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Town of Danville
Board of Selectmen
November 16, 2020
7:00 PM

7:00 PM

Meeting is Video-Recorded

Selectmen Present: Shawn O’Neil, Chair; Steve Woitkun, Vice Chair; Sheila Johannesen, Dottie Billbrough, and Joshua Horns

Others Present: Kimberly Burnham, Selectmen Administrator; Chris Tracy, Town Clerk, Police Chief Wade Parsons; LT Justine Merced, Danville Police Officer; Andy Ward and James Seaver.

Shawn called the meeting to order at 7:00PM and opened the meeting with a moment of silence for the troops who put themselves in harm’s way. All stood for the Pledge of Allegiance

I. Delegates

Shawn asks if there are any members of the public not on the agenda who wish to address the BOS.

Election Update: Barry Hantman, Town Moderator provides an update on the Nov. 3 General Election. A new Danville voting record was set with 2848 residents voting. The total of registered voters in Danville is approximately 3500. There were 524 absentee ballots cast and 2200 in-person ballots cast. Just 53 voters did not wear masks. Mr. Hantman expresses his appreciation to the Town Clerk and all the election staff for making the General Election to run so smoothly.

II. Budgets

#4140.20- Elections, Voter Registrations: Chris Tracy, the Town Clerk presents the #4140.20 budget for Elections and Voter Registrations for \$19,986. She notes there were five (5) elections in 2020. There will be three elections/registrations in 2021: the Deliberative Session, Candidates Night, and Town Elections. Ms.Tracy notes that 2020 elections cost over \$25,000 due to COVID requirements, although many of those expenses will be reimbursed through the GOFERR grant. However, those same COVID costs will be present in 2021 and there will not be grant money to cover them. Ms. Tracy notes the addition to the Janitor’s salary line due to the requirement that they be present on Election Day to provide constant cleaning/sanitizing of the voting booths. They will also need to be present in 2021 for COVID cleaning requirements as well as for the possible need of continual snow clearing. The Ballot Clerks salary line was increased by the BOS approved 2% COLA. Ms. Tracy notes she had to hire three additional people for the General Election to keep the lines moving. She has kept those people in the FY2021 budget and has added a Ballot Clerk for the Timberlane Deliberative Session. Pre-Processing is a step the State allowed for absentee ballots in the General Election. This process simply confirms the name on the outside envelope, confirms they are a registered voter, etc. The process still requires the Town Moderator, Town Clerk, a Supervisor and Ballot Clerks be present. Ms.Tracy states she is hoping the State will allow this pre-processing to happen again in 2021. Shawn asks if “challengers” are present at the pre-processing stage. Mr. Hantman explains that “challengers” were present at the November pre-processing. He outlines the process of noting absentee voters on the voter registration lists, and notes that they will need additional Ballot Clerks in order to follow COVID protocols in the Spring.

Ms. Tracy continues her review of the budget. She notes the Supervisor’s salary is the same, as is the training and meeting lines. The stipends also reflect the 2% COLA and additional salary is added for pre-processing time. Ms. Tracy explains that she added in a separate line for her salary. She explains that while elections are considered “part of her job” as Town Clerk, she had had to go “way above and beyond and would like to be paid for elections like

everyone else.” The BOS did not comment on her request. Ms. Tracy continues her review. She notes that both the Moderator and the Deputy Moderator need to be present, as they have to have two separate rooms for COVID precautions. Other notes includes contracts including maintenance contracts. Mr. Hantman notes they will need to purchase new booths (cardboard) to begin rotating the older booths out of use. Additional postage costs were due to the increase in absentee ballots. The GOFERR grant covered many of these extra costs, but they will not be covered in 2021. Mr. Hantman notes that in March for the Town and School elections, the State will not be paying for any required PPE. Sheila asks him to continue to keep track of those expenses just in case there is future grant money available.

Sheila asks if there have been any thoughts of changing the election site to the school to accommodate more voters. She notes Danville is no longer a “small town”. Mr. Hantman explains that he had looked at the school a long time ago and the school “wasn’t thrilled”. Shawn notes the Town now controls the building and does not feel the School District needs to be involved in that decision. He will explore that option further. Mr. Hantman notes that with COVID, the School District does not want anyone coming into the building who is not a student. He explains that he has also thought of using the Fire/Police Station by moving the vehicles out and using the bays for voting. Mr. Hantman reiterates that the lines moved smoothly at the Community Center and they did not have a capacity issue in the building during the November elections. Sheila notes there are issues with parking. Mr. Hantman agrees, stating “parking is what it is”. Mr. Hantman also notes the logistics that would be involved transporting all the voting equipment back and forth to a new site.

