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Town of Danville  
Board of Selectmen  
Minutes  
May 12, 2014  
7:00pm

Selectmen Present: Shawn O'Neil, Chris Giordano, Annemarie Inman, Michelle Cooper, Kimberly Farah

Others Present: Patricia Shogren-Selectmen's Administrator, Bruce Caillouette, Beth Caillouette, Chip Current, Carsten Springer, Christine Tracy, Maryann DiStefano, Chief Wade Parsons

Chairman O'Neil asked attendees to take a moment of silence for our troops who put themselves in harm's way and for the fallen police officer in Brentwood; all stood for the pledge of allegiance.

I. Delegate

Beth Caillouette informed the Board that Danville received a grant from the state for the hosting of Household Hazardous Waste this fall.

II. Signature file

Selectman Farah made the motion, seconded by Vice-chair Giordano, **to accept and sign the review of Policies:**

- 3-7 Credit Card Policy
- 3-3 Cash and Investment Policy
- 7-1 General Assistance Policy

**Motion passed.**

Selectman Farah made the motion, seconded by Vice-chair Giordano, **to adopt and sign the new 14-1 Danville, NH General Election Policy; motion passed.**

Selectman Farah noted that this new policy contained requirements that election personnel would need to meet before the primary elections this fall. Patty stated she would notify the necessary people and include a copy of the policy with the notification.

Selectmen signed three Intent to Cut applications. Selectmen signed the payroll warrant 2014-10 for \$24,536.64 and vendor warrant 2014-10 for \$45,491.75. Selectmen did not sign a Land Use Change Tax form A-5 or the tax warrant for a property. Selectman Cooper stated she believed the market value listed by the Assessor was too low and Selectman Farah requested that the Assessor include in his cover letter the comparable properties he used to determine the market value for tax warrant prior to signing of the forms.

III. Town Forest – Shooting and Safety

Chip Current began the discussion stating the volunteer group that was watching over the forest, cleaning litter and monitoring the shooting, kept at it for over a year but became discouraged. He stated that most issues concerning the Town Forest could be deterred or eliminated by enforcement and a police presence which did not occur. Carsten Springer stated the issue had gone beyond litter and was now an issue of safety for residents living near the forest as well as those wanting to enjoy the forest. Both Chief Parsons and Selectman Cooper stated that there were no laws to enforce; people using the forest for shooting are not breaking any laws. Selectman Cooper stated the majority of people she observed and spoke with at the forest were not NH residents let alone Danville residents. Carsten stated that state legislature passed a law that made the destruction of municipal property a felony. He stated the damaged gate, stolen camera, and continual littering are all prosecutable offenses.

Following a lengthy discussion that included the shooting pit, a smaller pit, the residents' use and fear of use of the Town Forest, as well as the homes that were hit with bullets and the use of the soccer field near by, the discussion moved towards having Road Agent Bruce Caillouette fix the existing gate, erect a new gate, and place some large boulders to inhibit vehicle access from the power line easement, the Colby Pond area, and Tuckertown Road. The Selectmen discussed drafting a warrant article for the 2015 ballot, prohibiting the discharge of firearms on town-owned land except for hunting. Chief Parsons stated that the Colby Pond residents were also looking at putting together a citizen's petition to stop the shooting in the forest. Selectman Cooper stated that if passed, a warrant article would give law enforcement something to enforce but that manpower was still an issue for the department. Paul Boyd asked if an emergency meeting/vote could go before the legislative body. The Board responded that this can be done but it is a very expensive process.

Selectman Farah made the motion, seconded by Vice-chair Giordano to authorize Bruce **to fix the existing gate, install a new gate, and to place boulders to deter vehicle access; motion passed.**

#### IV. Minutes

Vice-chair Giordano made the motion, seconded by Selectman Farah, **to accept the April 28, 2014 minutes as written; motion passed.**

#### V. Town Clerk Job Description

Selectmen reviewed the job description for the town clerk, made some minor changes, and asked Patty to reflect the changes made and distribute the draft to the Board and Chris Tracy for the description to be approved at the next BOS meeting.

#### VI. Bulk pickup / Trash

Selectmen discussed the bulk trash around town. Patty stated that the pile in front of the Four Seasons campground grew considerably between Friday night and bulk pickup Saturday morning. John from Casella contacted the office and stated the pile collected from Four Seasons was over 300 feet long. The selectmen discussed options to stop the dumping of bulk items by people who did not live in town but all options would affect residents negatively. The selectmen discussed having park owners provide their own trash service. The mobile parks are a business and the town residents are picking up the tab. It was decided that in 2015 the July bulk pick up would be eliminated and the amount of items put by the road would be limited to a pickup-sized pile. Residents will be notified of the changes in the Fall Newsletter sent out with the December tax bill.

Patty stated that she had not received the extension contract from Casella that was to include the two-year extension at no increase in cost to the town for the full two years. The Board is also waiting on suggestions for trash removal for the parks that Casella is to provide. Chairman O'Neil suggested the Board go out to bid on trash removal. Selectman Inman disagreed stating that Casella, in their two-year contract extension, committed to no cost increase for two years and were absorbing two services at no cost to the town. She stated that costs were increasing and that once we went out to bid, Casella's extension was off the table and the town could be facing increased costs. Vice-chair Giordano agreed and stated that Casella gave us more "bang for the buck" and that the office was called with complements on Casella's service, not complaints. Selectman Farah stated that from what was being said, it appeared that going out to bid may not be advisable. Selectman Inman also mentioned that during the last two-year extension with Waste Management, the WM representatives stood and walked out of the meeting.

#### VI. TD Bank

Chairman O'Neil stated that after multiple discussions and contact with our TD Bank representative, an employee was again charged \$14.00 for cashing two Danville checks at TD Bank. Chairman O'Neil stated that Betsy Sanders, always insisting on full disclosure of town business, failed to let the Board know that bank fees and costs for services were being buried and deducted from the interest that was being paid. Chairman O'Neil stated he wanted to look at other banks for town banking. The selectmen reviewed

paperwork given to them by Betsy outlining the accounts currently held at TD Bank. Patty stated that any alternative bank would need to be nearby since the Treasurer and Town Clerk had to make daily deposits and also, the bank had to meet the requirements for municipalities for Asset insurance and endorsements for FDIC limits. Selectman Farah asked that a spreadsheet be created so the Board could compare different banks and costs.

## VII. Old / New Business

Vice-chair Giordano discussed the process for delegating code enforcement tasks to Building Inspector Jim Daley to investigate complaints of possible code violations and enforcement. Vice-chair Giordano suggested a form be used, signed by any complainant, and that anonymous complaints not be taken. Other members of the Board disagreed since the complainant may be fearful of retribution. Chairman O'Neil stated that this subject of code enforcement was discussed today in the office and agreed the Board needed to be kept in the loop when complaints were received and Jim was dispatched.

Chairman O'Neil read the announcements.

Patty confirmed the "drop-in" was completed at the Community Center by Comcast and Chairman O'Neil asked that she let Barry Hantman know the job was completed.

At 9:30PM Selectman Inman made the motion, seconded by Selectman Cooper to adjourn. Motion passed.

Respectfully submitted,

Patricia Shogren  
Selectmen's Administrator