver asks if the BOS wants the signs installed now or closer to Memorial

Day. Shawn explains he will be reading the proclamation at the Memorial Day Parade. Mr. Seaver suggests that he install the signs on Wednesday, May 24. Shawn expresses his concern that the signs are installed before the parade. Mr. Seaver reassures him they will be ready for the holiday, he just wanted to see if the BOS wanted to wait until it was closer to the date of the parade to install them. Dennis suggests installing the two signs at each end of Town, but covering the one at the Veteran's Memorial to unveil at the parade when the proclamation is read. Mr. Seaver agrees they will install the signs next week when they are setting up the flags. Ms. O'Connor suggests having the signs covered until the Friday of Memorial Day weekend. Dennis agrees that would be nice, especially for the one at the Veteran's Memorial. Kim reminds Dennis the sign at the Veteran's Memorial is across the street from where the proclamation will be read and someone will have to cross the highway to unveil it. Mr. Seaver suggests the BOS could use his spare sign to unveil during the proclamation and keep everything on the same side of the street. Dennis suggests leaving it up to Mr. Seaver's judgment.

Updated Telephone System: Shawn explains the Town's current phones and system are at their end of life, and the current contract is ending as well. The BOS has received a proposal to upgrade to all new phones and a new system. The proposal also includes the recurring monthly costs for three (3) years. Shawn believes the costs are consistent with the current contract and are reasonable. The three (3) year contract is for \$15,238.40. Shawn notes most of that amount would be in the Town's Operating budget as yearly phone costs. The new phones and system costs are \$1264 including new phones for all the Town Offices, the Community Center, Fire Dept., and the Police Dept.

Shawn notes the Town has had to work out the logistics and hiccups of using VOIP (Voice over IP). He expresses his past concerns with issues because the phone system is the main line to the Police Dept. and he was very concerned about the Town's liability when the phones did not work. He states the vendor was very responsive, understood the issues with liability and their quality of services has been good. He believes with his years of experience with this vendor that they will stand behind their product. Shawn notes the company has been brought out a couple of times and has changed names, which did concern him, but the vendor has continued to do well despite those changes. Dennis agrees with Shawn noting this is what he does on a daily basis. He believes the proposal is quite reasonable and has no concerns. Dennis motions to approve the phone and thirty-six (36) months service proposal from First Light for \$15,238.48. Second by Annemarie. Vote is unanimous (4-0).

Community Center Window Replacement: Kim has received an updated proposal to replace the windows in the Community Center and asks if the project could be paid from the ARPA funds. Shawn notes that Sheila is not at tonight's meeting to confirm if the project would be eligible. Kim notes the current amount in the ARPA funds is \$47,519.85. The BOS approved the electronic traffic sign tonight for \$16,835, which would leave \$30,684.25 remaining in the ARPA funds. Shawn asks for the costs of the windows. Kim explains the quote she received last week was incorrect, but received a more realistic quote today for the correct number of windows that needed to be replaced and ordered. She reminds the BOS that this project has been discussed for a couple of years and the current windows are not safe, they do not have tempered glass and she fears if the windows come down and break someone will get hurt. Shawn confirms these are the original windows in the Community Center. Kim states she spoke with the vendor that the BOS had previously indicated they liked, noting he used to be a resident of Danville and that is the proposal she has put forward for the ARPA funding request.

Dennis confirms the current windows have stained woodwork and window trim on the interior. He notes the quote is for white vinyl windows and asks if there is a way they could be matched inside. Kim explains the vendor came in today to discuss the proposal with her, but she was so busy that didn't happen and asks for more time to speak with the vendor. She states she just wants the BOS to know it's a project she has been pushing for a very long time and it needs to be done. Kim suggests funding could come from the Government Buildings budget line or ARPA. Shawn notes there are two (2) budget lines available: Government Buildings and the Community Center Repair line and the BOS can move money around as needed. He agrees the project needs to be done, but would like another quote for comparison. He believes the BOS can move this project forward at the next BOS meeting. Shawn reiterates that he wants more information and wants to confirm if this project can be paid from the ARPA funds, noting that if not, the BOS will find funding in the Operating budget. Kim reminds the BOS there is only \$10,000 in the Community Center Repair line and there are many other repairs that need to be done. She has two quotes for roof repairs for the

Community Center roof as well as the Town Hall roof. She notes that when it rains, shingles fall off the Town Hall roof onto the floor.

