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**Town of Danville
Board of Selectmen
Public Minutes
April 15, 2013
7:00 PM**

Selectmen Present: Shawn O'Neil, Chris Giordano, Annemarie Inman, Michelle Cooper
Unexcused absence: Russell Harding

Others present: Patricia Shogren – Selectmen's Administrator, Carsten Springer, Bruce Caillouette, Beth Cailouette, John Hughes, Joe Fitzpatrick, Laura Games, Tom Billbrough, Jr., Sheila Johannesen and others

Attendees took a moment of silence for our troops who put themselves in harm's way and for the victims of the bombings on Boylston Street during the Boston Marathon then stood for the pledge of allegiance.

I. Delegate Session - None

II. Stormwater Report

Beth Cailloutte reviewed the 2013 Stormwater report and reiterated and marked for correction the dates that reflect the 2012 events and the 2013 events for the period covering May 1, 2012 through April 30, 2013. It was decided to approve the report for submission and Selectmen Inman would review the final report next week before it is sent. Vice-chair Giordano made the motion, seconded by Selectman Inman, to authorize the Chair to sign the report after it is reviewed by Selectman Inman. Motion passed.

III. Signature File

Patty asked the Board if we would continue spraying services by Mosquito Squad for the upcoming season. Selectman Cooper stated she would contact Mosquito Squad to see if we could get more of a discount for the services.

Patty informed the Board that Chris Day of Greener Day had contacted the office about the grub problem at Day Field. She stated that treatment would cost an additional \$828.04 but Chris suggested if the money could not be allocated for the treatment, the Town forego the scheduled spring fertilizer and replace it with the grub treatment. The Board agreed to have the grub treatment done in lieu of the fertilizer this spring.

Patty informed the Board that Bartlett Tree Service was sending an arborist to assess the Town Christmas tree and see what measures were needed to save the tree.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to accept the radio from the Department of Safety that was issued to the Emergency Management Director and for Chairman O'Neil to sign the acceptance letter. Motion passed and Chairman O'Neil signed the paper work.

Selectman signed veteran exemptions.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to accept the nomination of Betsy Sanders to the Exeter River Local Advisory Committee. Motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Cooper, to appoint Patricia Shogren to the open position for Trustee of the Trust Funds. Motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to appoint Judy Armstrong to the Recreation Committee. Motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Cooper, to appoint Kathy Beattie to the Recreation Committee. Motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to appoint Chris Stafford to ZBA. Motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Cooper, to appoint Peter Meigs to the open position for Trustee of the Trust Funds. Motion passed.

Selectman signed appointments from the Town Clerk for elected positions. Selectman Inman stated that legal names should be used, not nicknames. Patty stated she would speak to those who create these forms.

V. Elected ACO – Sheila Johannesen

Selectman Inman explained she had worked with LGC, the Plaistow Police Department, and Chief Wade Parsons to draft a job description for the elected ACO position. She passed the description to Sheila and asked her to look it over and offer comments and input. Sheila read in the first paragraph that she would report to the Regional ACO and stated this was unacceptable. Selectman Inman explained that the ACO fell under the purview of the Chief of Police and the Regional contract and commitment was in place and the process for reporting for the elected ACO and she asked Sheila to please continue to read the job description. Again Sheila stated she was, per the warrant article, to be reinstated and she would be paid.

Selectman Inman stated, per the RSA noted in the citizen petition warrant article that Sheila wrote, there is no RSA that defines the job and duties of an ACO and her elected position, Per the RSA, falls under Special Officer. Chief Parsons stated that as an elected ACO she was not certified and certified personnel go through a qualification process including fitness testing, training, psychological exam, and firearm training with permitting to carry to do the job. A certified police officer is needed to issue summons, etc. Selectman Inman stated that police certification was not made part of the job description but that any elected ACO would need to follow the process the Chief currently has in place. Sheila stated that the position without compensation was not acceptable. Officer Cooper tried to explain the budgeting process and how the elected ACO position was not funded for the 2013 budget year but she was consistently interrupted as Sheila voiced snide remarks to the Board behaving in a rude and disrespectful manner to the Board members.

Sheila distributed a pamphlet that outlines the duties and responsibilities of an ACO and when it was noted that in the pamphlet it states that an ACO was the responsibility of the police/sheriff's department, the public health department, a private animal welfare agency or departments such as fire or agriculture, Sheila responded the pamphlet was generic. Selectman Cooper tried again to explain that the position was elected, not an employee of the town, and there were liability issues to address, training, etc. but again she was interrupted and it was decided the discussion was not moving forward nor would it be resolved or completed.

Chairman O'Neil distributed Sheila's ACO time sheets for Hamsptead and Danville for the time period from 1/1/10 to mid-March of 2011 with a comparison of time charged to each community (report attached). There were 15 separate instances of charging both towns for the same day, date, and time period including 18 hours where both Hampstead and Danville paid for her to attend a two day training class. Although Sheila continually interrupted the Chair, he was able to state that he felt this put into question the honesty and integrity of an elected official.

The discussion never went any further and Sheila left stating she was contacting the AG.

