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Town of Danville
Board of Selectmen
December 19, 2016
7:00pm

Video-Recorded

Selectmen Present: Chairman Shawn O'Neil, Vice-Chair Chris Giordano, Kimberly Farah, Judi Cogswell, Sheila Johannesen

Others present: Ed Delory (Delridge Realty), Kevin Hatch (Cornerstone Survey), Tim Howard (RMON Networks), Chief Wade Parsons, Stacie O'Connor and others

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Property Discussion

Ed Delory inquired about the Meetinghouse subdivision. Chairman O'Neil informed Mr. Delory that the Board will exercise the means necessary to make sure that this property is properly handled. Mr. Delory brought a letter from Mr. Wilson in regards to the findings in the wetlands. The document stated that it was a partial review and the letter was not dated. Selectmen Farah said she would not entertain the document unless it was a full review and it was dated, so the information can be put into context.

Mr. Delory would like to move the process forward. Chairman O'Neil stated that this process will be moved forward.

II. Budgets

a. 4210.2 Animal Control

Only salary was discussed, the other line items were agreed to at the last meeting to total \$1,635. Ms. Johannesen stated that she is spending an average of 9 hours a week, at \$16.50, so monthly would be \$595. Selectman Cogswell questioned the duplicate entry of calls that were found on the call log from the Police Department. She refused to address the calls. She stated she was here to discuss her budget for AC.

Selectman Cogswell asked to review gas mileage. From June 30, 2015 to June 1, 2016 63 miles have been put on the van, and she asked why the budgeted gas was \$250. The budget for gas was removed from the budget since it is part of the Police Department budget.

Vice-Chair Giordano made the motion, seconded by Selectman Farah, to approve the 2017 proposed budget for 4210.2 Animal Control for \$5,675; **motion passed**. Selectman Johannesen abstained.

b. 4150.6 Information Technologies

Mr. Howard went through each line item and discussed the breakdown within each department. He wants to add Microsoft Office 365 to computers throughout the Town. This will include MS Office software and upgrades in addition to the email service the town has already contracted. He stated that neither MS 2007 or MS 2010 office will no longer be supported and the town had computers on software ranging from NS2007 – MS 2016 and this would bring all computers into the same MS office software and would avoid the formatting issues that currently occur. All other line items in the IT budget are consistent with last year's costs..

Vice-Chair Giordano made the motion, seconded by Selectman Farah, to approve the 2017 proposed budget for 4150.6 Information Technologies for \$40,538; **motion passed**.

c. 4153.1 Legal

Would like this to be level funded from 2016, but Patty does not currently have any figures from the outstanding invoices of 2016. Vice-Chair Giordano suggested this budget be tabled until there are additional numbers from the 2016 year.

d. 4241.20 Building Inspector

Budget is the stipend paid to the inspector plus a 1.1% COLA increase.

Vice-Chair Giordano made the motion, seconded by Selectman Farah, to approve the 2017 proposed budget for 4241.20 Building Inspector for \$,1250; **motion passed.**

e. 4155.9 Other Expenses

Selectman Farah brought up the Citizen's Petition that approves full-time Town position through a Town meeting warrant article.

Selectman Farah made the motion, seconded by Selectman Johannesen, to adopt the advisory only Citizen's Petition passed in 2014 that approves a full-time Town position with a Town meeting warrant article. Chairman O'Neil stated that he believes the Board is bringing it to the Town in the form of the Operating Budget. **Motion failed.** O'Neil-nay, Johannesen- yes, Farah- yes, Cogswell-nay, Giordano, nay.

Selectman Farah went through a breakdown of how much the addition of a Lieutenant's position would cost including benefits and NHRS town contribution. In 2018 it would be approximately \$113,000.

Selectman Farah made the motion, seconded by Selectman Johannesen, to reconsider the Police Department budget; Selectman Farah disagreed. She stated she felt its should be a separate warrant article; **motion failed 3-2.**

Selectman Farah asked about the addition of the Lieutenant position and if this budget had included this position for benefits, it did. Patty and Selectman Farah reduced the numbers budgeted for health insurance to reflect 6 months insurance premiums instead of 12 months.

