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Town of Danville
Board of Selectmen
October 26, 2015
7:00 pm

Selectmen Present: Chairman Shawn O'Neil, Vice-Chair Chris Giordano, Kimberly Farah, Joshua Horns, Sheila Johannesen

Others present: Janet Denison, Carsten Springer, Chris Tracy, Beth Caillouette, Carleen Preble, Keith Pike – VP TDBank, Commander John Faro and Fran Byron – American Legion post 113, Patti Sarcione, MaryAnn Distefano

Meeting was televised.

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harm's way. All stood for the Pledge of Allegiance.

I. Delegate:

Chris Tracy, Town Clerk, said she will be purchasing two laptops in preparation for next years' elections. There is money in the overall budget to cover the cost.

Beth Caillouette had letters for the Board to sign regarding the NH Small MS4 General Permit. The letters were to Representative Guinta and Senator Ayotte and a comment letter addressed to Newton Tedder.

Carleen Preble of 4 Hampstead Road explained her frustration with the home she purchased in May 2015. It has work to be done and was unaware that she needed permits to do any work. She said she has called the Town Hall but has not had her calls returned. She recently had her property surveyed and said she is being taxed for one acre when she actually has only 26k square feet of land. She explained that a tree in front of her yard has carpenter ants that are infesting her house. She had been told she could not remove the tree as it is on town property. The Road Agent will be asked to see what can be done about the tree and the driveway and the assessor will be contacted regarding the acreage.

II. TD Bank:

Keith Pike updated the Board on services offered to the town and recommended services the town may want to consider getting. The recommended services include ACH fraud protection and check fraud protection. He said the cost for these will not be greater than the savings the town has seen since the renegotiated contract from last year. He was asked to let the town know what the cost will be for these services and the approximate time commitment it would incur on the office staff.

There was a short discussion about QuickBooks and that most municipalities use software designed for municipal accounting. These can be expensive. Mr. Pike said he will check on the compatibility of the fraud protection services being compatible with QuickBooks.

III. Budgets:

Fran Byron and John Faro explained their proposed budget is less than last year. They plan to have a flag burning ceremony on Veteran's Day if the town offices will be closed. The budget is lower this year due to fewer bands participating in the parade. If an additional band is recruited, they will use contingency funds to pay the fee. Vice-Chair Giordano made and Selectman Horns seconded a **motion to approve the 2016 proposed budget 4583.10 Patriotic Purposes in the amount of \$3,663.00**. The motion **passed** unanimously.

Carsten Springer explained the proposed Conservation Commission budget is level-funded. He explained that many have used their own equipment to help with projects around town without being compensated. The Commission has discussed and agreed to check rental rates for equipment and to pay those people a rate of approximately 30% the rental rate for the same equipment. Vice-Chair Giordano made and Selectman Johannesen seconded a **motion to approve the 2016 proposed budget 4611.10 Conservation Commission in the amount of \$4,221.00**. The motion **passed** unanimously.

Patti Sarcione presented the treasurer budget. A spreadsheet was provided indicating the rates of pay for treasurers in neighboring communities. Danville's Treasurer's rate of pay is substantially lower than neighboring communities. Vice-Chair Giordano said the Board has asked Betsy Sanders several times to put the salary more in line with other communities. Next year is an election year for this position. Selectman Johannesen made and Selectmen Farah seconded a **motion to approve the 2016 proposed budget 4150.50 Treasurer in the amount of \$11,607.00**. The motion **passed** unanimously. The Treasurer's rate increased \$2,000.00.

Vice-Chair Giordano made and Selectman Johannesen seconded a **motion to approve the 2016 proposed budget 4150.20 Auditing in the amount of \$20,100.00**. The motion **passed** unanimously.

Vice-Chair Giordano made and Selectman Johannesen seconded a **motion to approve the 2016 proposed budget 4150.10 Trustee of Trust Funds in the amount of \$1,989.00**. The motion **passed** unanimously.

It was proposed to increase the ZBA budget from that proposed by Chairman Stafford. Legal Notices line item was increased from \$240.00 to \$325.00. Selectman Farah made and Selectman Johannesen seconded a **motion to approve the 2016 proposed budget 4191.30 Zoning Appeals in the amount of \$725.00**. The motion **passed** unanimously.

IV. Taxes

Chairman O'Neil explained that the school was over a month late submitting reports to the state that need to be in place before the tax rate is set. Correspondence was sent to Superintendent Metzler and the school board, explaining that this delays each of the four towns in the district. Dr. Metzler issued an apology to the four towns, stating the reports would be submitted the next day. One week after this, the state received the reports. It was noted that Jamie Dow of the DRA was instrumental in ensuring the tax rate was sent in a timely manner.

MaryAnn Distefano asked if there is any accountability for being late with these reports. It is unknown if there is. It was agreed that a breakdown of the tax rates for years' past will be included in the next tax bills.

V. Minutes

Vice-Chair Giordano made and Vice-Chair Giordano seconded a **motion to approve the October 19, 2015 minutes as amended**. The motion **passed** unanimously. Selectman Farah made and Vice-Chair Giordano seconded a **motion to approve the October 19, 2015 6:30pm non-public minutes as amended**. The motion **passed** unanimously. Vice-Chair Giordano made and Selectman Johannesen seconded a **motion to approve the October 19, 2015 6:55pm non-public minutes as written**. The motion **passed** unanimously.

VI. Signature file

The Board discussed the 2016 auditing contract. Mrs. Sarcione explained this is a value-based pricing rather than hourly rate. Melanson and Heath have asked that each journal entry be reviewed and approved in the monthly audit. This will be an additional service rendered to the Town. Vice-Chair Giordano made and Selectman Johannesen seconded a **motion to authorize the Chairman to sign**. The motion **passed** unanimously.

Vice-Chair Giordano made and Vice-Chair Giordano seconded a **motion to appoint Judi Cogswell to the Recreation Committee**. The motion **passed** unanimously.

On elderly exemption was signed. Tax Payment plans and a deed waiver were signed. One administrative abatement was signed.

VII. Old/New Business

Vice-Chair Giordano explained his opinion about curbside trash collection and disposal. He would like to eliminate this service for anyone on a private road. He will talk to Peter Loughlin about the fact that this service has been and is currently provided. He said there is a liability issue that a vendor hired by the town is using a private road. He explained a private road has different setbacks and the residents own to the centerline. He said he would also like to eliminate bulk pick-up as this is a great expense to the town due to the town being taken advantage of by others outside Danville.

The Board was reminded of the meeting tomorrow night regarding the Cy Pres. The minister of the Baptist church and the Trustees of the Trust Fund will be invited.

Selectmen Horns has heard nothing regarding holding office on the school budget committee and the Board of Selectmen.

Selectmen Farah mentioned the \$975 warrant for pressure washing the town hall and safety building. She suggested renting equipment and having a town employee do the work.

Selectmen Farah said the judge had ruled that the town has no standing in the suit of Sandown and Danville vs Timberlane. In regard to the 91-A – Right to Know – the remedy would have too great an impact on students the but the court did rule that the town did have standing. She will be meeting with representatives from Sandown for a telephone conference with the attorney regarding having standing.

At 9:50pm Selectman Horns made and Vice-Chair Giordano seconded a **motion to adjourn**. The motion **passed** unanimously.

Respectfully submitted,

Janet Denison
Land Use/Assessing Clerk