Mr. Hantman reminds the BOS that the 2020 budget report represents only the expenses that were incurred by the Town. Additional expenses of approximately \$4000 reimbursed through the GOFERR grant were not reflected in the year-to-date 2020 budget, but those costs will not be covered in 2021. Ms. Tracy notes that even some of the Ballot Clerk and Supervisor salaries were covered by the GOFERR grant as well as mailing costs for absentee ballots, etc. Mr. Hantman reiterates that because of the grant, the budget does not reflect true “year-to-date” costs, which are probably closer to \$30,000. Sheila explains to the BOS that the Town received \$106,000 from the GOFERR grant and those expenses and reimbursements will not be reflected in the FY2020 budget reports. Steve motions to approve the #4140.20 Elections, Registrations budget for \$19,986. Second by Dottie. Vote is unanimous (5-0).

✚ **#4140.20 Elections, Registrations budget is approved for \$19,986.**

#4140.10- Town Clerk: Ms. Tracy presents the #4140.10 Town Clerk budget for \$102,934. She again notes the salaries reflect the 2% COLA approved by the BOS, as well as the fact that COVID related expenses were reimbursed through the GOFERR grant and those same expenses will be incurred, but not reimbursed in FY2021. Ms Tracy states this was a “big year for marriages” and that she did many of them at Town Hall due to COVID. The remainder of the budget is level-funded. Shawn notes that he has no questions. Steve motions to approve the #4140.10 Town Clerk budget for \$102,934. Second by Dottie. Vote is unanimous (5-0)

✚ **#4140.10 Town Clerk budget is approved for \$102,934.**

#4440- Welfare: Ms. Tracy presents the #4440-Welfare Budget for \$63,489. She again notes the salaries reflect the 2% COLA increase. Ms. Tracy explains that assistance for rent, mortgage, and utilities were well over budget, but much of that was reimbursed through the GOFERR grant. Shawn expresses concern that the FY2021 budget reflects a realistic amount that may be needed, noting the Town cannot assume there will be any grants to assist with those costs in 2021. He explains the budgets should reflect the actual expenses with the grant funds reflected in revenues so the BOS has accurate data to evaluate costs in 2021. He notes his concern with funding the lines properly. Ms. Tracy explains the Town actually spent approximately an extra \$20,000 on rent/mortgage/utilities assistance. Steve asks for what were the reasons for these expenses. Ms. Tracy notes it was due to COVID, when everyone lost their jobs, noting that in many households both parents were out of work. Steve confirms there are parameters for assistance. Ms. Tracy assures him there are parameters and that she is very strict in enforcing them. Shawn reiterates that he wants the true expense information, as he is very concerned with under-budgeting the assistance lines. Ms. Tracy notes that requests have slowed down and that she will get those reimbursed expenses to the BOS. Shawn suggests the BOS continue to move forward with the budget approval process, and asks Ms. Tracy to give Kim the requested information for next week. The BOS will review those numbers and increase the funding if

necessary. Shawn explains the Town must legally provide this assistance. Ms. Tracy agrees, explaining that if someone comes in and qualifies for assistance, she must legally provide it whether or not it is in the budget.

Ms. Tracy reviews the budget #4445.20 Vendor Payments for \$30,982. She reminds the BOS that Lamprey Health Care has discontinued its services and those funds were re-allocated to Rockingham Meals-on-Wheels. Shawn notes the tremendous amount of service Rockingham Meals-on-Wheels provides to the residents of Danville. Ms. Tracy notes that is the only change in Vendors. Shawn confirms that the other services are also being utilized. Sheila confirms that Upper Room has replaced the Family Mediation program. Steve motions to approve the following Welfare budget lines: #4441.10- General Assistance for \$7,807, #4442.10- Direct Assistance for \$24,700, #4445.20 Vendor Payments for \$30,982 for a total #4440 Welfare budget of \$63,489. Second by Dottie. Vote is unanimous (5-0).