VI. Frye Road incident – Vice-chair Giordano asked John Hughes, Fire Ward, if the Danville response teams used GPS to locate addresses for calls and John replied no, each vehicle was equipped with detailed maps. Vice-chair Giordano stated he had an emergency call and the vehicles went the wrong way on Frye Road and suggested putting signs with house numbers and arrows indicating direction for streets that were accessed by a T intersection. John suggested he speak with the Chief for details of the incident.

IV. Signature/Minutes

Selectman reviewed and signed abatements for 2012.

Chairman O'Neil stated that when he spoke to reporters regarding the tragic events affecting Chief Wade Parsons, he was speaking as an individual who has worked with Chief Parsons for a number of years and the Chief has earned a great deal of respect and confidence from Chairman O'Neil. He asked other Board members how they viewed Chief Parsons in light of recent events. Selectman Cooper stated that as a person and co-worker, she absolutely supported Chief Parsons. Selectman Inman stated that Chief Parsons does incredible work, is community-oriented, and is an incredible human being. Vice-Chair Giordano stated that what Chief Parsons is dealing with now is a personal issue and has nothing to do with the Town. He stated mistakes were made, but this does not affect his position as Chief. He continued stating the job has nothing to do with home and personal issues and although there has been grumbling from some, this Board should not entertain procedures to remove Chief Parsons. Selectman Inman stated that kids come by the station often to thank the Chief for all that he has done for the community: movie night, RADkids, etc.

Chairman O'Neil asked for a roll-call vote of confidence from the Board for Chief Wade Parsons. O'Neil – yes, Cooper – abstained due to conflict of interest, Inman – yes, Giordano – yes.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to accept the April 1, 2013 minutes as amended. Motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to accept the April 8, 2013 minutes as written. Motion passed. Selectman Cooper abstained.

Selectman reviewed the April 8, 2013 non-public and stated that the Board would need to go into a non-public session under 91-A 3:II (a) to amend the minutes.

V. Old/New Business

Chairman O'Neil stated that the Board would be going into a non-public session under 91-A 3: II (c) and Selectman Cooper and Selectman Harding would need to recuse themselves due to a conflict of interest. At 8:10 PM, Vice-chair Giordano made the motion, seconded by Selectman Inman, to go into non-public session as outlined by Chairman O'Neil. Roll call vote: O'Neil – yes, Cooper – abstained, Inman – yes, Giordano – yes. Motion passed.

Chairman O'Neil stated the Board would return to public session to adjourn and concluded the broadcast of the meeting.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to return to public session. Roll call vote: O'Neil – yes, Inman – yes, Giordano – yes. Motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to seal the minutes because it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of the board. Roll call vote: O'Neil – yes, Inman – yes, Giordano – yes. Motion passed.

At 9:15 PM, Vice-chair Giordano made the motion, seconded by Selectman Inman, to adjourn. Motion passed.

Respectfully submitted,

Patricia Shogren
Selectmen's Administrator



Background:

It came to my attention about 2 months ago that the previous Danville ACO, Mrs. Sheila Johannesen, was using the Danville ACO van to perform her duties as the Hampstead ACO. I support the spirit of mutual aid for surrounding Towns and was worried about the possibility of abuse by charging both the Town of Hampstead and the Town of Danville for the same time period (double billing). The analysis was done from time sheets signed by Mrs. Johannesen from both Towns covering the time period of 1/1/2010 – mid March 2011, when Mrs. Johannesen was not reappointed to the ACO position by the Danville Board of Selectmen. There are 15 instances of double billing for both towns during the questionable period and are outlined on the following pages.

Dates of Issues:

1. 3-10-2010 – See Appendix A

Town of Hampstead -> 8:15 pm to 9:15 pm (1 hr)

Town of Danville -> 8:30 pm to 9:30 pm (1 hr)

2. 4-5-2010 – See Appendix B

Town of Hampstead -> 11:30 am to 12:30 pm (1 hr)

Town of Danville -> 9:00 am to 12:30 pm (3.5 hr)

3. 4-14-2010 – See Appendix C

Town of Hampstead -> 12:15 pm to 1:15 pm (1 hr) and 10 miles of travel

Town of Hampstead -> 11:45 am (but indicates pm) to 2:15 pm (2.5 hr) and 16.5 miles of travel

Town of Danville -> 1:00 pm to 2:00 pm (1 hr)

4. 7-13-2010 – See Appendix D

Town of Hampstead -> 11:30 am to 1:00 pm (1.5 hr) and 36 miles of travel

Town of Danville -> 11:30 am to 12:30 pm (1 hr)

Town of Danville -> 12:30 pm to 1:30 pm (1 hr)

5. 8-5-2010 – See Appendix E

Town of Hampstead -> 8:15 am to 9:15 pm (1 hr)

Town of Danville -> 8:30 am to 11:30 am (3 hr)

6. 8-8-2010 – See Appendix F

Town of Hampstead -> 4:45 pm to 5:45 pm (1 hr) with 14 miles of travel

Town of Danville -> 5:30 pm to 6:30 pm (1 hr)

7. 8-9-2010 – See Appendix G

Town of Hampstead -> 8:00 am to 9:30 pm (1.5 hr) with 15 miles of travel

Town of Danville -> 9:00 am to 12:00 pm (3 hr)

