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Town of Danville  
Board of Selectmen  
November 28, 2016  
7:00pm

Video-Recorded

Selectmen Present: Chairman Shawn O'Neil, Vice-Chair Chris Giordano, Kimberly Farah, Judi Cogswell, Sheila Johannesen

Others present: Stacie O'Connor, Karen Cornell, Kathy Beattie, Dottie Billbrough, Tom Billbrough, Jr., Paul Sullivan, Sarah Gagnon-Weston, and others

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Budgets

a. 4316. Street Lighting

Vice-Chair Giordano made the motion, seconded by Selectman Johannesen, to approve the proposed 2017 budget for 4316. Street Lighting for \$7,850; **motion passed.**

b. Property Liability Insurance

The insurance company changed the pay period to July through July and the bill has already been paid through until this upcoming July 2017, so only half of the amount is needed for next year. They will be changing this to reflect the calendar year for upcoming years. It is unsure if the payment for calendar year 2018 will be due in December 2017 or January 2018. Patty will confirm.

Vice-Chair Giordano made the motion, seconded by Selectman Farah, to approve the proposed 2017 budget for 4196. Insurance for \$18,341; **motion passed.**

c. 4589.1 Recreation

There have been some increases due to more events. \$2,500 was added for seniors to have two senior bus trips. The budget for Fireworks was taken out. More events are being planned for such as family fun days and family game night. The Senior Holiday Luncheon was increased due to overspending this year.

Selectman Farah made the motion, seconded by Vice-Chair Giordano, to approve the proposed 2017 budget for 4589.1 Recreation for \$13,500; **motion passed.** Chairman O'Neil abstained.

d. 4150. Library

Went through a rundown of each line item and what each line item is used for. Selectman Farah asked about how many desktops are in the library and she was informed that there were 9. She asked if it was necessary to keep up with the capital improvement of all 9 desktops or if the library could suffice with a fewer number of desktops.

Vice-Chair Giordano made the motion, seconded by Selectman Johannesen, to approve the proposed 2017 budget for 4150. Library for \$235,606; **motion passed.**

II. Signature File – the Selectmen signed an Abatement.

III. Minutes

Vice-Chair Giordano made the motion, seconded by Selectman Farah, to approve the November 21, 2016 public minutes as amended; **motion passed.**

Vice-Chair Giordano made the motion, seconded by Selectman Cogswell, to approve the November 21, 2016 non-public minutes as amended; **motion passed.**

#### IV. Old/New Business

##### a. Old Meetinghouse Survey

It was approved for the deed research, which was given to Heritage. Now the Board needs to decide if they would like to spend the money to move the survey forward. The cost is set in the original contract which is between \$2,300 and \$2,500.

Selectman Farah made the motion, seconded by Selectman Johannesen, to move forward with the survey as proposed by Arago Land Consultants as a follow up to the deed research; **motion passed.** Chairman O'Neil in the yay.

Selectman Farah asked about the meeting with MRI. Patty informed her that they will be at the meeting on 12/5/16. Selectman Farah is proposing a discussion about how to move forward with regards to adding personnel to the department. Selectman Farah would like to unseal the recommendations that were the basis for the comprehensive report. The recommendations will be unsealed at the beginning of next meeting.

Selectman Farah made the motion, seconded by Selectman Johannesen, to unseal the recommendations at the beginning of the next meeting after they are properly redacted; **motion passed.**

Selectman Johannesen would like a copy of the job descriptions for the positions in the Police Department.

Chairman O'Neil asked that the budget for the Police Department and ACO budget be presented at the next meeting following the discussion with MRI.

Meeting adjourned at 8:10pm.

Respectfully submitted,

Meghan O'Neil  
Recorder- Board of Selectmen