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Town of Danville
Board of Selectmen
Minutes
November 2, 2011
6:45 PM

Selectmen Present: Chris Giordano-Vice Chairman, Annemarie Inman, Russ Harding

Selectman Harding made the motion, seconded by Selectman Inman, to go into non-public session under RSA 91-A: 3 II (c). Roll call vote: Harding – yes, Inman – yes, Giordano – yes.

Chairman O’Neil arrived at 6:55 PM

Selectman Harding made the motion, seconded by Selectman Inman, return to public session. Roll call vote: Harding – yes, Inman – yes, Giordano – yes, O’Neil - Yes.

Selectman Harding made the motion, seconded by Selectman Inman, to seal the minutes for reasons outlined under RSA 91-A: 3 II (c). Roll call vote: Harding – yes, Inman – yes, Giordano – yes, O’Neil - Yes.

Others Present: Patricia Shogren, Selectmen’s Administrator, Janice Pouliot, Fire Chief Steve Woitkuns, John Hughes, Brian Delahunty, Beth Caillouette, Bruce Caillouette

I. Delegate Session

Bruce Caillouette updated the Selectmen on the cleanup of the snow storm. He asked for input as to whether Highway would be picking up the debris from private homes as they did during the ice storm. After discussion it was decided that the Town would not pick up debris from private homes, only from the roads and roadside. The debris pile from the ice storm was quite large and there is no way to burn such a large pile.

The Selectmen discussed with Bruce and Fire Chief Steve Woitkuns the LGC Safety inspection performed at the Highway garage and it was decided that per the inspection and NFPA guidelines that the wood stove could not remain at the garage. Wood stoves are not permitted in any garage. Bruce was asked to contact Leon about the propane needed to heat the garage. It was also stated that Leon needed to look into the cost of a waste oil furnace to be put into the garage.

II. Budget

Fire Department: Fire Wards Janice Pouliot, Brian Delahunty, John Hughes and Chief Steve Woitkuns presented the Fire department budgets.

4220.1 Fire Department \$270,613: Vice-chair Giordano made the motion, seconded by Selectman Harding, to approve the 4220.1 Fire Department budget for \$270,613. Motion passed. This figure reflects a 1.9% decrease.

4290.4 Forest Fire Control \$1,700: Vice-chair Giordano made the motion, seconded by Selectman Harding, to approve the 4290.4 Forest Fire Control budget for \$1,700. Motion passed.

4290.1 Emergency Management \$5,000: Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the 4290.1 Emergency Management budget for \$5,000. Motion passed.

Chairman O’Neil suggested a letter be drafted to UES to commend them on their response and repair of Danville’s utility lines following the storm.

III. Minutes/Signature File

Vice-chair Giordano made the motion, seconded by Selectman Harding, to approve the October 24, 2011 Minutes as amended. Motion passed.

Selectmen signed the vendor and payroll warrant and a letter to Planning Board requesting policy for new road inspections.

IV. Old Business

Chairman O'Neil stated that Town Counsel was reviewing the Casella contract. Patty was asked to post on the front sign that information was coming about the change in service and to send the flyer to the website.

Patty was asked to review the Auger contract and to add the original RFP to the proposed contract and outline the contract terms.

V. New Business

Patty discussed with the Board the moving of FICA, NHRS, and Health costs from the Selectmen's budget into the budgets of the applicable departments. Patty stated that this is how most towns handle these expenses so department budgets reflect the real costs of each department. Patty was told to break out these figures for the budgets.

Patty updated the Board stating that Chief Parsons was looking into a PA system for deliberative session and use at the Association Hall. Funds from the Cable Access fees would be used to update this system. Chairman O'Neil suggested Chief Parsons contact Barry Hantman for input.

Patty brought up the Moderator stipend in comparison with the Ballot Clerks and Supervisors of the Checklist pay. Patty was instructed to forward the data to the Board to review.

Patty distributed the IT RFP for the Selectmen for the next meeting. Chairman O'Neil suggested that a draft be forwarded to the PD and FD for review. He stated that Chief Parsons was looking for attention to be paid to the laptops installed in the cruisers.

With regard to the Association Hall, Patty stated that the bid received from Pulsar was \$1800 for a new system but she noted the system was already in place and that ADT had not shown up for two appointments with Steve Woitkuns. It was decided to move forward with East Coast Security Services and hook up the fire and alarm system.

9:45 PM, Vice-chair Giordano made the motion, seconded by Selectman Inman, to adjourn. Motion passed.

Respectfully submitted,

Patricia Shogren
Selectmen's Admin