8. 10-23-2010 – See Appendix H

Town of Hampstead -> 8:45 am to 11:45 am (3 hrs) and 22 miles of travel

Town of Danville -> 10:00 am to 11:00 (1 hrs) and 11:00 am to 12:00 pm

9. 12-18-2010 – See Appendix I

Town of Hampstead -> 14:00 to 14:30 (.5 hrs)

Town of Danville -> 13:45 to 14:45 (1 hrs)

10. 1-5-2011 – See Appendix J

Town of Hampstead -> 2:00 pm to 3:00 pm (1 hrs)
Town of Danville -> 11:00 am to 16:00 (5 hrs)

11. 1-6-2011 – See Appendix K

Town of Hampstead -> 8:00 am to 5:00 pm (9 hrs) - class
Town of Danville -> 0800 to 17:00 (9 hrs) - class

12. 1-7-2011 – See Appendix L

Town of Hampstead -> 8:00 am to 5:00 pm (9 hrs) - class
Town of Danville -> 0800 to 17:00 (9 hrs) - class

13. 2-3-2011 – See Appendix M

Town of Hampstead ->12:00 pm to 4:00 pm (4 hrs) and 11 miles of travel
Town of Danville -> 1300 to 14:00 (1 hrs)

14. 2-12-2011 – See Appendix N

Town of Hampstead -> 8:00 am to 9:00 am (1 hrs)
Town of Danville -> 8:45 am to 9:45 am (1 hrs)

15. 2-26-2011 – See Appendix O

Town of Hampstead -> 11:00 am to 11:30 am (.5 hrs)
Town of Danville -> 11:00 am to 12:00pm pm (1 hrs)

Appendix A: 3-10- **2010**

TOWN OF HAMPSTEAD TIME SHEET

Department Mammal Control Employee Shula L. Hansen

Date 08/07/10 Payroll Dates 08/10 to 08/07/10 By _____

WEEK 1				WEEK 2				WEEK 3			
Date	Start	Stop	Hours	Date	Start	Stop	Hours	Date	Start	Stop	Hours
3/10/2010	8:15P	9:15P	1	7/14/2010	8:30P	9:30P	1 36				
3/13/2010	9:00A	10:00A	1	7/15/2010	11:30A	1:00P	1 1/2 36				
3/12/2010	4:00P	5:00P	1	7/16/2010	3:45P	5:15P	1 1/2 27				
3/15/2010	4:00P	9:30P	5 1/2 20	8/5/2010	8:15A	9:15A	1				
3/16/2010	12:30P	5:00P	4 1/2 65	7/18/2010	7:30P	8:30P	1				
3/27/2010	8:30P	12:30A	4 17								
3/29/2010	8:30P	9:30P	1								
4/5/2010	11:30A	12:30P	1 10								
4/14/2010	12:15P	1:15P	1								
4/14/2010	11:45P	8:15P	2 1/2 16 1/2								
4/14/2010	11:00P	12:00am	1 16 1/2								
5/4/2010	1:00P	2:00P	1								
5/17/2010	7:30A	9:00A	1 1/2 16								
5/18/2010	10:15A	12:15pm	2								
5/19/2010	3:45P	4:45P	1								
6/30/2010	11:15A	12:15P	1 21								
Total Hours				Total Hours				Total Hours			

37 TOTAL

mileage 281 To A/P 8/9/10 R 3.16

Certified Correct By Employee Shula L. Hansen

Department Approval [Signature]

22 APR

DANVILLE ANIMAL CONTROL Time Sheet

Name: Shelb Schannesson

Pay Period: 3 14 2010 thru 3 18 2010

Date:	Time/Hours	Total Mileage	Comments:
3/4/2010	630p-730p	1	Imc, dog lic report
3/7/2010	730p-830p	1	2 dog RAL - Cooper 27 Walker Rd - 11mings - advise
3/8/2010	830a-930a	1	10 dogs - final cats
3/9/2010	745a-845a	1	11 geese (domestic) Harris stone
3/9/2010	1000a-1100a	1	follow up 10 dogs final cat
3/10/2010	830p-930p	1	dog lic report - filing
3/12/2010	830a-1030p	2 1/2	court - Darnall - Animal Control
3/15/2010	1000a-1130a	1 1/2	follow dog return to owner - Chestwood 66
3/16/2010	900p-1000p	2	follow up regarding 2 dog bite case
3/11/2010	230p-330p	1	2 great dane RAL - Old Johnson Rd
3/12/2010	730a-830a	1	wildlife geese - 63 Harris
3/13/2010	1000a-1130a	1 1/2	wildlife geese - 63 Harris
3/16/2010	1100a-1230p	1 1/2	2 great dane RAL
3/16/2010	200p-300p	1	dog lic report - filing
3/16/2010	930p-1130p	2	dog lic report - filing
3/17/2010	1015a-1115a	1	dog lic report - filing
3/19/2010	4	1 1/2	ICS-200 Fema / outbreak /
3/17/2010	4 1/2	N/A	ICS-111 Fema / outbreak / outbreak in disaster