Shawn states the Town also has a Town Infrastructure revolving account that he believes would require a public hearing to access those funds. He would need to review how the account was set up. He explains the fund is for repairs like these, so if a roof fails, the BOS doesn't have to take \$20,000-\$30,000 out of the operating budget. Kim explains she's been advised that the whole roof of the Community Center is not bad, but the bad portion is peeling up like a potato chip because it was improperly installed. She notes her concern with the pitch of the Town Hall roof. The loose shingles are coming from the overhang because there is nothing to nail the shingles to, but the roof itself is not leaking yet. She states this is still something the BOS needs to be discussing. Dennis agrees expressing his concern that letting the little things go turns into worse things.

Kim states she only has one quote for the Town Hall roof and can bring that project back to the BOS at a later time. She states she is more concerned about replacing the windows at the Community Center. She has been getting those quotes for two (2) years. Dennis agrees with Shawn that he would also like another quote. Dennis and Joe review the quote and note that it does provide wood trim on the inside. Dennis states he believes the utility of the window is more important to him than the design and look, which tend to cost more. He expresses his concern other people may be more attached to the visual look of the windows than their function. Kim reiterates the current windows are coming apart at the seams and falling out of the wood and it's a safety issue.

Dennis agrees they need to be replaced, but questions the interior aesthetics. Annemarie explains that by using replacement windows the vendor should be able to just remove the interior trim, install the replacement and re-apply the trim as was done when she recently replaced her windows. Kim confirms the new windows won't have the high maintenance requirements of wood frames because they are all vinyl. Annemarie believes the inside will be fine, but there may need to be additional work outside depending if there is damage to the frame. Dennis asks if the quote also includes replacing the outside trim. Kim explains that is just a vinyl channel. Dennis asks what kind of trim is, noting he would like an Aztec type of product, a non-wood base, for longevity. Kim confirms the exterior of the replacement windows is also vinyl. Annemarie asks if there is a wood frame on the outside. Kim states there is not, the wood frame is on the inside. Shawn confirms the consensus of the BOS is to move forward with the window replacement project. He reiterates the BOS needs another quote and will also need to determine the funding source(s) for the project. He reminds the BOS there are three (3) sources available from Town Funds: budget lines from Government Buildings and Community Center budgets and the Town Infrastructure Revolving Trust fund, and suggests the BOS could take a percentage of the costs from each source. He asks Kim to put the project on the next agenda and to provide the BOS with the additional information they requested so they can decide how to move forward.

Kim asks to revisit the windows quote. She expresses her concern the BOS is continuously calling the same vendors for the same quotes, noting that many of these vendors are no longer responding. She notes the difficulty of getting vendors who are even willing to provide a quote with no guarantee of getting the project. Shawn states he understands, but the BOS can't just accept one vendor's quote. He notes the project is for eighteen(18) replacement windows for \$28,000. That is over \$1000 per window. Kim notes that also includes labor. Annemarie states the average cost for replacement windows is \$500-\$700 per window. Shawn notes the price also depends on the quality of the window. Annemarie reminds the BOS they also have to think of the details such as what kind of screens are included, etc. Shawn notes that durability is important because the windows are accessed by the public. He agrees Kim's concerns are valid.

Air Purifier System: Shawn has received a quote for the air purification systems for the Town Hall and the Safety Complex. He states the project does qualify for ARPA funds and recommends the BOS move forward with the project. He clarifies he is looking at the quote from East Coast Air LLC for \$8349.45. Annemarie and Kim ask which quote Shawn is referring to, noting the vendors gave separate quotes for the Town Hall and Fire Dept. Shawn explains there are two (2) systems at the Safety Complex (210 Main St.) and one (1) system at the Town Hall (208 Main St.) and the same units are quoted for both buildings. The two (2) units for the Safety Complex are quoted for \$5566.30 and the Town Hall unit is quoted for \$2783.15 for a total of \$8349.45. Dennis motions to accept the proposal from

East Coast Air LLC for the Danville Town Hall and the Danville Fire Dept. in the amount of \$8349.45 to be charged to the ARPA funds. Second by Annemarie. Vote is unanimous (4-0).

