

**This document is for informational purposes only.  
The original document may be obtained at the Town Hall.**

Town of Danville  
Board of Selectmen  
Minutes  
March 31, 2014  
7:00pm

Selectmen Present: Shawn O'Neil, Chris Giordano, Annemarie Inman, Kimberly Farah  
Excused absence: Michelle Cooper

Others Present: Patricia Shogren-Selectmen's Administrator, Christine Tracy, Michelle O'Neil, Frances Skinner, and Barry Hantman

Chairman O'Neil asked attendees to take a moment of silence for our troops who put themselves in harm's way and for the loss of a resident in a home fire today. Then all stood for the pledge of allegiance.

- I. Delegate - none
- II. Signature file / Minutes

Selectmen signed Warrant # 2014-7 for payroll and vendors for \$106,604.94 and Warrant # 2014-6C for \$7.00.

Chairman O'Neil called for a motion to appoint Jason Holder to ZBA and Conservation and Vice-chair Giordano asked that, if appointed, Jason show up for meetings and to attend meetings on time. Selectman Farah made the motion, seconded by Selectman Inman, to appoint Jason Holder to ZBA and Conservation; motion passed.

Selectmen signed elected official forms for Robert Sharpe-Fire Ward, George Manos-Budget Committee, Bruce Caillouette-Road Agent, Kimberly Burnham-Tax Collector, and Constance Metcalf-Cemetery Trustee.

Vice-chair Giordano made the motion, seconded by Selectman Farah, to appoint Linda Roth to Heritage for a three-year term; motion passed. Vice-chair Giordano made the motion, seconded by Selectman Inman, to appoint George Manos to the Rockingham Planning Commission as a Danville representative for two years; motion passed. Selectman signed an Administrative Abatement and two Abatement denials, and a current use application. Selectman signed a warrant to the Treasurer to reimburse the General Fund \$50.00 from the Public Safety Services Special Revenue Revolving fund.

Vice-chair Giordano made the motion, seconded by Selectman Farah, to approve withdrawing \$65.00 plus shipping costs for a new video switch for the camera room from the Cable Fund; motion passed. Patty stated that the Community Center received conditional approval for a grant to purchase and install a new heating and air conditioning system in the Community Center. As part of the grant request, the town's Emergency Operations Plan-2007 needed updating to replace the current designation of the Town Hall with the Community Center as the alternative command center [The grant is from FEMA for the Center's designation as an emergency shelter.] The only changes made to original Plan are the alternative command center designation as well as the members of the named Boards in the document including Selectman, Energy Management Director, Town Clerk, Building Inspector, School Superintendent, etc. Selectman signed the Plan; Selectman Farah abstained.

Selectman Farah made the motion, seconded by Vice-chair Giordano, to approve the March 17, 2014 minutes as amended; motion passed. Selectman Farah asked that a DRAFT watermark be put on the Board's draft minutes.

- I. Old/New Business

Following discussion, the Selectman agreed to add a cordless phone to the existing VoIP system at the town hall for the Treasurer's use solely. During elections, this phone line will be used solely at the Community Center. The current hard line will be eliminated. There is a net cost savings as a result of this change.

Vice-chair Giordano asked the Town Clerk, Christine Tracy, to contact the write-ins on the School Budget committee open position and Joshua Horns about submitting a letter of interest in the position. This letter is due to the Board by April 14, 2014.

Chairman O'Neil stated that at the end of this year, the Casella Waste Systems, Inc. original three-year contract would be completed but the contract has the option for two one-year extensions. He stated Cheryl Coletti from Casella would be coming to our next meeting to discuss the extension with the Board.

Chairman O'Neil referred to a spreadsheet he had distributed to the Board that outlined additional hourly pay the Town Clerk received for elections. He proposed that a four-year cycle of this money be averaged and this sum, approximately \$797.00 a year, be added to the current salary. It was confirmed that elections were part of the Town Clerk duties per RSA and the Warrant Article [2014-29] supported this blending of monies paid to the Town Clerk. It was agreed to pay this hourly wage as part of the bi-weekly salary of the Town Clerk.

Vice-chair Giordano asked Patty to confirm that funds were budgeted for the prioritized impact fee study that passed in Warrant Article 2014-12.

Selectman Farah asked that the voters be updated with regarding to the sprinkler warrant articles. Chairman O'Neil stated that we had heard from town counsel on the contradictory sprinkler warrant articles that were both approved. Barry Hantman, chair of the planning board stated that the citizen's petition was binding and the town would abide by that decision.

Vice-chair Giordano stated the citizen's petition regarding sprinklers misled the voters when the petition stated that this article would bring us into state compliance; the town is already in state compliance with the Town's existing Fire Suppression ordinance and the petition muddled the waters. Selectman Farah asked the Board to refrain from offering opinions and commentary when it came to discussions and that 25 people signed that petition and to infer that the petition was for personal gain was his personal opinion and she has not seen a governing body that interjects personal opinions like this Board. Vice-chair Giordano stated the people were misled Selectman Farah stated that the town had voted by majority to approve the citizen's petition. Barry Hantman reiterated that the planning board would abide by the citizen's petition.

Selectman Farah asked about the Board's policy on the use of electronics during a meeting. She stated that no other Boards she has observed used electronics and that she found them very distracting and disruptive unless they were being used explicitly to review RSAs and Board communications She stated that people don't multi-task as well as they think they do. Chairman O'Neil stated there is no Board policy regarding the use of electronics during meetings, other than turning the ringers on cell phones off, and she was welcome to create one for the Board. Patty stated that the policies would be coming before the Board for their yearly approval.

Chairman O'Neil read the announcements.

At 8:00PM Chairman O'Neil made the motion for the Board to go into non-public session under RSA 91 A:3 II (c) and stated the Board would return to public session to adjourn. The motion was seconded by Vice-chair Giordano. Roll call vote: O'Neil – yes, Inman – yes, Farah – yes, Giordano – yes.

At 8:48PM Vice-chair made the motion, seconded by Selectman Inman, to return to public session. Roll call vote: O'Neil – yes, Inman – yes, Farah – yes, Giordano – yes.

Vice-chair made the motion, seconded by Selectman Inman, to return to seal the minutes under the guidelines outlined in RSA 91 A:3 II (c). Roll call vote: O'Neil – yes, Inman – yes, Farah – yes, Giordano – yes.

At 8:50PM Vice-chair made the motion, seconded by Selectman Inman, to return to adjourn. Motion passed.

Respectfully submitted,

Patricia Shogren  
Selectmen's Administrator