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Town of Danville  
Board of Selectmen  
March 14, 2016  
7:00 pm

Video-recorded

Selectmen Present: Chairman Shawn O'Neil, Vice-Chair Chris Giordano, Judi Cogswell, Kimberly Farah, Sheila Johannesen

Others present: Janet Denison – Land Use/Assessing, Charlie Zilch, Downey Shea, Deb DeSimone-Family Mediation, Bob DeSimone, Mike Durfor-NRRA, Stacie O'Connor

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harm's way. All stood for the Pledge of Allegiance.

I. Delegate

Charlie Zilch introduced himself as the engineer working with Dave Hoyt and Downey Shea. Mr. Hoyt is selling the gravel pit, located north of Clydesdale Drive, to Mr. Shea of Eastern Materials. Mr. Zilch has been working with the Planning Board in reviewing the approved reclamation plan. Conditional approval had been granted and one condition is a letter of credit approved by the Board of Selectmen. A letter of credit had been obtained through Haverhill Bank for Mr. Hoyt in the amount of \$51,000.00 and expiring in 2020. A new letter of credit with identical terms, and on behalf of Eastern Materials, was reviewed by the board and found to be acceptable.

Deb DeSimone introduced herself and her husband as representatives of Family Mediation and Juvenile Services. Mrs. DeSimone has been the chairman for 15 years and explained the services their organization offers, which includes help with anger management, substance abuse, and family relationships. They receive referrals from schools, courts, and police departments, although they prefer to intervene before the police are involved. She said she wants families to be aware of their organization and what they can offer families in need. A brochure was provided and a link will be added to the town website. Mrs. DeSimone asked if one of the Selectmen would be able to attend the meetings, the next one being the 23<sup>rd</sup> at 6:30pm in the Atkinson Town Hall.

II. Northeast Resource Recovery Association

Mike Durfor introduced himself and explained the purpose of his organization. They help municipalities with the process of RFPs and contracts for solid waste disposal, and education. He explained how the cost of recycling is increasing and the cost for tipping fees will most likely be increasing. He explained how single-stream was set up years ago for a market that does not exist anymore.

The Board discussed composting and school programs. A suggestion was made to enter into a co-op with surrounding towns. Mr. Durfor explained that it's not a good idea to have a contract that includes a cost-shift as the market fluctuates. This makes it more difficult to plan a budget and leaves a community open for unanticipated increases. The Board agreed to join the organization deciding it would be beneficial, especially since we were going out to bid this year for waste services.

III. Board Officer Nominations and Committee Appointments

Selectman Johannesen nominated Selectman Farah as vice-chair. It was agreed to begin with the chairman.

Vice-Chair Giordano made and Selectman Farah seconded a **motion to nominate Shawn O'Neil as chairman**. Shawn abstained. The motion **passed**.

Chairman O'Neil made and Selectman Farah seconded a **motion to nominate Vice-Chair Giordano as vice chairman**. Selectman Johannesen made and Vice-Chair Giordano seconded a **motion to nominate Kim Farah as vice-chair**. Farah and Giordano abstained from voting. The vote result was: O'Neil and Cogswell voted for Giordano; Johannesen voted for Farah.

It was agreed the following individuals would represent the Board of Selectmen for the following committees:

Budget Committee: Shawn O'Neil  
Judi Cosgsell: Heritage Commission, Family Mediation, and Recreation Committee  
Sheila Johannesen: Zoning Board  
Kim Farah: Conservation Commission  
Chris Giordano: Planning Board

IV. Minutes/Signature File

Vice-Chair Giordano made and Selectman Farah seconded a **motion to approve the February 29, 2016 minutes as amended**. Selectman Cogswell abstained. The motion **passed**.

Selectman Farah made and Vice-Chair Giordano seconded a **motion to approve the February 29, 2016 non-public minutes as written**. Selectman Cogswell abstained. The motion **passed**.

The Board signed payroll and vendor warrants #2016-5 and the FD #2 monthly payroll. Election appointments were signed as provided by the Town Clerk. Abatement refund paperwork for abatement #ty2014-8B was signed.

V. Old/new business

Selectmen Johannesen mentioned the email that was sent to the Police Department informing them of a vehicle parked at the Community Center. Chairman O'Neil clarified that the selectmen's administrator was not giving permission for the vehicle to park there, but informing the PD that it would be there. He explained the town voted to give authority over that building to a management committee. The tree-trimming truck parked there has been hired by Unitil for routine maintenance in town. It has long been established that maintenance vehicles may park at that building overnight during the course of their work in town, provided they inform the proper authorities. Danville has maintained a courteous relationship with utility companies, which has allowed the residents to be among the first on the list for repairs during power outages.

The Fire Wards will be asked about putting their meeting minutes on the website.

A letter to the state veterinarian will be sent, asking for an updated number of CVIs for 2015.

The Board briefly discussed Cheney Lane. The owner of the development will be asked about his intentions for finishing the road or if he intends to abandon the project. The remaining funds in the escrow may be sufficient to finish the project.

Selectman Johannesen said the Town Clerk hours are incorrect on the website.

The equalization ratio for 2015 has been determined to be 90.3%.

Selectman Farah mentioned the Cy Pres and that a few points need to be amended. On page 6, #27, it appears the principal and interest amounts are reversed. There is also a discrepancy with 34.A and 36.B. The Board discussed whether funds should be withdrawn only from the interest or if the principal should also be open for withdrawals. It was agreed that both should be open for withdrawal. Selectman Farah said she will continue her work on the draft.

Milfoil in Long Pond was discussed. It was agreed that quarterly reports from the Long Pond Association would be appreciated and a letter will be drafted asking for their cooperation in keeping the Selectmen apprised of the conditions of the pond. Vice-Chair Giordano stated the town should not be paying for the treatment as the state has jurisdiction over the pond.

The continued discussion of 1099s or W2s will be on the agenda for next week.

At 9:30pm Vice-Chair Giordano made and by Selectman Johannesen seconded the **motion to go into non-public session under RSA 91-A: 3 II (e)**. Roll call vote: O'Neil – yes, Giordano – yes, Farah – yes, Johannesen – yes, Cogswell – yes. The motion **passed** unanimously.

Vice-Chair Giordano made and by Selectman Johannesen seconded the **motion to return to public session**. Roll call vote: O'Neil – yes, Giordano – yes, Farah – yes, Johannesen – yes, Cogswell – yes. The motion **passed** unanimously.

Vice-Chair Giordano made and by Selectman Johannesen seconded the **motion to return to seal the minutes**. Roll call vote: O'Neil – yes, Giordano – yes, Farah – yes, Johannesen – yes, Cogswell – yes. The motion **passed** unanimously.

At 9:53pm, Vice-chair Giordano made and Selectman Farah seconded a **motion to adjourn**. The motion **passed** unanimously.

Respectfully submitted,

Janet Denison  
Land Use/Assessing Clerk