Highway Fire Alarm System: Kim explains the project was approved, but was never approved to be funded from the ARPA funds. She notes there was a discussion, but no minutes for that discussion to approve the project for ARPA. She states that she did add it to the ARPA expenditure worksheet because the BOS intended to approve the project through ARPA, but they never finalized the discussion with a vote. Kim states the project was just completed, the job is done and it is now just a matter of what account the project will be paid from. Shawn asks for a motion to charge the Pulsar Fire Alarm system installed at 67 Hersey Road for \$4140.75 to be charged to the ARPA funds. Dennis makes the requested motion. Second by Annemarie. Vote is unanimous (4-0).

Shawn confirms the Highway traffic sign and the air purification systems from East Coast Air LLC have also been approved by the BOS to be paid from the ARPA funds and asks Kim to have an updated balance of the ARPA funds available for the next meeting. Annemarie clarifies that the balance should also include the Pulsar Fire Alarm project. Kim explains that she had already included that amount in the ARPA report she presented tonight.

Kim confirms the new phones were also funded from ARPA. Shawn explains that only the cost of the phones \$1264 was eligible for ARPA funds. The remainder of the proposal is part of the Town's Operating budget and the ARPA funds cannot be used for recurring charges.

III. Old/New Business

Signature File: The BOS reviews and signs several documents discussed during tonight's meeting as well as the other contents of the Signature File.

Heritage Commission Appointments Update: Shawn explains the BOS erred on the Heritage Commission appointments at the last meeting. During the discussion of the original warrant article that created the Heritage Commission and the later warrant article that reduced the number of members on the Commission, the BOS misinterpreted the number of alternate board members allowed. He asked Chris (Tracy, Town Clerk) to delay swearing in the Heritage Commission appointees so the BOS could take corrective action. Shawn notes the warrant article also specifically states the BOS representative is a Heritage Commission board member.

Shawn identifies the current Heritage Commission members as Carol Baird and Kathy Dennis. (Note: Dennis Griffiths, as the BOS representative to the Heritage Commission is considered the third member of the Commission) Bill Hull's position is up for reconsideration, and there was an earlier resignation. The BOS had appointed Christiann Unger, re-appointed Bill Hull to his position, and appointed Bruce Carye as a third member of the board. Shawn suggests the BOS continue with the reappointment of Bill Hull and the appointment of Christiann Unger to the Heritage Commission as full board members and change the appointment of Bruce Carye from board member to alternate. The alternates for the Heritage Commission would then be Judy Jervis (currently an alternate), Bruce Carye, and Dottie Billbrough. Annemarie clarifies these three people would be alternates. Dennis motions to appoint Christiann Unger as a full board member to the Heritage Commission and to re-appoint Bill Hull to his position as a board member. Second by Joe. Vote is unanimous (4-0).

Shawn states this leaves Bruce Carye, Dottie Billbrough, and Judy Jervis as alternate members of the Heritage Commission. Dennis asks if alternate appointments also expire. Shawn states he does not know. Dennis explains that at a recent Heritage Commission meeting, Dottie Billbrough had mentioned that she had applied as an alternate for the one-year position and wanted to change her application to the three-year alternate position. Kim asks Mr. Springer for his suggestions.

Mr. Springer explains that when the commissions were set up, they were originally one-year cycles, but were later changed to three-year cycles. Shawn explains that with a three-year cycle, appointments are staggered. Alternates should be appointed to a 2-year or 3-year term. Mr. Springer expresses his concern that the Town Reports list Conservation Commission and Forestry Committee members that are not on either of these boards and has them

appointed to one-year cycles. He believes all appointments are supposed to be for three (3) years, but are started on different dates. A discussion follows. Annemarie asks if this information is in the annual Town reports. Mr. Springer reiterates his concern that the information is not accurate, but board members and their terms are supposed to be in the annual Town reports. Dennis notes the RSAⁱⁱⁱ does not define the lengths of appointment time. Mr. Springer notes that his understanding that when the committees were set up, alternates were appointed to one-year, two-year, and three-year terms. (at that time the RSA only allowed the appointment of three (3) alternates to any board.) Mr. Springer states he can't speak for the Heritage Commission, but notes that process allowed for a rolling membership on the boards.