#4440- Welfare budget is approved for \$63,489 as follows:

- #4441.10- General Assistance for \$7,807
- #4442.10- Direct Assistance for \$24,700
- #4445.20- Vendor Payments for \$30,982

#4210- Police Dept.: Chief Wade Parsons and LT Justine Merced present the #4210 Police Dept. budget for \$573,962. They note the salaries reflect the 2% COLA increase with the exception of a newly hired officer who came in at a higher rate of pay due to their experience. That salary line was pro-rated. They have also added the salary for the new part-time officer. The training budget has increased due to the additional officers. Chief Parsons notes the Police Dept. just purchased two (2) new computers to update and outfit all the cruisers. Five (5) Air Net cards need to be purchased and set up. The Police Dept has also purchased new radar equipment. Chief Parsons notes a budget change in Line #P-349- Support Contracts- the current quote is for \$3687. He also notes the Police Dept. expects to see the new Dodge Durango around February of 2021 and he hopes to have it in service by March or April 2021. Chief Parsons explains that he expects to go over budget on postage as the department is doing more certified mailings due to COVID. He also notes that fuel costs are down. He reminds the BOS that the Police Dept. was able to get more competitive fuel pricing through B & H Oil than through the State. He notes that over the past eleven (11) years, the Police Dept has averaged only a 3% annual increase.

Shawn asks Chief Parsons for an estimate of the FY2020 budget bottom line. Chief Parsons believes there will be approximately \$27,000 left at the end of the year. Shawn notes he is trying to figure out where there may be surplus budget money the BOS can use to reduce taxes. Chief Parsons notes he was approximately \$35,000 under budget at the end of November.

Chief Parsons asks for clarification on the Paid-Time-Off (PTO) policy, particularly if the Police Dept. is paying out any extra for the end of the year, as he has not planned on those expenses yet. Shawn notes the BOS did approve this policy. Kim explains that it was assigned to her and is ready for all the BOS members to sign.

Steve asks if the NH Retirement and the Town Health benefits are reflected in the Police Dept. salary lines. Chief Parsons notes those lines reflect only the hourly rates. Shawn explains those expenses are in the Selectmen’s budget under “Personnel” and describes the complex formulas used to determine those costs. Steve states that he would like a “true, actual cost” of salary lines, noting that it changes the Police Dept. budget with those additional costs. Shawn agrees. Steve notes that he does not want to hold up the budget, but asks that in the future every department show the actual costs of their salary lines including NH Retirement, Health Care, FICA, etc. Shawn explains that would require changes in budgeting, that the “Personnel” line would have those costs pushed out to each department and reflected in that departments’ budget and then be “zeroed” out in the Selectmen’s budget. Shawn notes that he understands the added costs in the Police Dept budget with the additional staff. Steve motions to approve the #4210-Police Dept. budget as amended by the new contract price to \$547,120. Second by Dottie. Vote is unanimous (5-0).

#4210-Police Department budget is approved for \$547,120.

#4150.40- Tax Collector: Kim presents the #4150.40 Tax Collector budget for \$72,768. She notes that she is asking for an additional position as the Deputy Tax Collector only works two day a week and is unavailable to take on any

more hours. She explains that tax lien research has increased substantially with new tax liens. Joshua asks how she would schedule the new assistant. Kim explains that they would work the two days that the current Deputy Tax Collector does not. She explains that she funded that line a bit higher because she has never had an assistant, and she budgeted based on “open office hours” at \$16.00/hour. She notes there are slow times when she would not need the extra staff. Shawn states he feels she budgeted that position too high compared to the current salary of the Deputy Tax Collector, noting the salary should actually be less, as the new position would have less experience than the Deputy Tax Collector. Kim reiterates that she budgeted that position at \$16.00 per hour. Shawn notes that he definitely wants to support the added position, but wants to fund it correctly. Joshua asks if she had a qualified person. Kim notes that she has been working with someone who is “doing awesome”. Steve asks if adding personnel has to go into a Warrant Article as it does for the Fire Dept. Sheila explains the Tax Collector position is governed by its own set of NH-RSA’s, noting that both the Tax Collector and the Town Clerk can hire as they wish. Kim suggests combining all the salary hours under the Deputy Tax Collector position. Shawn agrees, noting she could fund that line for all four days and split it as needed between staff. Shawn refigures the salary amount for the Deputy Tax Collector position (line #110) to \$17,600 changing the Tax Collector budget to \$69,089. Steve motions to approve the #4150.40 Tax Collector budget for the amended amount of \$69,089. Second by Dottie. Vote is unanimous (5-0).

