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Town of Danville
Board of Selectmen
March 16, 2015
7:00 pm

Selectmen Present: Chairman Shawn O'Neil, Vice-Chair Chris Giordano, Annemarie Inman, Kimberly Farah, Sheila Johannesen

Others present: Mary Ann DeStephano, Frances Skinner, Karl Skinner

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Election of Officers

Sheila Johannesen made the motion to nominate Kim Farah as Chairman of the Board of Selectman. Motion failed due to lack of a second.

Chris Giordano made the motion, seconded by Annmarie Inman, to nominate Shawn O'Neil as Chairman; motion passed. Chairman O'Neil made the motion, seconded by Annmarie Inman, to nominate Chris Giordano as Vice-chair; motion passed.

Selectman requested to continue with the committees they were already on:

Chairman O'Neil: Budget Committee

Vice-chair Giordano: Planning Board

Selectman Inman: Heritage Commission and HazMat

Selectman Farah: Conservation Commission

Selectman Johannesen accepted to be the Board liaison to ZBA. She expressed an interest in Conservation if Kim were to leave that committee.

II. Cable purchases – Barry Hantman

Barry Hantman addressed the Board and the need to purchase microphones for both the Town Hall and the Community Center. He also stated he wanted to purchase an additional camera. A lengthy discussion followed including the placement of cameras, future needs, and future purchases. Barry stated his goal was to eventually have stand-alone servers, software, and controllers to replace the existing system and eliminate the DVD process currently used.

Selectman Farah made the motion, seconded by Selectman Johannesen, to approve the purchase, up to \$3000.00, for microphones, camera, cables and any other incidentals needed by Barry; motion passed.

III. Signature Folder

It was decided to table the committee appointments until mid-April. Vice-chair Giordano made the motion, seconded by Selectman Farah, to appoint Brian Lockard as Health Officer; motion passed.

Selectman signed payroll and vendor warrants, yield tax warrant, timber cut, and a Veteran's Exemption. Selectman noted correspondence regarding water testing on Main Street and Selectman Farah stated this was for Mbte contamination and sampling was being done around the state.

Vice-chair Giordano made the motion, seconded by Selectman Farah, to approve the March 2, 2015 minutes as written; motion passed. Selectman Johannesen abstained.

Vice-chair Giordano made the motion, seconded by Selectman Farah, to approve the March 2, 2015 non-public minutes as amended; motion passed. Selectman Johannesen abstained.

IV. Old/New Business

Selectmen discussed the quote from Virtual Towns and Schools (VTS) for the creation and maintenance of a new website. It was noted that when consulted, Tim Howard of RMON Networks researched various webpage designers and recommended VTS for the town's needs. Selectman Farah made the motion, seconded by Vice-chair Giordano,

to retain the services of VTS for the town's website; motion passed. Chairman O'Neil will research the Cable Franchise agreement for the scope of purchases allowed from the Cable Fund.

Chairman O'Neil updated the Board on FERPA, cited by the school, to block the obtaining of information needed by Bruce Mayberry for the School Impact Fee study. Selectman Farah stated she reviewed the email and state that the Board needed to request an exception to the policy from the School Board. Chairman O'Neil stated he had already requested to be put on the School Board agenda.

Vice-chair Giordano brought to the Board's attention the repaving of Kingston Road last year and stated that Brox did a sub-standard job and the road would need to be redone. He stated that Road Agent Caillouette was contacting Brox to see what they would do to make this right but that he did not expect too much from them. Vice-chair Giordano noted that this was the result of selecting the lowest bidder to do a project. He also stated that Bell & Flynn had been doing our paving of roads for a number of years and there were some circumstances and projects that should not go out for general bidding and this is the result of those insisting everything over \$10,000 go out to bid when the Board should exercise the "Exception to Competitive Bid Policy" noted in our Purchase and Bid Policy.

Selectman Farah distributed a copy of the email she had sent to George Stokinger/Timberlane SAU office requesting information on the capital gains reported and stated she had not received a response. It was decided Selectman Farah should send a follow-up email and carbon copy the Board, Danville School BudCom members and Danville's school board representatives. Selectman Farah also noted that the Capital Improvement Plan (CIP) committee to be formed for Timberlane was put on hold due to the passing of Sandown's Feasibility Study Warrant Article. In regard to the Feasibility Study, she stated that one Selectman from each town should be on that committee.

Selectman Farah suggested the Board set goals and objectives such as the update of the town website and upgrading cable equipment that was discussed earlier. She stated the Town's Ordinance should be reviewed and it was noted that many are dictated by RSA and changes require town vote.

Patty was asked to contact Bruce Caillouette to order signs needed since the Firearms Ordinance passed.

Chairman O'Neil stated that Rob Collins was going to approach the school board to open discussion of the taxing formula and if this went nowhere, the Board could at that time seek legal counsel.

Selectman Johannesen asked for a townofdanville.org email address. It was stated that there is a monthly charge and that all the selectmen used their personal email. Selectmen Inman stated that only town-related email was subject to subpoena; personal email was not affected. Patty was asked to obtain the open committee positions.

Chairman O'Neil stated that the Board would be holding a non-public session to discuss legal matters from counsel regarding the suit that Selectman Johannesen has brought against the Town and that Selectman Johannesen would need to recuse herself from the non-public meeting. He stated the Board would return to public session to adjourn and this concluded the airing of the meeting. Vice-chair Giordano made the motion, seconded by Selectman Inman, to go into non-public session under RSA 91-A:3 II (e). Roll call vote: O'Neil – yes, Inman – yes, Farah – yes, Giordano – yes; motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to return to public session. Roll call vote: O'Neil – yes, Inman – yes, Farah – yes, Giordano – yes; motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to seal the minutes under guidelines outlined in RSA 91-A:3 II (e). Roll call vote: O'Neil – yes, Inman – yes, Farah – yes, Giordano – yes; motion passed.

At 9:30pm Vice-chair Giordano made the motion, seconded by Selectman Inman, to adjourn; motion passed.

Respectfully submitted,

Patricia Shogren
Selectman's Administrator