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Town of Danville  
Board of Selectmen  
Minutes  
November 9, 2011  
7:00 PM

Selectmen Present: Shawn O'Neil – Chairman, Chris Giordano-Vice Chairman, Annemarie Inman, Russ Harding, Judi Cogswell

Others Present: Patricia Shogren, Selectmen's Administrator, Janice Pouliot, Fire Chief Steve Woitkuns, John Hughes, Brian Delahunty, Beth Caillouette, Bruce Caillouette, Curt Springer, David Caillouette, Christianne Caillouette, Chris Stafford, Bill Gard, Michelle Cooper, Chief Wade Parsons, Judy Jervis, Laurie Poshpeck

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harm's way. All stood for the Pledge of Allegiance.

I. Delegate Session

Chairman O'Neil stated that the Board wanted to review with Conservation, Heritage, and Forestry the plan to move forward to address the flooding issue and discuss the issues discovered during the joint site walk on Saturday, November 5<sup>th</sup>. Curt Springer thanked the Board and Russ Harding for coordinating the walk and bringing the committees together. Chairman O'Neil stated that downstream is more of an immediate concern and causing the existing back up and felt this dam needed to be addressed first. Selectman Harding stated that there is a great deal of evidence of beaver activity but no huts.

Judy Jervis distributed information about pond levelers and on what's available now stating there is a self-help DVD about how to design and install flow devices. She stated she wanted the Selectmen to have all the information needed to make a decision. Selectman Harding stated the flow pipes in the upper dam were not working because of the back up in the lower dam and it is impossible to look at it until the blockage is removed at the lower dam site. Consensus is to have Bruce Caillouette clean out the debris that is currently at the area of Rte 111A and Long Pond Road. Selectmen Harding wants to keep the meeting date of November 28<sup>th</sup> as a follow up.

Bill Gard and Chris Stafford created an Olde Home Day Ad Hoc Committee to build upon the existing afternoon service and tour to include music, a picnic, games, and other activities to fill out the day. They distributed a proposal outlining ideas and asked for \$3000.00 to cover expenses including advertising, tent rental, porta-potties, etc. Selectmen are in support of the activity and will notify the committee when the Recreation budget comes before the Selectmen.

II. Budget

**Police Department:** Chief Wade Parsons presented the Police department budget.

**4414.10 Animal Control \$6,500.00:** Vice-chair Giordano made the motion, seconded by Selectman Harding, to approve the 4414.10 Animal Control budget for \$6,500.00. Motion passed.

**4210.10 Police Department \$426,840.00:** Chief Parsons discussed the addition of a shift differential to the salary line item in his budget for second and third shift personnel, \$0.50 and \$1.00 respectively. Selectmen discussed the purchase of a cruiser from the Special Detail fund, removing it from the Police Department budget. Vice-chair Giordano made the motion, seconded by Selectman Harding, to approve the 4210.10 Police Department budget for \$426,840.00. Motion passed.

**4191.30 Zoning Appeals \$1,145:** Vice-chair Giordano made the motion, seconded by Selectman Harding, to approve the 4191.30 Zoning Appeals budget for \$1,145. Motion passed. This budget is level-funded.

### III. Minutes/Signature File

Vice-chair Giordano made the motion, seconded by Selectman Harding, to approve the November 2, 2011 Minutes as submitted. Motion passed.

Selectmen signed the Tax Collector warrant and Casella Waste Services contract. Vice-chair Giordano made the motion, seconded by Selectman Cogswell, to authorize Chairman O'Neil to sign Auger Property Maintenance Services Contract on behalf of the Board. Motion passed.

Michelle Cooper stated that the current vendor [AcreShaper] goes above and beyond in caring for the Town's properties and feels that even though that company's bid proposal was higher, it should be accepted. She stated that the Town was going to take a loss because he [John Caldwell] does not always charge for work done. She argued that we should have given the contract to a town resident even though it was more money than the accepted bid proposal.

Selectman Harding asked why this was being brought up now. He stated the proposals were accepted in September and the time for input and discussion was then. Selectman Inman asked Michelle if from a budgetary perspective she was advising the BOS to take the higher bid and Michelle replied yes. Laurie Poshpeck arrived at the meeting and stated that no negotiations were done as stated at the bottom of the first page of the bid proposal and she had talked with the Attorney General and could get a letter stating we had to negotiate. Chairman O'Neil stated that talks did occur between the Board and the vendors of the accepted proposal and the Board was not required to negotiate with each vendor who bid. Laurie stated that this boiled down to a personal vendetta. Chairman O'Neil stated that he understood she may be upset that her boyfriend did not get the contract but that the Board reviewed each sealed bid proposal and scope of services and went with Auger.

Chairman O'Neil explained that each bid proposal was compared, one to the other, using the same number of cuts, applications, etc. to compare apples to apples. Chairman O'Neil, using the trash proposal as an example, explained that negotiations ensued for alternative trash services available at Four Seasons. If decisions during negotiations with the accepted bidder resulted in higher costs that affected a bottom line, the other proposals would be revisited. Laurie stated that when the Board opened the bids they were under obligation to negotiate. The Board disagreed, stating that they had just explained their negotiation process.

Selectman approved a 91-A request from a resident for the Auger bid proposal.

### IV. Old Business - none

### V. New Business

Selectmen reviewed the IT Bid proposal and made a few changes. Selectman Harding will revise and redistribute the proposal.

At 9:25 PM Selectman Harding made the motion, seconded by Selectman Cogswell, to adjourn. Motion passed.

Respectfully submitted,

Patricia Shogren  
Selectmen's Admin