

**This document is for informational purposes only.
The original document may be obtained at the Town Hall.**

Town of Danville
Board of Selectmen
June 03, 2019
7:00 PM

7:00 PM

Meeting is Video-Recorded

Selectmen Present: Scott Borucki, Chair; Shawn O'Neil, Vice Chair; Sheila Johannesen, David Knight, and David Cogswell

Others Present: Patty Shogren, Town Administrator, Devon Boling, Carol Baird and Brenda Whitehouse: Heritage Commission, Judi Cogswell, Janet Denison

Scott called the meeting to order at 7:00 and opened the meeting with a moment of silence for the troops who put themselves in harm's way. All stood for the Pledge of Allegiance

I. Delegates

Devon Boling introduces himself to the BOS. He is in the process of attempting to purchase Lot #7 and Lot #13 on Olde Rd from owners Diane Crawford and Ann Powers. However, due to the non-conforming lots, his mortgage company has requested the lots be subdivided along their existing lot lines with no additional development. In order for this to happen, he will need Planning Board approval and the next scheduled meeting is June 27, one day before his scheduled closing. He is asking the BOS for a way to expedite this process. Dave K. explains the Chair and Vice-Chair can call a special meeting, or failing that, three members of the Planning Board can call a special meeting. Mr. Boling was advised to contact Janet Denison in order to make these arrangements. Mr. Boling thanked the BOS for their guidance and Janet met with him immediately after to put together a request.

II. Old/New Business

Heritage Commission: Carol Baird and Brenda Whitehouse approached the BOS to discuss their recent meeting with Peter and Deb Meigs of the now defunct Danville Historical Society on May 22. Peter Meigs is the President of the DHS, his wife Deb Meigs is the Treasurer. There are no other members. They provided the Heritage Commission with a copy of their 1978 Articles of Agreement in which the stipulation that should the Society dissolve, all assets would be turned over to the Town of Danville. Mr. Meigs also provided a letter indicating his desire that because the Heritage Commission is an appointed board for the Town, they would be the most logical recipients of these assets.

Attorney Catherine Miller of Donahue, Tucker, et al of Exeter represented the Meigs and the Danville Historical Society at this meeting and turned all cash and a binder with detailed lists of documents, artifacts, storage and keys over to the Heritage Commission at that meeting. Ms. Baird explained to Mr. Meigs that the Heritage Commission would accept these gifts pending approval from the BOS as per NHRSA 674:44-B (I-H). Mr. Meigs requested signed receipts for everything provided to the Heritage Commission. Ms. Baird agreed to acknowledge the receipt of these materials pending approval by the BOS. Dave K. clarified the Heritage Commission had agreed to accept custody of these items, but not the possession of them until all approvals are in place.

Ms. Baird requested that if the BOS accepted the cash from the Danville Historical Society, those monies be deposited in the Heritage Fund to be used for Heritage Projects including paying for storage and preservation costs of the donated items. The binder contained twelve (12) pages of detailed inventory. The Meigs also turned over cases of Danville Vital Statistics 1760-1866 books they had printed, as well as notepaper and postcards, all that

could be sold to generate income for the Heritage Fund. Shawn inquired about the plates. Ms. Baird noted any remaining plates had been donated to the Old Meetinghouse Association. The Library had several that had been previously sold.

Ms. Baird detailed the storage of the Danville Historical Society:

- 1) An area on the second floor of Town Hall (by permission of a previous BOS)
- 2) Four-drawer file cabinet located in the Colby Library
- 3) A rented storage unit in Fremont. This unit has been rented since 2011 and contains thirty-four (34) boxes and a large mailing envelope. The unit is paid for in 6-month increments as they then received the seventh month free. Currently the Danville Historical Society is paying \$29.00/month and the unit is paid until the end of November.

Ms. Baird noted the Heritage Commission was aware of the BOS concerns regarding long-term storage of the donated items. She suggested perhaps some of the tools be displayed at the Stage Coach Stop and in the display case in the lobby. She noted there were already items from the Danville Historical Society in that display case, as well as some confusion of who owned the case, the Historical Society or the Old Meetinghouse Association. Ms. Baird noted at the OMA Annual Meeting she brought up the subject of ownership and the OMA voted that should further research demonstrate they own the display case, the Heritage Commission would be allowed to use it. Patty asked if they had the keys to that case, Ms. Baird stated they had received all the keys.

Ms. Baird discussed some storage options

- ✚ The Heritage Commission could continue to rent the storage unit in Fremont using some of the money received from the Historical Society.
- ✚ They could develop a plan to move all these items to the second floor of Town Hall. This would entail the installation of shelving and archival storage boxes
- ✚ The four-drawer cabinet currently located at the Colby Library probably should be moved to the second floor of the Town Hall for easier access to those documents.

Ms. Baird's final question was if this donation would require a public hearing for acceptance. Patty noted the limit for a public hearing is \$5000.00. Dave K. noted there is no asessed value on the items donated. Scott expresses concern that even though the Heritage Commission did not take possession of these assets, he feels the Town has a responsibility to take control of them and ensure their proper care. He feels it is important to get the funds that were donated turned over to the Town Treasurer. Scott suggests the BOS accept the cash and items separately so the issue of securing the funds can be resolved. Dave K. motioned the BOS accept, on behalf of the Town, the cash funds of \$3481.00 from the Danville Historical Society; that these funds be turned over to the Town Treasurer. Seconded by David C. Vote is unanimous.

Though she was sure of the \$5000 limit, Patty offered to hold the funds in escrow if the BOS thought there was a need for a public hearing. Dave K. stated that he did not feel there was a need for a public hearing, noting the Town has worked with these groups for over fifty years. Ms. Baird clarified with Scott and the BOS that once the funds were turned over to the Town Treasurer, they would be deposited into the Heritage Fund. The Consensus of the BOS is that was the intent of the donation.