Vice-Chair Giordano made the motion, seconded by Selectman Johannesen, to approve the 2017 proposed budget for 4155.9 Other Expenses for \$318,134; **motion passed.**

f. 4130.1 Selectmen

Salary increases reflected a 1.1% COLA. And Patty went through and discussed increases and decreases and their justification. Most line items were level funded.

Vice-Chair Giordano made the motion, seconded by Selectmen Cogswell, to approve the 2017 proposed budget for 4130.1 Selectmen for \$157,821; **motion passed.**

g. 4194.10 Government Buildings

Budget is less than the 2016 budget. Utilities have decreased and many of the facility improvements have been completed.

Patty stated she was budgeting monies through the Infrastructure account for repairing the roof on the safety complex. Since the budget was reduced considerable, the Selectmen added \$10,000 to put toward the new roof with the infrastructure trust to repair the roof this year.

Vice-Chair Giordano made the motion, seconded by Selectman Cogswell, to approve the 2017 proposed budget for 4194.10 Government buildings for \$68,993; **motion passed.**

h. 4194.20 Community Center

Overall budget went down. Electricity budget increased. Level funded supplies and professional services. New landscaping is budgeted for with one bid received. Patty noted it will go out to bid.

Vice-Chair Giordano made the motion, seconded by Selectman Farah, to approve the 2017 proposed budget for 4194.20 Community Center for \$23,120; **motion passed.**

Conservation would like to encumber \$713.25 from 4611 ca-691 Special Projects to pay for tree tags with the Town Seal on them. This is the quote figure for getting tags with the Town Seal.

Vice-Chair Giordano made the motion, seconded by Selectman Johannesen, to approve \$713.25 from 4611 Special Projects to be encumbered; **motion passed.**

III. Signature File

Vice-Chair Giordano made the motion, seconded by Selectman Cogswell, to appoint Stacie O'Connor as an alternate to the Heritage Commission; **motion passed.**

Selectman Farah asked about the Casella contract. There was a donation from Casella in the contract. Vice-Chair Giordano and Selectman Farah both agree that it should be reworded or moved to a different part of the contract. Selectman Farah stated it may not be legal to have this in the contract.

There were a few more edits made to the contract which Chairman O'Neil will bring back to Casella. Selectmen signed an Abatement.

IV. Minutes

Selectman Farah made the motion, seconded by Vice-Chair Giordano, to approve the December 12, 2016 minutes as amended; **motion passed.**

V. Old/New Business

Selectman Farah brought forward a letter from George Manos to the Board. Patty had sent a letter to Mr. Manos inquiring about his health and state she heard he had not been in attendance at a few School Budget meetings. Mr. Manos took offense to the email from Patty and contacted Selectman Farah who brought his rebuttal to the meeting and read it. There was a miscommunication. The way Patty's email was worded it was stated the query was coming from the board which it was not.

The Board received an email from Sergeant Furman with a copy of the 2005 Town Report which he stated supports his promotion within the Police Department. This was in response to the statement from a previous meeting that his promotion was to increase his pay at a time when there was no matrix or step increases. Selectman Farah read the email from Sergeant Furman. (letter and relevant page from 2005 report attached)

Vice-Chair Giordano made the motion, seconded by Selectman Farah, to enter a non-public session; **motion passed.** O'Neil-yes, Giordano-yes, Farah-yes, Johannesen- yes, Cogswell-yes.

Motion to return to Public Session made by Giordano seconded by Farah

Roll Call Vote to return to public session:	Shawn O'Neil	Y
	Chris Giordano	Y
	Kimberly Farah	Y
	Sheila Johannesen	Y
	Judi Cogswell	Y

Motion: PASSED

Motion made to seal these minutes by **Giordano**, seconded by **Farah** Chris seconded by Kim, because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board (c) and render a proposed action ineffective (a).

