

**This document is for informational purposes only.
The original document may be obtained at the Town Hall.**

**Town of Danville
Board of Selectmen
Public Minutes
May 28, 2013
7:00 PM**

Selectmen Present: Shawn O'Neil, Chris Giordano, Annemarie Inman

Excused Absence: Russell Harding, Michelle Cooper

Others present: Patricia Shogren – Selectmen's Administrator, Jim Daley, Steve Woitkun, John Hughes, Corey Ward

Attendees took a moment of silence for our troops who put themselves in harm's way then stood for the pledge of allegiance.

I. Delegate Session - None

II. Sprinkler Ordinance update – Jim Daley, Fire Chief Steve Woitkin

Jim stated that HUD standards do not pre-empt any town or state regulations. He distributed Zoning Regulations Article VII S. Fire Protection, #3 and the HUD Manufactured Housing and Standards. He stated HUD does not allow a prefab, mobile home, or manufactured home without sprinklers if the community has a sprinkler ordinance. Chief Woitkun stated the Town was under the assumption that our ordinance could not be enforced in parks due to the wording in our Zoning Regulations (noted above).

It was decided that all existing housing would be left as it is as well as the property in Iron Wheel that initiated this research. If any builder or park owner declares that they are exempt from sprinklers, they must show valid documentation to support the claim. Chairman O'Neil stated that the office would send out a letter to put park owners on notice that sprinklers are required on all new units and the memo will include a copy the applicable Zoning regulations and the HUD documentation referencing sprinkler systems.

III. Fire Department Ambulance purchase

Selectmen Inman stated she had reviewed the contract. Other than a few technical changes such as *Danville Fire and Rescue* needing to be changed to *Town of Danville*, the contract looked good. She asked that the addendum with the breakdown of the options and details be made part of the contract and/or referenced as such in the contract to be signed. Selectman Inman asked Chief Woitkun to follow up on how the Federal Tax exemption works when purchasing a vehicle from Massachusetts to be delivered in New Hampshire and to a municipality.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to authorize the Chair to sign the Horton P & S contract for \$174,800.00 after all amendments are corrected on the contract. Motion passed.

IV. Building Inspection fee update

Selectmen reviewed the updated Policy #2-1 Contractor Permits and Fees. Vice-chair Giordano stated there was no reference for re-inspection fee costs. It was decided to charge \$50.00 per re-inspection, the same fee currently charged for plumbing and electric re-inspections.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to adopt with corrections Policy #2-1 Contractor Permit and Fees. Motion passed and the policy was signed. Patty will add the re-inspection fees to the policy.

V. Signature File/Minutes

Selectmen signed the following:

Payroll Warrant in the amount of \$25,104.75

Vendor Warrant in the amount of \$671,205.00. \$600,000.00 is for the school district payment

A Veteran Credit

Two administrative abatements

Policy #3-3 Cash and Investment Policy; no changes

Memo to Treasurer for reimbursement from the Police Special Detail account for the purchase of assault rifles approved in the 10/1/12 BOS minutes.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to appoint Stacy Kennedy to the Recreation Commission. Motion passed and appointment form signed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to adopt new Policy # 3-7 Credit Card Policy. Motion passed and policy signed.

Chairman O'Neil read the newest Notice of Decision received from the Rockingham Superior Court in reference to another motion for reconsideration filed by Sheila Johannsen against the Town of Danville in her failed 91-A suit against the Town. The motion for reconsideration was Denied. Selectman Inman stated that the curt response from the court with no reason given emphasized the notion that Sheila was wasting the court's time. Chairman O'Neil stated that the tax payers have currently paid \$4,900.00+ in legal costs against the original suit and multiple subsequent suits filed by Sheila and the legal costs to date do not include this past motion.

Vice-chair Giordano made the motion, seconded by Chairman O'Neil, to accept the May 13, 2013 Minutes as written. Motion passed; Selectman Inman abstained.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to accept the May 20, 2013 public Minutes as written. Motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to accept the May 20, 2013 public Minutes as written. Motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to accept the May 20, 2013 non-public Minutes as written. Motion passed.

VI. Old/New Business

Old Business – None.

New Business – Patty distributed the bid proposal from the Highway Department for paving. She stated Bruce planned on sending the bid out to all companies that addressed large paving projects and to post the notice on the Town website. The Board concurred this was sufficient. Following discussion, the Board determined Friday, June 21, 2013 at noon to be the bid due date and the bids will be opened at Monday, June 24, 2013, BOS Meeting.

Chairman O'Neil read the announcements.

At 7:55 PM, Vice-chair Giordano made the motion, seconded by Selectman Inman, to adjourn. Motion passed.

Respectfully submitted,

Patricia Shogren
Selectmen's Administrator