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Town of Danville  
Board of Selectmen  
March 13, 2017  
7:00pm

Video-Recorded

Selectmen Present: Chairman Shawn O'Neil, Vice-Chair Chris Giordano, Kimberly Farah, Judi Cogswell, Sheila Johannesen

Others present: Barry Hantman, Ed Morrison, Stacie O'Connor, Dave Knight

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Delegate Session

Mr. Hantman, Town Moderator, discussed with the Board the elections on Tuesday the 14<sup>th</sup> and his intention to follow the RSA and hold elections during the pending storm. Elections will take place from 8am to 7pm at the Community Center. Regarding the School District elections two of the four towns will not be holding elections on March 14<sup>th</sup> and will be postponed. The results of the election from the school district ballot for the town of Danville will be counted and sent to the school clerk and not released by the town. The results of the school district election will be announced when all four towns have forwarded the school moderator their results.

II. iWorqs- Permitting Software

Ed Morrison, Building Inspector, discussed the need for permitting software for the town. The current permitting procedures are very dated and there is no clear and easy way to track permits from year to year. There has not been enough consistency with the current permitting process and he is looking to fix this. The new software for permits would allow a quicker turn around for permit applications since it can be done online. All steps between the application, the approval of permits, and the inspections will be clearly documented with all knowing where each permit stands in the process. This system costs \$2,500 annually and they will do quarterly updates with town land information.

No other towns have been contacted to inquire about how they distribute permits. Selectman Farah asked to see other bids because the cost would be over \$2,500. Janet and Mr. Morrison explained why the other companies were not seriously considered and did not meet the needs of Danville. Selectman Farah explained that she would be interested in learning about a whole package deal that could potentially have more benefits to the entire town. Selectman Johannesen felt the same way as Selectman Farah. Selectman Cogswell is familiar with the software and stated there was indeed potential for growth and expansion in the iWorqs software.

Vice-Chair Giordano made the motion, seconded by Selectman Cogswell, to move forward with the iWorqs permitting software; **motion passed.** Selectman Johannesen and Selectman Farah in the nay.

III. Signature File

Selectmen signed Warrant 2017-6 and Library Warrant-6

IV. Minutes

Selectman Farah made the motion, seconded by Selectman Johannesen, to approve the February 27, 2017 public minutes as amended; **motion passed.**

Vice-Chair Giordano made the motion, seconded by Selectman Johannesen, to approve the February 27, 2017 non-public minutes as amended; **motion passed.**

V. Old/ New Business

a. Hiring Policy

Selectmen reviewed and discussed the hiring policy regarding unpaid volunteers. The updated policy will be sent out to all departments.

Selectman Farah made the motion, seconded by Selectman Johannesen, to amend the hiring policy; **motion passed.**

Selectman Farah suggested that Carol be put on the agenda for the next meeting to address the Old Meetinghouse.

Selectman Farah brought up the written complaint about the Library. The Board agreed to forward the letter to the Library and let the Library Trustees handle the situation.

Selectman Farah discussed the search for new officers.

The Board thanked both Selectman Farah and Vice-Chair Giordano for their service to Danville.

Respectfully Submitted,

Meghan O'Neil  
Recorder-Board of Selectman