* 8 1/2 NC hours on A/C over time

Appendix B: 4-5- **2010**

TOWN OF HAMPSTEAD TIME SHEET

Department Criminal Central Employee Shirley Johnson

Date 08/07/10 Payroll Dates 08/10 to 08/07/10 By _____

WEEK 1				WEEK 2				WEEK 3			
Date	Start	Stop	Hours	Date	Start	Stop	Hours	Date	Start	Stop	Hours
8/10/2010	8:15P	9:15P	1	8/10/2010	8:30P	9:30P	1 36				
8/13/2010	9:00A	10:00A	1	8/13/2010	11:30A	1:00P	1 1/2 36				
8/12/2010	4:00P	5:00P	1	8/16/2010	3:45P	5:15P	1 1/2 27				
8/15/2010	4:00P	9:30P	5 1/2 20	8/15/2010	8:15A	9:15A	1				
8/16/2010	12:30P	5:00P	4 1/2 65	8/18/2010	7:30P	8:30P	1				
8/17/2010	8:30A	12:30A	4 17								
8/17/2010	8:30P	9:30P	1								
8/15/2010	11:30A	12:30P	1 10								
8/14/2010	12:15P	1:15P	1								
8/14/2010	11:45P	2:15P	2 1/2 16 1/2								
8/14/2010	11:00P	12:00am	1 16 1/2								
8/14/2010	1:00P	2:00P	1								
8/17/2010	7:30A	9:00A	1 1/2 16								
8/18/2010	10:15A	12:15pm	2								
8/19/2010	3:45P	4:45P	1								
8/30/2010	11:15A	12:15P	1 21								
Total Hours				Total Hours				Total Hours			

37 Total mileage 281 To A/P 8/9/10 R 3 1/2

Certified Correct By Employee Shirley Johnson

Department Approval [Signature]

36 Total

DANVILLE ANIMAL CONTROL Time Sheet

Name:

Shub Shannon

Pay Period:

4/11/2010 thru 4/14/2010

Date:	Time/Hours	Total Mileage	Comments:
4/11/2010	8-6:30pm	3 1/2	dog, lic. phone calls
4/12/2010	2-7:00pm	5	dog, lic. phone calls; time dog, lic.
4/13/2010	8-12:30pm	4 1/2	labrador retriever
4/15/2010	6:30A-8:00A	1 1/2	23 lamb Vay - 73 Walker Rd lost / found dogs
4/15/2010	2:00P-3:00P	1	RAI 5 Huxthorne GSA - Holly Bayle
4/15/2010	9:00A-12:30P	3 1/2	dog, lic. input
4/16/2010	1:00P-1:30P	1/2	loomed trap 88 Pine St
4/16/2010	5:30P-6:30P	1	Wilson Bridge - chickens regarding chickens, own house?
4/17/2010	8:00P-9:00P	1	cooper - 11114 Rd RAI
4/18/2010	8:00A-9:30A	1 1/2	72 main st - wildlife woodchuck anchorage - released
4/18/2010	9:30A-10:00A	1/2	drop off van - maintenance expert sticker
4/18/2010	10:30A-11:00A	1/2	NH Fish & Game call report 72 main woodchuck
4/18/2010	4:30P-5:30P	1	time input
4/19/2010	1:30P-2:30P	1	pick up van - maintenance expert sticker
4/19/2010	6:00P-7:00P	1	foetal up 14 Redbird
4/10/2010	9:45A-10:45A	1	88 Pine Street in town trap - NH Fish & Game removed
4/11/2010	6:30P-7:30P	1	time input
4/12/2010	2:00P-3:00P	1	88 Pine - NH Fish & Game - skunk released
4/12/2010	11:00A-12:00P	1	66-69 Lollipop - Nal / GSA
4/13/2010	4:00P-5:30P	1 1/2	dog, lic input
4/14/2010	8:00A-10:00A	1	dog, lic input
4/14/2010	4:00P-5:30P	1 1/2	dog, lic input
4/14/2010	5:00P-6:00P	1	dog, lic input
4/14/2010			61 Southview dr
4/16/2010	5	Training N.C.	FEMA Natural Response Exercise IS-800

#1 NC 5 hours FEMA / IS 800 certificate

Appendix C: 4-14- **2010**

TOWN OF HAMPSTEAD

TIME SHEET

Department Mammal Control Employee Shula Johansson

Date 08/07/10 Payroll Dates 08/10 to 08/07/10 By _____

WEEK 1				WEEK 2				WEEK 3			
Date	Start	Stop	Hours	Date	Start	Stop	Hours	Date	Start	Stop	Hours
3/10/2010	8:15P	9:15P	1	7/12/2010	8:30P	9:30P	1 36				
3/13/2010	9:00A	10:00A	1	7/15/2010	11:30A	1:00P	1 1/2 36				
3/12/2010	4:00P	5:00P	1	7/16/2010	3:45P	5:15P	1 1/2 27				
3/15/2010	4:00P	9:30P	5 1/2 20	8/5/2010	8:15A	9:15A	1				
3/16/2010	1:30P	5:00P	4 1/2 65	7/8/2010	7:30P	8:30P	1				
3/27/2010	8:30A	12:30A	4 17								
3/29/2010	8:30P	9:30P	1								
4/5/2010	11:30A	12:30P	1 10								
4/14/2010	12:15P	1:15P	1 16 1/2								
4/14/2010	11:45P	8:15P	2 1/2 16 1/2								
4/14/2010	11:00P	12:00am	1 16 1/2								
5/4/2010	1:00P	2:00P	1								
5/7/2010	7:30A	9:00A	1 1/2 10								
5/8/2010	10:15A	12:15pm	2								
5/11/2010	3:45P	4:45P	1								
6/30/2010	11:15A	12:15P	1 21								
Total Hours				Total Hours				Total Hours			