Roll Call Vote to seal minutes:	Shawn O'Neil	Y
	Chris Giordano	Y
	Kimberly Farah	Y
	Sheila Johannesen	Y
	Judi Cogswell	Y

Motion: PASSED

Public Minutes recorded by Meghan O'Neil, Recording Secretary

Non-public minutes recorded by Patricia Shogren, Town Admin

Patricia Shogren

From: Ryan Furman
Sent: Friday, December 16, 2016 9:26 PM
To: Kimberly Farah; sheilaandroy@aol.com; Chris Giordano; Shawn Oneil
Cc: Patricia Shogren; Jason Pond
Subject: Selectmens meeting 11/21 & 12/13

Danville Board of Selectmen,

This letter is to bring to your attention the two budget meetings with Chief Parsons that occurred in the past several weeks. First on November 21 and the second on December 12. Both of those meetings had Chief Parsons justifying his request of a fulltime Lieutenant position mostly on the basis of Corporal Pond and myself had only been promoted for pay raise reasons and we are not capable of performing the duties of Lieutenant. Which also questions our abilities on our current positions of Corporal and Sergeant all these years.

I ask that you read the Town Report for 2005. Please bring your attention to page 36 (Sorry, I had to send it in another email as it was too big to attach with this email). It clearly describes how, not only did I earn and deserve my promotion but how Corporal Pond earned and deserved his promotion at that time as well. Those are Chief Parsons words printed in that official public report and Chief Parsons on video at those two recorded official town meetings. The report and video have Chief Parsons completely contradicting himself.

I'll further remind you that I had been offered the position of Lieutenant a number of times over the years with my refusal. This was brought up at the recorded candidate's night in 2013. I brought that information up at the time and it wasn't contradicted. In fact, O'Neil had me explain why I refused the position in an attempt to discredit me then. I also received my first and only employee evaluation several weeks back. Nothing negative in it. I'd comment on Corporal Pond's evaluation but he has yet to have one. I will assure you that Corporal Pond's job performance is exceptional and would make an excellent choice for Lieutenant.

Chief Parsons as well as Selectman O'Neil have misinformed the other Board of Selectmen members and the citizens of the Town of Danville. All at the expense of Corporal Pond and myself. This goes along with the intentional retaliation that has occurred to us for a number of years. In my opinion, because we spoke the truth.

The seriousness of this matter I feel needs to be addressed and corrected immediately. What was said and referenced in those two meetings about Corporal Pond and especially myself is disheartening and quite frankly, defamation of character. I've attached a legal definition of this from the internet.

Defamation

Any intentional false communication, either written or spoken, that harms a person's reputation; decreases the respect, regard, or confidence in which a person is held; or induces disparaging, hostile, or disagreeable opinions or feelings against a person.

I also came across this from a recent article in the Eagle Tribune. Clearly referencing myself and Corporal Pond. It seems to never end.

O'Neil did add that he was biting his tongue on police staffing discussions and refraining from commenting on either officers' abilities or pay structures, for fear of defamation suits.

"I would really love to tell my own opinion, but for fear of the town getting sued," he said.

Please forward to Selectman Cogswell as I do not have her email.

Regards,

Sgt. Ryan Furman
Danville Police Dept.
206 Main St.
Danville NH 03819
Bus: 603-382-9403
Disp: 603-382-4443
Fax: 603-382-1212

POLICE DEPARTMENT ANNUAL REPORT

The Danville Police Department, with an authorized sworn staff of 12 positions, provides a complete range of public safety and community based services. These include emergency response, criminal investigations, motor vehicle enforcement, animal control, juvenile services, and a wide array of community focused crime prevention programs.

Without question, 2005 was a year filled with challenges. Calls for service were up nearly 14%, yet we remained understaffed for most of the year. Motor vehicle stops were up nearly 11% but the number of accidents investigated was down 25%. In a nutshell, your officers are working hard and their efforts are paying off.

