

**Heritage Commission
Danville, NH
Minutes of September 19, 2016 Meeting**

Members Present: Carol Baird (Chair), Mary Ann DiStefano (Vice Chair), Linda Roth (Member), Marguerite Guilmette (Alternate)

Also Present: Caleb Chretien, Laurie Crevatis (Clerk)

Absent & Excused: Judi Cogswell (Selectperson Member), Aamber-Rose McIntyre (Member), Michele Boyd (Alternate)

Carol called the meeting to order at 7:34 p.m. The meeting was televised. Carol appointed Marguerite as a voting member for tonight in the absence of Aamber-Rose.

Draft Minutes of August 24, 2016

The draft minutes of the August 24, 2016 meeting were reviewed. Mary Ann made a motion to accept the minutes of August 24, 2016 as revised. Marguerite seconded the motion. Linda abstained. The motion passed unanimously.

Draft Non-Public Minutes of May 11, 2016 and May 25, 2016

This was delayed, as not all members are present tonight who were present during those meetings.

Caleb Chretien - Eagle Scout Project Sign-off

Caleb was present to give his final presentation of the trail project. His work book was not yet completed so he needs to return to Heritage to get a sign-off on it, and it must be done before he turns 18 years of age, which is on October 15. Caleb showed photos of his final project. His work on the trail started in July. He held one carwash fundraiser and made over \$700. He got lots of donations of materials including from East Coast Lumber. A company offered to donate all trek decking to go over the bridges for a value of over \$1,600. Bobby Loree, who is on the Recreation Committee and has a wood chipper, helped with the wood chipping and Carol thanked him for stepping in. The project took a little over 500 hours with about 20 volunteers, most of whom are from Danville. The signs are also in place. Caleb gave Carol a list of the materials left over which she read. Carol suggested the Highway Department might be able to use the left over materials and she asked them to pick them up. The money remaining from the project of \$90 will go into the Heritage Fund. Mary Ann made a motion for the remaining money from Caleb's project to go into the Heritage Fund. Linda seconded the motion and it passed unanimously. Mary Ann made a motion to allow Carol to look at his work book and sign off on it when it is ready. Linda seconded the motion and it passed unanimously. Caleb will Call carol when it is ready, meet her at town hall for her review and to sign off on it. Everyone thanked Caleb for his work on the project. Mary Ann suggested drafting a letter to the Board of Selectmen to tell them the work is done, and Caleb should be thanked, and to invite people to enjoy the trail and Carol will draft it.

Stacie O'Connor - Recreation (Halloween Event)

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52 Stacie O'Connor and Karen Cornell of the Recreation Committee were present tonight to
53 discuss this event. Each board will spend \$50 which will be used to purchase the candy and
54 treats. Carol asked if Heritage members can bake treats and that is an option as well. Lots of
55 kids have peanut allergies so that must be considered. Carol will bring a table. Mary Ann
56 made a motion we take out \$50 from our budget and give it to the Recreation Committee for
57 the purpose of funding treats. Marguerite seconded the motion and it passed unanimously.
58 Per Carol, if more funding than that is needed, Heritage can help. Carol will talk to Patty and
59 submit a warrant to transfer the funds from Heritage's budget to Recreation by Thursday at
60 noon which is Patty's vacation deadline.

61
62 Stacie spoke to the Fire Chief and he will make available a small extinguisher. She also spoke
63 to Chief Parsons regarding traffic control and he will help with that. Stacie is working on
64 parking and a shuttle. Stacie is looking into arranging a hayride.

65
66 Per Stacie, the speaker can talk at the Community Center if it rains. Carol noted that in the
67 past the Staffords loaned a power cord to the Old Meeting House. Linda will look into getting a
68 microphone. It would cost about \$25 to rent a screen if the town does not have a portable one.
69 Linda will look into getting a wagon or tractor for the hayride to be paid out of Heritage's
70 budget. Mary Ann made a motion for people to correspond regarding the wagon by email.
71 Marguerite seconded the motion and it passed unanimously.

72
73 Recreation will get glow sticks and Carol will do some decorating at the Old Meeting House.
74 Stacie will reach out if she needs help. Carol got enough material for information boards, as
75 well as photographs regarding the Old meeting House and Parsonage Lands. Carol asked the
76 Board of Selectmen (and copied the Old Meeting House Association) for permission to use the
77 building and grounds, and it was granted. Stacie is waiting to hear on volunteers from the
78 school. Volunteers may wear costumes, but not to scare the small children. Stacie has forms
79 which she will get to Heritage for volunteers. Since this is a public event, no permission is
80 needed to take photographs.

81
82 Carol announced the event is Saturday, October 29, 2016 at 2:00 p.m. Mr. Knoblock will
83 speak on old cemeteries and gravestones in New Hampshire followed by a spooky walk on
84 Tuckertown Road. It is open to the public and is free.