37 Total

mileage 281 To A/P 8/9/10 R 3.76

Certified Correct By Employee Shula Johansson

Department Approval [Signature]

30 1/2 total

DANVILLE ANIMAL CONTROL Time Sheet

JMC ✓

Name: Shirley Thompson
Pay Period: 4/15/2010 thru 4/28/2010

Date:	Time/Hours	Total Mileage	Comments:
4/14/2010	1000-2000	1	72-61 Johnson Rd / Gosh left mess.
4/15/2010	6300-1000	1 1/2	dog incident w/child 37 Calab
4/15/2010	7000-8000	1	47 Calab follow up
4/15/2010	445-545P	1	72-61 Johnson Rd - dog RAC all time -
4/16/2010	4000-5200	1	Swallow Rd - wildlife - w/ed N # fish game
4/19/2010	9000-11300	2 1/2	dog lic input -
4/20/2010	12300-2000	1 1/2	Samuel way -
4/20/2010	4300-5300	1	dog lic input - dog lic
4/19/2010	12000-1000	1	lost dog Thompson Rd
4/20/2010	2200-4000	2 1/2	cat from other cats
4/21/2010	1000A-1030A	1 1/2	dog RAC w/ingham walks dog w/ingham
4/21/2010	1100A-1200P	1	21 Beachwood - 60 Beachwood -
4/22/2010	1130A-1000P	1 1/2	dog lic input
4/22/2010	1000A-1100A	1	21 Beachwood -
4/22/2010	4300-5000	1 1/2	266 Main - cat in tree
4/22/2010	5300-6000	1 1/2	60 Kent - w/ed N # fish game -
4/22/2010	8000-5300	1 1/2	wildlife
4/23/2010	415P-445P	1 1/2	wildlife, racoon - Beachwood
4/25/2010	1030A-1130A	1	dog lic input - emc input
4/25/2010	6000-9600	3	105 Beach Plain Rd - 2 boxes RAC attacked 3 chickens
4/26/2010	930A-1100A	1 1/2	50 hickory tree - wildlife racoon appears chicken fence
4/26/2010	1100A-1200P	1	emc input
4/26/2010	7300-9000	1 1/2	follow up 105 Beach Plain / 21 Beachwood
4/27/2010	6300-7300	1	follow up Pine St - return of trap board and
4/27/2010	1000-2000	1	dog lic input emc input
4/28/2010	3000-4300	1 1/2	
			Thawing
4/16/10	NC	24	Maine Ave Thawing w/ cert for
4/18	NC	5	miles 500
			NH Dist meeting - 50 miles

* 89 NC total Thawing

Appendix D: 7-13- **2010**

TOWN OF HAMPSTEAD TIME SHEET

Department Animal Control Employee Shula Johansen

Date 08/07/10 Payroll Dates 08/10 to 08/07/10 By _____

WEEK 1				WEEK 2				WEEK 3			
Date	Start	Stop	Hours	Date	Start	Stop	Hours	Date	Start	Stop	Hours
3/10/2010	8:15P	9:15P	1	7/12/2010	8:30P	9:30P	1 36				
3/13/2010	9:00A	10:00A	1	7/15/2010	11:30A	1:00P	1 1/2 36				
3/12/2010	4:00P	5:00P	1	7/16/2010	3:45P	5:15P	1 1/2 27				
3/15/2010	4:00P	9:30P	5 1/2 20	8/5/2010	8:15A	9:15A	1				
3/16/2010	12:30P	5:00P	4 1/2 65	7/8/2010	7:30P	8:30P	1				
3/27/2010	8:30A	12:30A	4 17								
3/29/2010	8:30P	9:30P	1								
4/5/2010	11:30A	12:30P	1 10								
4/14/2010	12:15P	1:15P	1								
4/14/2010	11:45P	2:15P	2 1/2 16 1/2								
4/14/2010	11:00P	12:00am	1 16 1/2								
5/4/2010	1:00P	2:00P	1								
5/7/2010	7:30A	9:00A	1 1/2 16								
5/8/2010	10:15A	12:15pm	2								
5/11/2010	3:45P	4:45P	1								
6/30/2010	11:15P	12:15P	1 21								
Total Hours				Total Hours				Total Hours			

37 TOTAL

mileage 281 To A/P 8/9/10 R 3.16

Certified Correct By Employee Shula Johansen

Department Approval [Signature]