Although our grant opportunities were fewer than the year before, we were still fortunate to receive some awards. They include \$2,450.00 from the U.S. Department of Justice to purchase/replace bulletproof vests, and \$6,500.00 from the U.S. Attorney's Office to purchase Tasers. In addition, we have applied for a \$10,864 grant to CEDAP (Homeland Security Commercial Equipment Direct Assistance Program) to purchase night vision equipment. All of these grants are 100% funded by the awarding authority and do not present any burden to the taxpayers.

The phone system at the Safety Complex was updated last year in an effort to provide better service to the community. It also presented a \$3,064 annual savings compared to the previous contract. (Thanks Jan!) Although we are still housed at the Kimball Safety Complex with the Fire Department, our phone lines have been separated. Please refer to the following numbers for police services:

- 911 (Emergency)
- 382-4443 (Non-Emergency, 24-Hr live dispatch)
- 382-9403 (Station: Non-Emergency, limited coverage and voice mail)

You can also visit us on the Internet for other non-emergency police services including police logs and community news at <http://police.townofdanville.org>. The business line for the Fire Department will remain 382-5133.

I was very pleased to announce two promotions earlier this year. In January, Ryan Furman was promoted to Sergeant. He has been a member of the department since December of 2000. Ryan is a graduate of New Hampshire's 132nd FT Police Academy and notably was the first graduate from the academy wearing a Danville patch. He clearly understands the department's mission and values, and he is aware of how his work integrates with and advances the goals of the department. His commitment and dedication to the department makes him an excellent choice for the position of Sergeant and a role model for those seeking to understand the department's values and how they impact the day-to-day operations. Also in January, Jason Pond was promoted to Senior Officer. Jason has been a member of the department since June of 2000. Although he is currently only part-time certified, his training and experience exceeds the requirements for the position, even on some of the most complex parts of the job. Jason attended Unity

and Hesser College where he completed the Law Enforcement curriculum making both the Dean's list and President's list. He is a certified ASP instructor, breath test instrument operator, EMT, and has received extensive training in planning school safety, burglary & robbery investigations, fingerprinting, and defensive driving. Please join me in congratulating both officers on their well-deserved promotions.

As we move forward, our main priority is to complete the designs for a new police facility. Both the Police and Fire Departments have done an outstanding job utilizing the current available space at the Safety Complex, however I don't think either department will argue that it has become to feel more like "Walton's Mountain" and a larger home is desperately needed. Many of you have already offered ideas and volunteered your time assisting us with this huge undertaking. As we finalize our plans, I plead for everyone's consideration and hopefully, support of this project.

As in past years, I would like to thank all the people who have supported the Police Department, but first I must not forget to thank the late John Kiley – a retired Bail Commissioner and decorated police officer. When I first became chief, Mr. Kiley offered words of support and in many ways, was a mentor to the entire Police Department. It was clear that when Mr. Kiley spoke, everyone listened, but it was also clear that when someone else spoke, he listened. Since the day I first met him it was unmistakable that he was a person of integrity, willing to speak his mind, no matter if you liked what he was saying or not, nor was his response based on political correctness. His responses and comments were based on what he thought was fair and just, but even in disagreement, he did so with respect. I thank him for all of his assistance and insight on many topics and situations involving our department. I also would like to thank the many others who over the past year have spoken to me personally, and those who sent notes of thanks and appreciation complimenting various members of the department, especially during the holiday season when so many people dropped off baked goods and other expressions of thanks. Your thoughts are always welcomed and your generosity is greatly appreciated.

My sincere thanks again to everyone who helped make this past year as successful as it was for the Police Department. Money is still tight but we are still providing all the police services that we always have, we haven't missed a beat. As a community, let's keep moving in the direction that we are and be thankful for being able to be part of such a great town. God bless our troops and keep them safe, wherever they may be. No matter what your faith, or how you view God, pray that all of our compatriots will come home safe and unharmed to their families and loved ones.

As always, my best wishes to all of you for a safe and happy 2006.

Wade H. Parsons
Chief of Police