

1 **Meeting Minutes**
2 **Danville Heritage Commission**
3 **November 11, 2015**
4

5 **Present:** Regular Members: Carol Baird (Chair), Joshua Horns (Selectmen's Member), Mary
6 Ann DiStefano (Member), Amber-Rose McIntyre (Member), Michele Boyd (Alternate)
7

8 **Also Present:** Laurie Crevatis (Clerk)
9

10 **Absent and Excused:** Linda Roth (Vice Chair)
11

12 The meeting was called to order by Carol Baird at 7:32 p.m. The meeting was televised.
13 Carol appointed Michele as an alternate in the place of absent member Linda Roth.
14

15 **Draft Minutes of October 28, 2015 Meeting**
16

17 The draft minutes of the October 28, 2015 meeting were reviewed and changes made. Mary
18 Ann made a motion to accept the minutes as amended. Amber-Rose seconded the motion.
19 Amber-Rose abstained. The motion passed unanimously.
20

21 **Mail/Announcements**
22

- 23 • A new issue of *New Hampshire Town & City* magazine arrived. Carol noticed there is a
24 conference being sponsored by the New Hampshire Municipal Association which is
25 scheduled for November 19 and 20 in Manchester, NH, with lots of seminars such as
26 "Zoning Enforcement 101" and the "Right to Know Law." to name a couple. If any
27 member is interested in attending, the Heritage Commission will pay for them. Carol
28 pointed out that this organization used to publish court decisions they felt had impact on
29 various town boards and municipalities but had stopped. The good news is they are
30 now publishing court decisions online again.
31
- 32 • Mary Ann thanked all veterans for their service.
33

34 **1. Meeting Schedule for November and December**
35

36 In the past Heritage has cancelled the second meetings close to the holidays. If something
37 were to come up requiring immediate attention a meeting would be scheduled. There is not
38 much going on right now, but the Annual Report may need to be finalized.
39

40 Michele and Mary Ann are unavailable for the first meeting in December. The consensus
41 was that if there is no quorum on December 9 then the next meeting will be scheduled for
42 December 16.
43

44 Mary Ann made a motion we cancel the second meetings in November and December of
45 this year. Amber-Rose seconded the motion and it passed unanimously.
46

47 **2. Board Membership Terms**
48

49 Carol passed out a list of updated member terms which are as follows:
50 Full members (5 total):
51

52 2016 Carol Baird, Chairman

53 2017 Linda Roth, Vice Chairman
54 2018 Mary Ann DiStefano
55 2018 Amber-Rose McIntyre

56
57 2016 Joshua Horns – Selectmen’s Member

58
59 Alternate Members (up to 3):

60
61 2016 Michele Boyd
62 2017 vacant
63 2018 vacant

64
65 If anyone is interested in an alternate seat, they should contact the Board of Selectmen or
66 the Heritage Commission.

67
68 In March of next year discussion will be had about renewals of the 2016 dates and letters of
69 recommendation will be forwarded to the Selectmen.

70
71 **3. 2015 Budget Expenditures**

72
73 Carol had previously asked the board if she could use any money left in the budget for
74 boxes and bins for the Heritage Commission records being stored upstairs, as well as
75 “Fresh Cab” repellent for the Stagecoach Stop & Store for rodents. Per Carol’s
76 calculations, in September there was \$604 to spend outside of the clerk’s pay. Since then
77 money has been spent to purchase brochure paper, book marks and stamps, for a total of
78 \$528.49 so there is \$75.51 left. What Carol wants to order estimates to be about \$58.
79 Mary Ann made a motion for Carol to purchase file boxes as needed up to but not
80 exceeding the amount of the budget and Fresh Cab. Amber-Rose seconded the motion
81 and it passed unanimously.

82
83 **4. Annual LCHIP Report – Webster Stagecoach stop & Store**

84
85 The report is due on December 31, 2015. Carol prepared a draft and passed it out for
86 review. Inspections were done recently at the site by Heritage members and what they
87 found there regarding repairs was contained in the report. The form is the same every
88 year. The only changes were on pages two and three and Carol bolded the changed
89 areas. Attachment 1 is the same as that submitted in 2014.

90
91 Carol reminded the board that the sign is not part of the structure and if Heritage were to
92 replace it permission would need to be obtained from LCHIP first.

93
94 Mary Ann made a motion to approve the Historical Resources Annual Monitoring Report for
95 the Webster Stagecoach Stop & Store to be submitted to LCHIP as written. Michele
96 seconded the motion and it passed unanimously.

97
98 **5. Pre-Disaster Planning Process (2016)**

99
100 Carol thanked Joshua for finding the town’s plan and forwarding it to the Heritage
101 members. Carol had reviewed it and noticed the properties in town that are listed on the
102 National Register are not included, i.e. the ones on Main Street and Beach Plain Road.
103 NHDHR recommends properties on the National Register of Historic Places be included in
104 a disaster process plan. This will be discussed further in January.

105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152
153
154
155

6. Website Issues and Links

Carol brought her computer into town hall and met with Janet to show her the issues regarding the “about” page and getting pictures to attach to historical sites. Janet will look into it and get back.

Carol emailed the woman who had offered to help with the links but it was more about safety and not historical so it was irrelevant to the Heritage website.

7. Status Parsonage Fund/Cy Pres

Carol explained this item is on tonight’s agenda due to concerns following the Selectmen’s meeting the other night and she wanted to put it out for discussion. The Selectmen had discussed that they were going to see how other communities are handling this situation, or petition the court for instruction or cy pres.

There was discussion noting that it is unfair for all involved and who are connected with the building and the Heritage Commission. It has been delayed for too long. She asked Joshua if he would ask the Board of Selectmen to take a majority vote so they can all be on the same page regarding how to proceed.

8. Stagecoach Stop and Store Brochure

The new draft brochure was reviewed. After discussion Mary Ann had made a motion for Carol to send it to us electronically so she can work on it at home. Amber-Rose seconded the motion and it passed unanimously. The board needs to decide on the purpose and whether more pictures or more information is wanted for the brochure.

Carol has many pictures of the building’s move which can be put on the website but a decision has to be made as to which ones. Mary Ann also has a slideshow on her computer of the move. Amber-Rose said she has been speaking with the post office historian who got a form similar to a proclamation for Nathaniel Webster. She has to forward her changes to Carol for the brochure. Per Carol, there is no rush on this project.

9. Town Report

Carol said she is going to draft the Heritage Commission’s section for the town report and asked for suggestions on what to include. Suggestions were as follows:

- Little Red Schoolhouse was placed on National Register listing
- Old Home Day participation by Heritage
- Cy Pres support by Heritage
- Money received and placed into the Heritage Fund
- Donations from Mr. Allen to Heritage Commission
- Two items found by Mr. Crawford in the Stagecoach Stop area (dandy button and oxen shoes)
- Heritage walked the Tuckertown trail site
- Stagecoach Stop bookmarks and brochures
- The town’s new website and new Heritage pages

156
157

ADJOURNMENT

158 Mary Ann moved to adjourn the meeting at 8:59 p.m. Amber-Rose seconded the motion and
159 it passed unanimously.

160
161
162
163
164
165
166

MINUTES PREPARED BY LAURIE J. CREVATIS, CLERK

Amended/Approved on December 9, 2015 by majority vote of the Commission.

Next Meeting: Regular Meeting on December 9, 2015 at 7:30 p.m.