Appendix E: 8-5- **2010**

TOWN OF HAMPSTEAD TIME SHEET

Department Mammal Control Employee Shula Johansson

Date 08/07/10 Payroll Dates 08/10 to 08/07/10 By _____

WEEK 1				WEEK 2				WEEK 3			
Date	Start	Stop	Hours	Date	Start	Stop	Hours	Date	Start	Stop	Hours
3/10/2010	8:50P	9:15P	1	7/12/2010	8:30P	9:30P	1 36				
3/13/2010	9:00A	10:00A	1	7/15/2010	11:30A	1:00P	1 1/2 36				
3/12/2010	4:00P	5:00P	1	7/16/2010	3:45P	5:15P	1 1/2 27				
3/15/2010	4:00P	9:30P	5 1/2 20	8/5/2010	8:15A	9:15A	1				
3/16/2010	12:30P	5:00P	4 1/2 65	7/8/2010	7:30P	8:30P	1				
3/27/2010	8:30A	12:30A	4 17								
3/29/2010	8:30P	9:30P	1								
4/5/2010	11:30A	12:30P	1 10								
4/14/2010	12:15P	1:15P	1								
4/14/2010	11:45P	2:15P	2 1/2 16 1/2								
4/14/2010	11:00P	12:00am	1 16 1/2								
5/4/2010	1:00P	2:00P	1								
5/7/2010	7:30A	9:00A	1 1/2 16								
5/8/2010	10:15A	12:15pm	2								
5/19/2010	3:45P	4:45P	1								
6/30/2010	11:15P	12:15P	1 21								
Total Hours				Total Hours				Total Hours			

37 TOTAL

mileage 281 To A/P 8/9/10 R 3.16

Certified Correct By Employee Shula Johansson

Department Approval [Signature]

DANVILLE ANIMAL CONTROL Time Sheet

42 1/2 total

Name: _____

Skule Johannesen

Pay Period:

7 124 12010 thru 8 15 62010

[illegible]

Appendix F: 8-8- **2010**

10/20/2010 12:37 6033294990

HAMPSTEAD POLICE

#4087 P.001/001

TOWN OF HAMPSTEAD TIME SHEET

Department Quinn & Central Employee Shirley Johansson

Date 10/16/2010 Payroll Dates 10/16/2010 By _____

WEEK 1				WEEK 2				WEEK 3			
Date	Start	Stop	Hours	Date	Start	Stop	Hours	Date	Start	Stop	Hours
8/5/2010	445P	545P	1 ¹⁴								
8/8/2010	630P	730P	1								
8/16/2010	730P	830P	1 ¹⁵								
8/19/2010	800A	930A	1 1/2 ¹⁵								
9/1/2010	700P	800P	1								
9/13/2010	1045A	1245P	2 ¹²								
10/5/2010	945A	1045A	1								
10/7/2010	100P	200P	1								
Total Hours			9 1/2	Total Hours				Total Hours			

miles 56 ⁵⁰ ²⁸
to AP.

Certified Correct By Employee Shirley Johansson

Department Approval [Signature] / JAB

Appendix G: 8-9- **2010**

10/20/2010 12:37 6033294990

HAMPSTEAD POLICE

#4087 P.001/001

TOWN OF HAMPSTEAD TIME SHEET

Department Quinn & Central Employee Shirley Johansson

Date 10/16/2010 Payroll Dates 10/16/2010 By _____

WEEK 1				WEEK 2				WEEK 3			
Date	Start	Stop	Hours	Date	Start	Stop	Hours	Date	Start	Stop	Hours
8/5/2010	445P	545P	1 14								
8/8/2010	630P	730P	1								
8/16/2010	730P	830P	1 15								
8/19/2010	800A	930A	1 1/2 15								
9/1/2010	700P	800P	1								
9/13/2010	1045A	1245P	2 12								
10/5/2010	945A	1045A	1								
10/7/2010	100P	200P	1								
Total Hours			9 1/2	Total Hours				Total Hours			

miles 56 $\times .50 = \$28$
To A.P.

Certified Correct By Employee Shirley Johansson

Department Approval [Signature] /SAB

Pay Period:

Shule Lhannesson
8 15 2010 thru 8 18 2010

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Appendix H: 10-23- **2010**

TOWN OF HAMPSTEAD

TIME SHEET

Department Criminal Control Employee Shirley Tharneson

Date 11/13/2010 Payroll Dates 11/13/2010 By _____

WEEK 1				WEEK 2				WEEK 3			
Date	Start	Stop	Hours	Date	Start	Stop	Hours	Date	Start	Stop	Hours
10/22/2010	1:15P	2:15P	1	11/12/2010	100P	200P	1				
10/23/2010	845A	1145A	3 ²²	11/12/2010	315P	415P	1 ²³				
10/23/2010	100P	2:00P	1								
10/25/2010	230P	3:30P	1								
10/25/2010	215P	3:15P	1								
10/25/2010	315P	4115P	1								
11/7/2010	100P	200P	1 ²¹								
10/31/2010	730P	1000P	2 1/2								
11/7/2010	915P	1015P	1 ²²								
11/8/2010	900A	1000A	1 ¹⁰								
10/31/2010	930A	1030A	1								
11/8/2010	830A	930A	1								
11/9/2010	915P	1015P	1								
11/9/2010	1030P	1100P	1/2								
11/10/2010	1015A	1045A	1/2								
11/15/2010	1145	1245	1								
Total Hours				Total Hours				Total Hours			