Annemarie reviews the Heritage Commission board members and explains that according to the 2022 Town Report, Judy Jervis has one (1) more year as an alternate member of the Heritage Commission.^{iv} Kim asks the BOS to remember the difficulty of the Town Clerk to keep track of board members because people resign, don't ask for reappointment, etc. Mr. Springer believes the Heritage Commission's Vice-Chair resigned in 2022 and that position remained open because the vacancy was never publicized. He notes it was during a time of a dynamic situation between the Heritage Commission and the Planning Board.

Dennis believes that if he thinks about this correctly, these are all three-year appointments. Mr. Springer agrees and believes the discussion came up at the Heritage Commission meeting because Judy Jervis has one year left as an alternate and requested to be appointed as a full board member. That would have created a one-year term for an alternate appointee. Annemarie agrees. She reiterates that if Ms. Jervis was appointed as a full board member, her remaining term as an alternate would only be until 2024. Annemarie notes that the other two (2) alternate positions should be for three (3) years. Dennis clarifies that now Ms. Jervis will remain as an alternate until her term ends in 2024 and the other two alternate vacancies terms would be until 2026. There is further discussion. The BOS determine that because one alternate vacancy occurred due to a resignation in 2022, the appointee to that opening would serve until 2025. Shawn confirms this would mean the next two vacancies are for alternates for a two-year term and a three-year term. Dennis notes there was an assumption that Ms. Jervis would be appointed as a full member of the Heritage Commission board which would allow each of the three (3) alternates to be appointed to a one-year, two-year, or three-year term. If Ms. Jervis remains an alternate, her term expires in 2024, and the current vacancies are a two-year (2025) and a three-year (2026) term.

Shawn rewords his motion to keep Ms. Jervis in her appointed alternate position for one year to complete her term. Annemarie suggests appointing Dottie Billbrough to the vacant two-year terms as a compromise between the one-year term she applied for and the three-year term she asked to be considered for. The BOS would then appoint Bruce Carye as an alternate for the three-year term. She notes the BOS can adjust these appointments tomorrow if they learn that they are incorrect, but the intent can likely stay. Annemarie states the BOS has done the best that it can with understanding the timing. Dennis notes the BOS reserves the right to correct itself.

Police Station Building Committee Updates: Dennis states there have been updated appointments to the Police Station Building Committee and admits the committee had not initially done the paperwork, but that is now coming in for those already appointed to the committee. He notes there is at least one new applicant that hasn't met with the committee yet and that he is fine with the people already approved. The BOS just needs to sign the paperwork. Dennis asks future applicants for the current vacancies meet with the Building Committee first for review and for recommendation to the BOS before their application comes to the BOS. Shawn agrees.

Dennis explains that LT Merced who is currently a full voting member of the Building Committee has requested to move to become an alternate member due to time constraints and her other responsibilities. This opens up two (2) vacancies as full committee members and those vacancies have been advertised. Dennis asks if the BOS can change LT Merced's application to an alternate position before the BOS signs her appointment. Kim explains that she can change and resend LT Merced's application for e-signing by the BOS. She notes the Building Committee members don't need to take an oath of office and that all the applications are in the Signature File tonight and any changes can be made tonight. Dennis notes his concern that he didn't want to sign anything that he knew wasn't accurate.

Shawn notes the BOS needs to complete its corrective action regarding the Heritage Commission appointments. He reviews their previous discussion. The BOS will appoint Bill Hull and Christiann Unger for three-year (2026) positions as full board members. Bruce Carye will be appointed as a three-year alternate (2026), Dottie will be appointed as a two-year alternate (2025), and Judy Jervis will complete her term until 2024. He motions to approve the appointees as listed above. Second by Dennis. Vote is unanimous (4-0).

