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Town of Danville
Board of Selectmen
June 5, 2017
7:00pm

Video-Recorded

Selectmen Present: Chairman Shawn O'Neil, Vice-Chair Judi Cogswell, Sheila Johannesen, David Knight, Scott Borucki

Others present: Janet Denison, Maureen Francis, Pamela LaPrell, Carol Baird, Chris Stafford, Kimberly Farah, Stacie O'Connor, Bonnie Bowley

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Delegate Session

Bonnie Bowley informed the Board of the beginning stages of the Danville Garden Club. She requested permission for their first project to be to maintain the flowers in front of the Town Hall. The BOS agreed that would be great.

Dr. Kim Farah, representing the School Board, informed the Board that the first part of the 5-year strategic plan for the district is to conduct a survey. The survey has only been sent out to parents with children in the schools and Dr. Farah asked that the link to the survey be made more public by putting it on the Town website. Next step would be to hire a consultant to have forums within each Town to discuss goals and needs of the Towns, as well as the Middle and High Schools. Dr. Farah updated the Board on the focuses and goals of the School Board.

Maureen Francis offered herself to answer questions about the upcoming Senior Trip. She also informed the Board that she would like to advertise the event through the Town website. The contract was discussed to protect all parties participating on the trip.

Selectman Knight made the motion, seconded by Selectman Johannesen, to authorize the Chairman to sign the contract for the bus for the Senior Trip; **motion passed.**

II. Old Meetinghouse (OMH) Updates

Chris Stafford addressed questions that were brought up during the hearing, one of them being the structural integrity of the building. Mr. Stafford went through a report that was conducted on the OMH in 2012 which included gathering information on the building frame, roof, windows and the interior. All of the suggestions outlined in the document were conducted to help preserve and maintain the OMH. Overall, the structure was not a concern. Therefore, the vibration monitoring was the agreed upon method of prevention of structural decomposition.

To make a more reasonable expense for monitoring, the OMH Association agreed to recommend a non-binding \$5,000 be spent from the Parsonage Fund. They believe that this amount is appropriate to protect the \$20k that has been invested into the OMH in the past 5 years.

The Board would like a legal opinion from Town Attorney, Peter Loughlin. The Board would also like Heritage Committee and OMH Association to seek a lower price for the monitoring.

III. Junkyards

There are properties in Town that are not as aesthetically appealing as others, in regard to cluttered junk. Janet informed the Board that there are some avenues that can be taken. There are fines for violation of the Zoning Ordinance which prohibits junkyards. There is also an RSA that prohibits junkyards with a fee of \$50 a day. Both avenues require a local district court. There are definitions of the various kinds of junkyards with specific language.

The Board agreed sending a certified letter would be the best mode of action to inform the property owner.

IV. Policies

a. Inspection Fees

Janet had spoken with the Town Inspector, Ed Morrison, that the previous draft of the inspection fee policy was a typo.

Selectman Knight made the motion, seconded by Selectman Johannesen, to approve policy #2-1 contractor permits and fees; **motion passed.**

b. Investment Policy

Patty fixed the sentence structure and no comments were made.

Selectman Borucki made the motion, seconded by Selectman Johannesen, to approve policy #3-2 Investment Policy: Trustee of Trust Funds; **motion passed.**

c. Overtime Approval

Selectman Knight made the motion, seconded by Selectman Johannesen, to approve policy Policy #3-1 Overtime Approval; **motion passed.**

d. General Assistance

Looked over and approved by Chris Tracy.

Selectman Knight asked for clarification of who conducts the Hearing outlined in the policy, it's the Board of Selectman.

Selectman Borucki made the motion, seconded by Vice-Chair Cogswell, to approve Policy #-1General Assistance; **motion passed.**

V. Signature File

Selectmen signed letter to be sent to auditors and Warrant 2017-11. Selectmen also signed a veteran credit and an elderly exemption.

VI. Minutes

Selectman Knight made the motion, seconded by Vice-Chair Cogswell, to approve the public May 22, 2017 minutes as amended; **motion passed.**

Selectman Knight made the motion, seconded by Vice-Chair Cogswell, to approve the non-public May 22, 2017 minutes as written; **motion passed.**

Vice-Chair Cogswell has been getting complaints and questions concerning the Snack Shack. There has been graffiti on the new cabinets. Vice-Chair Cogswell suggested a new rule that no one under the age of 18 should be in the Snack Shack unless accompanied by an adult. She also brought up issues with the Colby Pond fields and the usage.

Meeting adjourned at 9:29pm.

Respectfully Submitted,

Meghan O'Neil
Recorder-Board of Selectman