Further discussion centered on the remaining items and artifacts. Dave K. noted the difficulty of assessing a dollar value to much of the physical inventory. Scott noted assessing the actual value might be very expensive. He is also concerned if the items in the Fremont storage unit are insured. There is a brief discussion regarding the actual value of the items vs. their historical value to the Town of Danville. Dave K. notes that as soon as the Danville Historical Society dissolved, the items in the storage unit were no longer insured and expressed concern that insuring these items need to be addressed promptly. Shawn suggested hiring movers to move the items in the storage unit to the second floor of the Town Hall, as well as the file unit in the Library, so that everything is in one location. Scott suggested the Heritage Commission set a date and have volunteers move everything. If that cannot happen then the BOS could look into hiring professional movers, noting this is an extremely expensive option. Ms. Baird states the Heritage Commission will meet and develop a plan once the BOS accepts the items.

Dave K. motions to accept the items donated by the Danville Historical Society and to get these items secured. Seconded by Sheila. Vote is unanimous.
Scott reiterates his desire to have all these items consolidated and secured. Dave tells the BOS the Heritage Commission will come to the BOS with a plan after their June 12 meeting

Ms. Baird has two more issue to discuss with the BOS. Mr. Meigs gave her a letter dated May 13, 2019 from Betsy Sanders, the current Treasurer of the VIS. Ms. Sanders asks that four boxes containing documents and photos from the Burton and Dorothy Sargent estate and a copy of a map of Danville from 1805 be given to the VIS for their museum in the Schoolhouse. She explains the Sargents' lived on Elm Farm. A second letter from Ms. Sanders notes the reasons she believes these items should be given to the VIS, noting these items coming from the Danville Historical Society will become town property and the Heritage Commission has no authority to dispose of town property, so she is requesting this decision be made by the BOS. Ms. Baird notes these items are currently in the storage unit in Fremont. She clarifies the map is a copy; however the other items are originals. Shawn expresses his opinion the originals should be retained by the town. Ms. Baird reiterates these items are town property and this needs to be a decision of the BOS.

The second issue references an e-mail from Dr. Kim Farrah to the Heritage Commission offering two large floats: one of the Old Meetinghouse and one of the Little Red Schoolhouse to the town. These are currently stored in the Historic Carriage Shed behind Union Church. Both floats were made fifty years ago for the Kingston 275th Anniversary parade, and both won trophies (which are part of the Danville Historical Society collection). There is discussion regarding where and how these items could be stored. Ms. Baird notes these items do not require an immediate decision. In the interest of moving the meeting along, Dave K. requests that both these issues be put on a future agenda. Ms. Baird notes she will make the necessary arrangements to get the Danville Historical Society monies to the town as quickly as possible.

Scott has an application for tax credit that has been recommended. After a very brief discussion regarding the date of the application, the consensus of the BOS is to accept the application.

Dave K. inquires into the status of a request for a wedding ceremony of approximately fifty (50) guests in front of the Old Cemetery. Scott had responded with a question/concern regarding parking. Shawn also expressed concern with parking. Dave K. notes that more than ten cars would require parking on the highway on a curve. He is also concerned with all of those guests attempting to leave at the same time. Questions were raised if this would involve local people familiar with the traffic issues. Dave K. also asked if the bride would be delivered in a carriage. David C. suggested that a police detail be hired to address the safety issues.

Scott asked the BOS to review an abatement request that was previously recommended. There was no discussion. Consensus of the BOS is to sign the request.

Minutes: Dave K. motions to accept the minutes as presented with the exception of adding Ms. O'Connor's name to the attendee list. Seconded by Sheila. Vote is unanimous.

Dave requests a Non-Public agenda item. Due to a recent legal ruling regarding the handling of funds derived from property taken by the town, he feels the BOS needs to discuss decisions made regarding 599 Main St.

TD Bank loan review: Dave K. gave a brief overview of his impression. He feel there are four or five very favorable aspects to their process, but believes further discussion is moot until the BOS has a dollar amount and can decide if they can stay within the 10-year window required. Shawn and David C. agreed with this assessment. Dave K. noted that should they decide to do this, there would be further discussion with the bond people to explore other options. Dave K. requests an update on the engineering process for the Police Dept. and salt shed.

Patty updated the BOS on the status of the ACO computer. A software change from AT & T has resulted in intermittent signals, so reports still cannot be logged through to Rockingham Dispatch. Sheila explains she is still hand logging calls in an Excel sheet. Shawn asks f the reports are sent to the town; they are. He questions how



Sheila is being paid with her current log which can be verified, Judi Cogswell notes, the ACO calls are still coming through Rockingham Dispatch, so they have a record of the calls made.

Dave K. notes the handout on electrical rates and requests that it be moved to the next agenda for further discussion. Patty suggests if the BOS has questions, please let her know and she will attempt to get answers before the next meeting.

Scott read the town announcements.


III. Town Announcements

Open Committee Seats:

-  Heritage Commission- 2 alternate positions
-  Budget Committee- 1 opening

“New to Medicare” Workshop will be held Wednesday, June 12 from 2:00PM-4:30PM at the Community Center

Recreation Committee

-  Recreation Committee will be forming a sub-committee for Old Home Day.
If interested please contact them at Recreation@townofdanville.org

There being no further items to discuss. David C. motions to adjourn. Seconded by Sheila. Vote is unanimous.

Meeting is adjourned at 7:52PM

Minutes derived by video provided on the Town of Danville website.

Respectfully Submitted
Deborah A. Christie