Minutes: The BOS review the minutes for the Monday, May 1, 2023 BOS public meeting. The following corrections and amendments were made:

- ✚ Line #201- Dennis questions the comment regarding 400,00 people. Annemarie states she believes Mr. Seaver was expressing his concern when it was Danville's turn to host the Household Hazardous Waste Day. Shawn explains that the last time Danville hosted the Household Hazardous Waste Day it was a very long line and he believes Mr. Seaver was simply exaggerating the amount of people who waited. Dennis asks to **strike the phrase: an event for 400,000.**
- ✚ Line #208- the spelling is **corrected to Gerry Dr.**
- ✚ Line #231- Bridge is **corrected to bridge**
- ✚ Line #262 and #267- remove the term **Deputy to read Assistant Town Clerk.**
- ✚ Line #264- correct Ms. Griffiths to **Mrs. Griffiths.**
- ✚ Line #266- correct Ms. Healy to **Mrs. Healy.** Kim notes that she prefers Ms. even though she is a Mrs. Shawn explains his understanding is this is the formality used when the status of the person being referred to is unknown. Dennis agrees that is a fair explanation.
- ✚ Lines #376, 377, 390, 391, 394, and 472- correct spelling for *Bruce Carie* is **Carye**
- ✚ Line #526, 529, and 548- correct spelling of user name is **username.**
- ✚ Line # 336- correct Annmarie to **Annemarie**

Dennis motions to approve the minutes for the Monday, May 1, 2023 BOS public session as amended. Second by Annemarie. Vote is unanimous (4-0).

Shawn reads the Town Announcements listed below. Joe asks to add the Danville Dads Fishing Derby on Saturday, June 3 from 7:00 AM- 11:00 AM at Colby Pond. He notes that is the Free Fishing Day in NH.

IV. Town Announcements

Calendar

- ✚ **May 19- Friday:** Senior Coffee Hour at the Community Center from 10:00 AM to 12:00 Noon.
- ✚ **May 27- Saturday:** Memorial Day Parade- 11:00 AM Kickoff at Danville Elementary School, the American Legion, and the Purple Heart Ceremonies will be held at the Veteran's Memorial across from the Danville Market immediately following the parade.
- ✚ **May 29- Monday:** Town Hall will be closed in observance of Memorial Day.
- ✚ **May 30- Tuesday:** Board of Selectmen's Meeting at 7:00 PM at the Town Hall
- ✚ **June 3- Saturday:** Danville Dads Fishing Derby- 7:00 AM-11:00 AM at Colby Pond

As there are no further items to discuss Shawn requests a Non-Public session under NH RSA 91-A 3:II (c). Dennis makes the requested motion. Second by Joe. Roll call vote: Shawn-yes, Joe-yes, Dennis-yes, Annemarie-yes.

The public session of the BOS meeting ends at 8:52 PM.

Minutes derived by video provided on the Town of Danville website.

Respectfully Submitted
Deborah A. Christie

ⁱ **Town of Danville Forestry Committee Draft Minutes. May 2, 2023.** Copy available by request. May 15, 2023

ⁱⁱ **5th- Grade Graduation:** Stacy O'Connor and Vanessa Boling join the BOS at the table to discuss ideas for the 5th-grade graduation celebration. Shawn explains that Ms. O'Connor has been the person to coordinate past 5th grade celebrations until

they were stopped during COVID. During previous BOS meetings, Ms. O'Connor stated that she would like to bring the event back. Shawn states that he believes this is a great opportunity to go back to working with the Recreation Committee and wants to ensure that everyone is on the same page so that the fifth graders will have the best celebration possible....Shawn suggests that Ms. O'Connor and Ms. Boling continue their discussions later at a Recreation Committee meeting and bring their proposals back to the BOS. **Town of Danville NH Board of Selectmen's Minutes March 6, 2023**. Pgs. 1-2. Online at www.townofdanville.org. May 15, 2023.

iii State of New Hampshire. **TITLE LXIV PLANNING AND ZONING: CHAPTER 673-LOCAL LAND USE BOARDS: Appointment and Terms of Local Land Use Board Members. Section 673:6 Appointment, Number and Terms of Alternate Members. –**

I. (a) The local legislative body may provide for the appointment of not more than 5 alternate members to any appointed local land use board, who shall be appointed by the appointing authority. The terms of alternate members shall be 3 years. Online at www.gen.state.nh.us/rsa/html. May 15, 2023

iv Town of Danville. **New Hampshire. Annual Town Reports for Danville, NH for the Fiscal Year ending December 31, 2022. Heritage Commission: 2023 William Hull; 2024 Kathleen Dennis; 2024 Judy Jervis; 2025 Carol Baird – Chairman; Dorothy Billbrough – Selectmen's Rep; Laurie Crevatis – Clerk. Page 8.** Online at www.townofdanville.org/sites/files