✚ **#4150.40- Tax Collector budget is approved for \$69,089.**

#4194.10- Government Buildings: Kim presents the #4194.10 Government Buildings budget for \$70,695. She notes the substantial increase in line #GB-840 is because the Pulsar Alarm has to change their cards from 3G to 5G, as the 3G will be obsolete by February 2021. Steve asks what the “Con Call” line is used for. Kim explains it is for on-call services such as snow removal, trash removal, etc. There is discussion regarding potential income from the Community Center (none due to COVID). She explains that even in good years, the Community Center is used more by the community than as a rental for special events. Kim notes that she is receiving inquiries, but the Town has to follow the State guidelines regarding capacity, masking, etc. Kim also clarifies that the BOS has already approved the Community Center budget and the current budget they are reviewing is strictly for the Town buildings. Kim confirms the heating contract price for Shawn. Steve motions to approve the #4194.10 Government Buildings budget for \$70,695. Second by Dottie. Vote is unanimous (5-0).

✚ **#4194.10 Government Buildings budget is approved for \$70,695.**

#4210.20- Animal Control (ACO): Sheila Johannesen, as the elected ACO presents #4210.20 Animal Control budget for \$7768. She reminds the BOS that Warrant Article #17-2020 passed which allows her salary to be part of the budget and that she has added the 2% COLA increase. She reviews most of the lines, which have been level-funded. She reminds the BOS that they approved the additional expenses of repairing the ACO van last spring. Sheila notes that in the clothing line, she purchases her own polo shirts and the Town pays only for the monogramming. She also notes the year-to-date expenses for FY2020 is \$6,607.86. Joshua asks why there is no funding in line #343-Communications. Sheila explains that she uses her own cell phone.

Shawn questions the \$516 budgeted for the Air Net card. Sheila explains this is a secure connection of the ACO laptop to the Internet. Shawn asks if the issues with IMC and Rockingham Dispatch have been resolved, noting that if not, there should be no need to purchase the Air Net card. Sheila states that she is still fighting with that issue, noting that she has communicated with other people and the issue does need to be resolved. Sheila explains the ACO’s are required to uphold the State Statutes, RSA’s, and State Constitution. The issue with IMC means that when calls come in and follow-up is completed, there is no way to put the reports into the system. This means there is no way to address a 91-A request. Sheila notes that when she was the ACO in Hampstead, the Police Dept. worked with her so her reports were posted in the IMC system.

Steve notes that he and Sheila had discussed what would happen if she needed to bring legal charges as the ACO. He notes the Fire Dept has to complete all their reports on the computer and expresses concern with access to IMC for ACO records if she needed to bring someone to court. Shawn asks how she is currently generating documentation, noting that she did not have direct IMC access in Hampstead. Shawn explains, “The technical assistance needed to give Sheila access is beyond what the Police Dept. is willing to sign up for.” The Police Dept. does not want anything to do with it (IMC access) as the ACO is a separate entity. Shawn suggests that because

Sheila is constantly having problems with IMC access that she should use the “simple paper and pen” method and therefore would not need to purchase a NET card. Sheila reminds the BOS that the new ACO laptop was purchased to resolve IMC access issues. Sheila notes that she has spoken to the Town Prosecutor and the lack of IMC access is an issue. Shawn states that he would like written documentation from the Town Prosecutor, noting the Prosecutors have previously stated they want only certified Police Officers to have access to IMC. Sheila notes that the new ACO computer was set up for certain IMC access and the issue is with “administrative rights”. She does not have administrative rights and cannot get access to type her reports. Andy Ward asks what IMC is and how it is used. Shawn explains it is a secure database reporting system used by the Police Dept and Rockingham Dispatch. Shawn explains that the Danville Police Dept. does not set up the “administrative rights” and that is where the problem arises. Andy Ward confirms that when the ACO uses IMC that she cannot see other police reports. Shawn states to the best of his knowledge that is true. Shawn explains that the ACO did not have IMC access in Hampstead either and that her reports were done with “pen and paper” and that worked fine, so he does not understand why she cannot do the same thing in Danville. Sheila explains that she is currently keeping her logs in a notebook and those cannot be recorded as a public record.