Fine \$25.00
1/2 to 300/1A \$12.50 = 4411-300

98 miles 20 1/2 Total
44141-63500 To A/P
 Certified Correct By Employee Shirley Tharneson 11/15/10
 Department Approval Nick J. Charles Joseph Beaudet

RI
20.50

✓ = means all inputted in
TMC system

mileage 48.2

3 1/2
Total

DANVILLE ANIMAL CONTROL Time Sheet

Name:

Shuck L. Harnesen

Pay Period:

10/13/2010 thru 10/27/2010

Date:	Time/Hours	Total Mileage	Comments:
10/12/2010	12:15P-1:15P	1	44 Subject - lost cat
10/13/2010	10:00A-11:00A	1	161 Kensington - dog tie that failed up -
10/13/2010	12:30P-1:30P	1	40 Black - Bile
10/13/2010	4:00P-5:00P	1	lost cat
10/14/2010	2:30P-4:00P	1 1/2	found dog
10/19/2010	10:30P-12:00A	1 1/2	found dog
10/20/2010	1:30A-4:00P	1 1/2	24 wheeling - under cat wrap
10/20/2010	3:00P-4:00P	1	24 wheeling - under trap
10/21/2010	9:30A-10:30A	1	dog tie input - failing
10/21/2010	5:00P-6:00P	1	men going up on trap - calf
10/21/2010	7:00P-9:00P	2	41 man 5
10/22/2010	8:30A-9:00A	1 1/2	24 wheeling
10/22/2010	5:30P-6:30P	1	41 man 5
10/23/2010	10:00A-11:00A	1	24 wheeling P.U. trap loan
10/23/2010	11:00A-12:00P	1	41 man P.U. trap loan
10/23/2010	12:00P-1:00P	1	11 wheeling - calf
10/23/2010	2:30P-3:30P	1	follow up Jack K. Kinner
10/23/2010	6:30P-7:30P	1	169 Kensington Rd. dead dog
10/23/2010	7:30P-9:00P	1 1/2	follow up - 2nd case
10/23/2010	11:30A-12:30P	1	follow up River Run Rd
10/25/2010	9:00A-10:00A	1	most w/ chug
10/25/2010	11:30A-1:30P	2	12 Chestnut - NH Fish Game Unit input can out
10/25/2010	5:30P-6:00P	1/2	follow up
10/26/2010	3:30P-4:00P	1/2	58 Jack with cat
10/26/2010	7:15P-12:15A	3	41 Spruce - NH SPCA mileage 48.2
10/27/2010	5:30A-6:00A	1/2	150 Beach Plum Rd
10/27/2010	9:00A-10:00A	1	150 Beach Plum Rd, Raymond, 17ppg, DR 1063,
10/27/2010	10:30A-11:30A	1/2	150 Beach Plum

✓ TMC = means all inputted in
reports including civil citations
separately also a fines issue also

Appendix I: 12-18- **2010**

TOWN OF HAMPSTEAD

TIME SHEET

Department Animal Control Employee Sheila Johannesen

Date 11/19/2010 Payroll Dates 12/25/2010 By _____

WEEK 1				WEEK 2				WEEK 3			
Date	Start	Stop	Hours	Date	Start	Stop	Hours	Date	Start	Stop	Hours
11/19/2010	1015A	1215P	2 ²³					12/17/2010	1300	1330	1/2
11/23/2010	900A	1000A	1					12/17/2010	1745	1815	1/2
11/14/2010	615P	715P	1	Admin				12/18/2010	1400	1430	1/2
11/19/2010	300P	430P	1 1/2					12/21/2010	940A	1040A	1
11/20/2010	900A	1200P	3 ¹⁰					12/21/2010	1930	2000	1/2
11/26/2010	600P	700P	1 ⁴					12/22/2010	1200P	1230P	1/2
12/8/2010	1245P	245P	2 ²³								
12/18/2010	1145P	1245P	1 ⁷								
12/14/2010	300P	530P	2 1/2 ²³								
2/12/2010	1700	1900	2	pay sheets							
2/15/2010	900P	1000P	1								
2/14/2010	1100	1200	1 ¹⁴								
2/15/2010	800A	900A	1								
2/15/2010	900A	1000A	1								
2/15/2010	1100	1200	1								
12/15/2010	215	315	1 ¹³								
Total Hours			23	Total Hours				Total Hours			3 1/2

Total miles 117 to AP
Total 26 1/2

Certified Correct By Employee Sheila Johannesen

Department Approval Paul J. Kelly

Joseph B. Miller

DANVILLE ANIMAL CONTROL
Time Sheet

10 Total

Name: _____

Pay Period:

Shrek J. Hennesen
12/9/2010 thru 12/22/2010

[illegible]

Salary

Sheila Johannesson
1 1 12011 thru 1 15 12011

11112011 thru 11512011

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DANVILLE ANIMAL CONTROL ACTIVITY REPORT