85
86 The members reviewed the press release Carol drafted and made some changes. Mary Ann
87 made a motion to give Carol permission to send the final press release around. Marguerite
88 seconded the motion and it passed unanimously. Carol will email it to the Recreation
89 Committee members to distribute as they wish and Heritage will submit it to the *Carriage*
90 *Towne News* as well as some other sites which Carol will look into. Mary Ann will draft
91 something for Barry for the cable television, to be reviewed at the next meeting. New
92 Hampshire Humanities will also advertise the event. Carol thanked Stacie and Karen and they
93 left the meeting.

94
95 Per Carol, the speaker needs to be paid and we will soon get a check from New Hampshire
96 Humanities to cover his speech and half his mileage. Heritage needs to pay the other half of
97 his mileage, which is only about \$5. Mary Ann made a motion to authorize Carol to deposit the
98 New Hampshire Humanities check into the Heritage Fund account and have the treasurer
99 issue a check for the full amount from the Heritage Fund. Marguerite seconded the motion
100 and it passed unanimously.

Mary Ann made a motion to give permission to Carol to withdraw the funds to pay the speaker for the full amount of his fee and mileage and to sign the form. Marguerite seconded the motion and it passed unanimously. We then send the form we signed to the Board of Selectmen and we tell them we voted on it. Carol is not available for the first meeting in October. Carol will get it to the Board of Selectmen with the amount once known. Then they vote on it.

New Hampshire Humanities has a process where they announce the event since Heritage received a grant from them. Carol will introduce the speaker. There is also an evaluation form to pass out to the participants to evaluate the speaker. Carol will be at the Meeting House doing this with Mary Ann. No photos or filming is permitted without the speaker's permission, and Carol will ask him about that.

Mail/Announcements

- A sample proclamation for constitution week to be signed by a town official, and it will be passed on to the Board of Selectmen. It is unknown as to who it is from but it may be from the Daughters of the American Revolution.
- A New Hampshire Humanities calendar for September

Discussion

1. New Member Application

A new member application for an alternate position on the Heritage Commission was received from Jim Castine, who is a member of the Danville Planning Board. He grew up in Danville, loves Danville and loves history. Carol gave her personal opinion that it would be beneficial to have a Planning Board member on the Heritage Commission's board. Linda made a motion we recommend Jim Castine as an alternate member to the Board of Selectmen. Mary Ann seconded the motion and it passed unanimously. Carol will get a letter to the Board of Selectmen asking them to act on with our vote and recommendation. Carol will also check on the term's expiration date.

2. 2017 Budget and Meeting House/Cemetery Survey

Carol announced that Heritage was scheduled to propose its budget on October 17, but due to her being unavailable she asked that it be rescheduled for November. She has not heard back yet. She passed out the Heritage Commission's 2016 budget for review.

Carol announced the Meeting House subdivision has received approval and moved forward. At the recent Planning Board meeting Attorney Loughlin submitted a 22 page opinion letter to the Planning Board, a copy of which Carol passed out to the members tonight. The result is that the attorney agreed with the developer on his opinion of where the two triangles lay that comprise the Meeting House land. Heritage had submitted a letter the same night with our reasons as to why we did not agree.

Carol explained that if the town had paid Attorney Loughlin and requested his opinion he would be working for the town, but the developer and surveyor requested his opinion regarding the

boundaries and where the land laid. They paid him. In a sense he became the arbiter. The attorney issued this opinion letter wherein he agreed the first triangle road frontage had to be adjusted by the developer. There were many unanswered questions regarding Heritage's and the town's research. It was voted to have the Meeting House and cemetery land surveyed professionally, as nothing can be resolved without a survey. The cost associated is unknown, and Carol asked the members tonight if it could be included in Heritage's budget. Carol offered to call and get the costs and everyone was in agreement. Linda made a motion to include this in our budget. Marguerite seconded the motion and it passed unanimously. Per Carol, we may want to submit a letter with our budget backing it up. Carol will get names from Barry of those people and make calls.

Also, board members should think of what we want to include in the budget next year.

3. Meeting House Stewardship Agreement

It was signed on the following Monday night and is all set. The Board of Selectmen took out the "enforcement" sentence. No other changes were made.

4. Member Items

Mary Ann noted that the stays at the Stagecoach Stop are in place and look great. Tom Powers installed them and a new lock has been put on. He has been paid for his work. The town and the Heritage Commission have keys to the building.

Adjournment

Mary Ann made a motion to adjourn the meeting at 9:20 p.m. Marguerite seconded the motion and it passed unanimously.

MINUTES PREPARED BY LAURIE CREVATIS

Amended/Approved on September 28, 2016 by majority vote of the Commission.

Next meeting: September 28, 2016 at 7:30 p.m.