

Town of Danville
Board of Selectmen
September 26, 2016
7:00pm

Video-Recorded

Selectmen Present: Chairman Shawn O'Neil, Vice-Chair Chris Giordano, Sheila Johannesen. Kimberly Farah
Absent: Judi Cogswell

Others present: Carol Baird, Chris Stafford, Henry E. Wunderlich, Linda Goodell, Elaine Litcofsky, Maureen Francis

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Delegate Session

Chris Stafford, representing the Old Meetinghouse Association, stated the Stewardship Plan was signed a few weeks ago and he wanted to make some suggestions for building improvements. The roof needs to be replaced, in anticipation of a signing of the Cy Pres, a roofer has been met with to discuss details. He provided the Board with two quotes, one is to remove and replace the shingles as is, the second is to add plywood down underneath the shingles. Selectman Farah is concerned about buckling with the extra weight of the plywood. Chairman O'Neil requested more quotes. For the next meeting, the Board would like a total of 3 quotes and estimated contribution amount from the Old Meetinghouse Association.

Carol Baird sent an email regarding the Town Engineer report. The Heritage Commission was not informed about the walk on Tuckertown Road in regards to the Terra project. They were not able to participate or to comment before the report was generated. Mrs. Baird would like to know if the Board would allow the Heritage Commission sometime to review the report and provide comments where they see fit. Vice-Chair Giordano informed her that the purpose of the walk was to allow the Town Engineer to familiarize himself with the area and the project. He provided comments and recommendations as well, but the comments will either be accepted or denied. The consensus of the Board is that they can offer comments about the Terra project.

Maureen Francis would like to know about the Senior budget in regards to the Recreation Committee. Chairman O'Neil said that there was a budget for the Senior Luncheon. The Senior group would like to partner with another town or acquire a set amount of money to make plans for day bus trips. Selectman Farah suggested making a connection between the Seniors and the Recreation Committee to work on the budget. Selectman Johannesen offered to be the liaison between the Recreation Committee and the Seniors.

Mrs. Francis was also concerned about the sign in front of the Community Center. The sign does not have any brackets to hold letters, to put signs out. She was wondering if this was being looked into. Chairman O'Neil informed her that Kim Burnham would be the contact person. Selectman Farah said the brackets do need to be done and will most likely come from the Community Center budget.

Henry Wunderlich asked why the signs were not be updated in a timely fashion. Chairman O'Neil informed him that the person who had done it is not working for the Town anymore, but when requests for a sign do come in, they are put out when approved. However, lately there has been a lack of sign requests and that is why they are not updated as frequently.

II. Signature File

Selectman Farah made the motion, seconded by Vice-Chair Giordano, to appoint Jennifer Nutt to the Recreation Committee; **motion passed.**

Selectman Farah made the motion, seconded by Vice-Chair Giordano, to appoint Jim Castine as an alternate to the Heritage Committee; **motion passed.**

Selectmen signed Vendor warrant #2016-19, payroll warrant #2016-19. A letter to the trustees of the trust fund from the BOS, dated September 26, 2016, requesting that the Long Pond Road culver replacement CRF, approved by warrant article 2016-15 be paid to the town, \$7,603.60 total. A letter to the trustees of the trust fund from the BOS, dated September 26, 2016, pay to town \$899 to reimburse expenses for mosquito spraying, per warrant article 2016-8.

III. Meeting Minutes

Selectman Farah made the motion, seconded by Selectman Johannesen, to approve the September 26, 2016 minutes as amended; **motion passed.**

IV. COLA

Chairman O'Neil recommended to the Board, using the Bureau of Labor and Statistics, the average rolling 12 month for consumer price index for the Northeast is 1.1% and that is the recommendation for the COLA and to add this to the salary matrix.

Vice-Chair Giordano made the motion, seconded by Selectman Farah, to make the fiscal year 2017 COLA at 1.1%; **motion passed.**

V. Date for Deliberative Session

Chairman O'Neil recommended that the Deliberative session be held on February 4, 2017.

Selectman Johannesen made the motion, seconded by Vice-Chair Giordano, to hold the Deliberative Session on Saturday February 4, 2017; **motion passed.**

VI. Selectman By-Laws: Election amendment review

Selectman Farah made the motion, seconded by Vice-Chair Giordano, to accept the By-Laws as amended; **motions were withdrawn.**

Chairman O'Neil suggested that the edits be made to the document then voted on at a later time.

VII. Blending of earned vacation, sick and personal time

As of 1/1/2017, employees will not be able to buy-back Personal days not taken. Patty contacted the BOS about blending employee time into the total days earned a year since tracking specific reasons for time off was no longer necessary. Selectman Farah supported the blending of hours.

Selectman Farah made the motion, seconded by Vice-Chair Giordano, that vacation, sick and personal days are not tracked independently as a benefit; **motion passed.**

VIII. Select Board seminars and workshops

Selectmen discussed the BOS classes offered by NHMA. Some are online/on demand and others can be scheduled to be done in town by NHMA personnel. It was suggested that the Town hold some workshops and invite surrounding towns to attend. The budget for this is unknown but this is something that can be looked into for after budget season. Ask Patty about a budget when she returns.

IX. Old/New Business

Selectman Farah had an email regarding water bans and lawn watering. The southern portion of the state is in an extreme drought and per an RSA the town is allowed to regulate lawn watering. Public notice needs to be given 3 days before the policy will be enacted. First violation, is a warning, 2nd violation can be fined up to \$1,000. About 5 surrounding towns have put out a water regulation.

Selectman Farah suggested that the draft be filled out with the Town of Danville information and at the next meeting implement the water regulation. 3 days before the implementation, it will be posted in a newspaper, and posted in 2 public places.

The first violation will be a warning, 2nd violation will be a fine of \$250, 3rd violation will be \$500, and 4th violation will be \$1000.

Selectman Farah made the motion, seconded by Selectman Johannesen, to adopt the water regulation; **motion passed**. Chairman O'Neil voted yes.

Janet will take care of the posting and newspaper.

Selectman Farah stated that the camera crew will share the responsibility of posting signs in the Town on a weekly basis to keep up with current Danville news.

Chairman O'Neil read a letter that he received from the Attorney General office addressed to Jason R.L Major, attorney of Shelia Johannesen. Letter is attached.

Motion to enter Nonpublic Session made by Giordano seconded by Farah.

Roll Call vote to enter nonpublic session:	Shawn O'Neil	Y
	Chris Giordano	Y
	Kimberly Farah	Y
	Shelia Johannesen	Y
	Judi Cogswell	excused absence

Selectmen _____ made the motion to return to public session; Selectmen _____ seconded.

Roll Call vote to return to public session:	Shawn O'Neil	Y
	Chris Giordano	Y
	Kimberly Farah	Y
	Shelia Johannesen	Y
	Judi Cogswell	excused absence

Selectmen _____ made the motion to seal the minutes; Selectmen _____ seconded.

Roll Call vote to return to public session:	Shawn O'Neil	Y
	Chris Giordano	Y
	Kimberly Farah	Y
	Shelia Johannesen	Y
	Judi Cogswell	excused absence

Respectfully Submitted,

Meghan O'Neil
Recorder- Board of Selectmen