Salary

Name:

Sheryl Johannessen

Pay Period:

1/5/2011 thru 1/20/2011

Date:	Time/Hours	Total Mileage	Comments:
1/5/2011	2130-2230	1	call
1/8/2010	2100-2130	1/2	call
1/9/2010	2245-2315	1/2	call
1/10/2010	1100-1130	1/2	call
1/10/2010	1315-1415	1	meet client
1/10/2010	1500-1530	1/2	call
1/13/2010	1300-1400	1	ADMIN
1/16/2011	1030-1230	1	EQU MAINTENANCE
1/16/2011	1730-1800	1/2	call
1/17/2010	1145-1215	1 1/2	call
1/18/2010	0900-1100	2	ADMIN
1/19/2010	1430-1500	1/2	call
1/19/2010	1300-1400	1	call
1/16/2011	0800-1700	9	Training - continuing
1/17/2011	0800-1700	9	class -
1/16/2010	1300-1700	4	class - NH DIST

DANVILLE ANIMAL CONTROL ACTIVITY REPORT

Salary

Name:

Sheryl Johansson

Pay Period:

1/5/2011 thru 1/20/2011

Date:	Time/Hours	Total Mileage	Comments:
1/5/2011	2136-2230	1	call
1/6/2010	2100-2130	1/2	call
1/9/2010	2245-2315	1/2	call
1/10/2010	1100-1130	1/2	meet chief
1/10/2010	1315-1415	1	call
1/10/2010	1500-1530	1/2	ADMIN
1/13/2010	1240-1400	1	EQ MAINTENANCE
1/16/2011	1030-1230	1	call
1/16/2011	1730-1800	1/2	call
1/17/2010	1145-1215	1/2	call
1/18/2010	0900-1100	2	ADMIN
1/19/2010	1430-1500	1/2	call
1/19/2010	1300-1400	1	call
1/16/2011	0800-1700	9	TRaining - continuing
1/17/2011	0800-1700	9	class -
1/16/2011	1300-1700	4	class - NH DIST

DANVILLE ANIMAL CONTROL
ACTIVITY REPORT

Time ✓

Salary

Name:

Shrek Johnson

Pay Period:

1/20/11 thru 3/13/2011

Date:	Time/Hours	Total Mileage	Comments:
1/20/2011	1315-1415	1	call
1/25/2011	1200-1300	1	EQ maint
1/26/2011	1200-1300	1	EQ maint
1/28/2011	1230-1300	1/2	admin
1/29/2011	0900-1000	1	admin
2/3/11	1300-1400	1	EQ maint
2/12/11	845-945	1	call
2/14/11	1115-1215	1	call
2/14/11	1230-1330	1	EQ maint
2/13/11	1030-1100	1/2	call
2/11/11	1700-1730	1/2	call
2/15/11	900-1030	1 1/2	admin
2/15/11	1330-1400	1/2	call
2/17/11	1000-1030A	1/2	call
2/16/11	1200-1230	1/2	call
2/17/11	0930-1000	1/2	call
2/20/11	0800-0900	1	call
2/24/11	1300-1400	1	call
2/26/11	1100-1200	1	call
2/26/11	1230-1300	1	call
2/26/11	1330-1400	1/2	call
2/26/11	1900-2100	2	admin
2/20/11	1330-1430	1	call
1/15/2011	900-1700	8	MSPCA - large animal abuse \$20.00
1/27/2011	1000-1400	4	meeting - council
2/27/11	1900-2100	2	call
3/1/11	1430-1530	1	call
3/2/11	0800-1030A	2 1/2	admin

DANVILLE ANIMAL CONTROL
Activity Report

Time ✓

Salary

Name:

Shrek Johnson

Pay Period:

1/20/11 thru 3/13/2011

Date:	Time/Hours	Total Mileage	Comments:
1/20/2011	1315-1415	1	call
1/25/2011	1200-1300	1	EQ maint
1/26/2011	1200-1300	1	EQ maint
1/28/2011	1230-1300	1/2	admin
1/29/2011	0900-1000	1	admin
2/3/11	1300-1400	1	EQ maint
2/12/11	845-945	1	call
2/14/11	1115-1215	1	call
2/14/11	1230-1330	1	EQ maint
2/13/11	1030-1100	1/2	call
2/11/11	1700-1730	1/2	call
2/15/11	900-1030	1 1/2	admin
2/15/11	1330-1400	1/2	call
2/17/11	1000-1030A	1/2	call
2/16/11	1200-1230	1/2	call
2/17/11	0930-1000	1/2	call
2/20/11	0800-0900	1	call
2/24/11	1300-1400	1	call
2/26/11	1100-1200	1	call
2/26/11	1230-1300	1	call
2/26/11	1330-1400	1/2	call
2/26/11	1900-2100	2	admin
2/20/11	1330-1430	1	call
1/15/2011	900-1700	8	MSPCA - large animal abuse \$20.00
1/27/2011	1000-1400	4	meeting - council
2/27/11	1900-2100	2	call
3/1/11	1430-1530	1	call
3/2/11	0800-1030A	2 1/2	admin

Appendix O: 2-26- **2011**