Joshua notes it is only \$516 for the NET card. Dottie states that she does not understand why the Police Dept. is not helping and why they and the ACO cannot work together. Shawn explains that Chief Parsons should not become Sheila’s IT person and that he does not want anything to do with the ACO. Dottie reiterates that all the Town departments need to work together. Joshua confirms that the Sheriff’s Dept. also uses IMC. Steve notes that in previous conversations with Sheila he had provided her with contact information regarding IMC access. Sheila states that contact sent her to the AG (Attorney General) office. Steve notes that Rockingham Dispatch provides communication for a majority of the Fire Depts. and probably all the Police Depts. He outlines the steps he had suggested that Sheila take in addressing this issue; including getting the denial of access in writing so she can pursue the issue further. Steve notes he does not understand why Rockingham Dispatch and/or the Sheriff’s Office would not help Sheila set up access, stating that it the County’s job.

Joshua states that he supports the NET card in the budget. Shawn states that he has an issue with whether or not it will be used. Joshua notes that he feels it should be used. Steve states that until Rockingham County Sheriff’s Dept. provides written documentation that they will not assist Sheila on IMC access; he also supports the NET card in the ACO budget. Joshua notes his concern that if there is a legal requirement for access to the ACO reports than somebody needs to be supporting that access. Shawn states the caveat is that they do not want the ACO reports coming in through the police channels on IMC. He also expresses concern that the ACO notebooks are not kept with the Town records and suggests that Sheila make monthly copies of her notebook and give them to the Town Clerk who could then be able to fill a 91-A request.

Sheila explains that once she is in IMC and her report goes in, her personal notes, like everyone else’s notes, are destroyed and the only documentation is what is on IMC. Shawn suggests that Sheila write up her notes in a Word document and e-mail them to the Town Clerk to keep on file. The official document would then be whatever is held in the Town Clerk’s office. Sheila reiterates that her personal notes are destroyed after the report is filed. Shawn asks how that logic applied in Hampstead when Sheila did not have IMC access there either. Dottie notes that she believes Sheila had previously explained that when she (Sheila) was the ACO in Hampstead, the Police Secretary would open up IMC for an ACO call. This would generate a searchable “case file number”. The secretary would then report the ACO call and Sheila’s follow-up for this case file number. Shawn confirms that Sheila provided the follow-up information to the Hampstead Police Dept. who would then input it into IMC. Hampstead Dispatch would create file in IMC and that would be the official record of the incident. Dispatch would then address a 91-A request by accessing that report through IMC. Steve notes that also is his understanding, that once Sheila addressed an ACO call, she would call Dispatch back with her follow-up, which was then entered into IMC with the original call and assigned incident number. Sheila notes that process has never been done in Danville. She explains that once a permanent incident number is assigned in IMC, she is unable to access that report for any updates or requests for copies of those reports. Any requests for copies of that report have to go through Rockingham Dispatch or the Police Dept. Dottie motions to approve the #4210.20 Animal Control budget for \$7,768. Second by Joshua. Vote is 3 yes, 1- no (Shawn) and 1- abstention (Sheila) (3-1-1).

 **#4210.20 Animal Control budget is approved for \$7,768.**

III. Old/New Business

Minutes: The BOS review the minutes for the November 2, 2020 BOS public meeting. Dottie notes that the Library Director’s name is misspelled. It should be Ann **Massoth**. This will be corrected as a global change as it appears in multiple places in the minutes. Dottie motions to accept the November 2, 2020 BOS public minutes as amended. Second by Sheila. Vote is 4 yes, 1 abstention. (4-0-1) Joshua abstains as he was absent for the public meeting.

The BOS reviews the minutes for the November 2, 2020 BOS Non-Public session. Shawn notes there are several corrections the BOS needs to make. There is a Non-Public session scheduled at the end of this meeting, the BOS will make those corrections at that time.

The BOS review and sign documents in the Signature File.

Road Bond Reduction Request: CMS Sullivan has requested a road bond reduction for Meghan’s Way and Brendan’s Way. Dennis Quintal, the Town Engineer has provided the BOS with a chart outlining the timetable of the previous bond reductions. Shawn asks that the spreadsheet be attached to the minutes. The total bond was for \$705,157.46. There is \$86,598.28 remaining in the bond. CMS is requesting that \$618,559.18 be released, \$548,043.43 is being held for maintenance. There was a previous release of the bond on Nov. 2, 2018 for \$502,506.01 and the amount of this release is \$45,537.42. The remaining bond is equal to the Total Bond – the sum of the previous release, and this release request for \$157,114.03. Shawn motions to reduce the bond as outlined and recommended by the Town Engineer, Dennis Quintal for Map #3, Lot #140. Second by Steve. Vote is unanimous (5-0). (See attached spreadsheet)

COVID Wellness Program- Air Purifiers. Shawn reviews the literature provided and notes the BOS should have known about this product during the GOFERR grant process. He states that he is not looking to spend money at this time.

Melanson & Heath: The report has been previously discussed

Pulsar Alarm system: The updates were discussed during the review of the Government Buildings budget

RMON Server Extended Warranty: Kim explains the current contract expired on November 11 and RMON has provided this separate warranty to continue service. Shawn notes this is part of the continuing IT service and asks Kim to pay the bill.

Planning Board Request: The BOS has received a request from the Planning Board to implement the removal of a member as per NH RSA 673:13. Shawn reads the letter received:

To: Danville Town Clerk and the members of the Board of Selectmen

The Danville, NH Planning Board, by unanimous vote on November 12, 2020, hereby request that the Danville Board of Selectmen remove Mr. David P. Rosati Jr. from the Planning Board in accordance with NH RSA 673:13 (II).

TITLE **LXIV**
PLANNING AND ZONING
CHAPTER **673**
LOCAL LAND USE BOARDS
General Provisions
Section 673:13

673:13 **Removal** **of** **Members.** **–**

- I. After public hearing, appointed members and alternate members of an appointed local land use board may be removed by the appointing authority upon written findings of inefficiency, neglect of duty, or malfeasance in office.
- II. The board of selectmen may, for any cause enumerated in paragraph I, remove an elected member or alternate member after a public hearing.

III. The appointing authority or the planning board shall file with the city or town clerk, the village district clerk, or the clerk for the county commissioners, whichever is appropriate, a written statement of reasons for removal under this section.

IV. The council, selectmen, county commissioners with the approval of the county delegation, or district commissioners may for any cause enumerated in this section remove the members selected by them.

Source. 1983, 447:1. 1989, 266:11, eff. July 1, 1989.

The Planning Board is requesting that Mr. Rosati be removed due to neglect of duties. Although Mr. Rosati was elected by a vote of the Town in March of 2020, he has not attended any meetings of the Danville Planning Board neither in person nor via Zoom. The Planning Board has, on more than one occasion, contacted Mr. Rosati to ensure he was aware of the meeting dates. However, these contacts have not resulted in Mr. Rosati attending and participating. Therefore, the Planning Board requests that Mr. Rosati be removed in accordance with the referenced RSA, allowing the Planning Board to consider alternatives to fill the position.

The letter is signed by Barry Hantman, Chair, Danville Planning Board.

Shawn states that he learned today that Mr. Rosati is also an elected member of the Budget Committee and asks that the Budget Committee have a similar discussion and vote because part of the removal process is that the BOS must hold a public hearing before a member is removed. Shawn recommends the BOS move forward with the Planning Board request, but also does it for the Budget Committee, assuming the Budget Committee is in the same agreement as the Planning Board. Shawn asks Kim to start the process of noticing for the Public Hearing with the Planning Board. He asks Sheila to follow up with the Budget Committee and let him know of their vote. Shawn asks Kim to plan on posting the Public Hearing notice on Wednesday and to word it to include both the Planning Board and the Budget Committee (if they vote to remove Mr. Rosati). Kim clarifies which paper to submit the notice to. Shawn confirms it would be published in the *Eagle Tribune*. Shawn makes a public suggestion that Mr. Rosati submit letters of resignation to the two boards, stopping the process of a public removal from those boards. Shawn confirms with Kim that she should start the process on Wednesday, after the Budget Committee meets. The notice needs to be for fourteen (14) days, and then will be scheduled on the following BOS Agenda. Shawn confirms the timetable of the noticing process with Kim. The consensus of the BOS is to move forward as discussed.

IV. Town Announcements

Calendar:

 **Monday, November 23:** Board of Selectmen's Meeting @7:00PM in the Town Hall Meeting Room

There being no further items to discuss, Shawn requests a Non-Public Session under NH RSA 91-A 3:II (b) and (c). Steve motions to enter a Non-Public session as requested. Second by Dottie. Roll Call vote: Shawn- yes, Steve-yes, Sheila-yes, Dottie-yes, Joshua-yes. Non Public session begins at 8:56PM.

Minutes derived by video provided on the Town of Danville website.

Respectfully Submitted
Deborah A. Christie