

1 **Meeting Minutes**
2 **Danville Heritage Commission**
3 **October 14, 2015**
4

5 **Present:** Regular Members: Carol Baird (Chair), Linda Roth (Vice Chair), Joshua Horns
6 (Selectmen Member), Mary Ann DiStefano (Member), Michele Boyd (Alternate)
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8 **Also Present:** Laurie Crevatis (Clerk)
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10 **Absent and Excused:** Amber-Rose McIntyre (Alternate)
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12 The meeting was called to order by Carol Baird at 7:31 p.m. The meeting was televised.
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14 Carol appointed Michele as a voting member for the empty full member seat.
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16 **Draft Minutes of September 23, 2015 Meeting**
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18 The draft minutes of the September 23, 2015 meeting were reviewed. Joshua made a motion
19 to accept the minutes as amended. Linda seconded the motion. The motion passed
20 unanimously.
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22 **Draft Minutes of October 3, 2015 Site Visit**
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24 The draft minutes of the October 3, 2015 site visit were reviewed. Mary Ann made a motion to
25 accept the minutes as amended. Michele seconded the motion. The motion passed
26 unanimously.
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28 **MAIL/ANNOUNCEMENTS**
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- 30 • Carol announced the Heritage Commission has one full member opening (three year
31 term expiring in 2018) and one alternate member opening (three year term expiring in
32 2018). If anyone is interested, contact the Board of Selectmen or send a letter of
33 interest to the Heritage Commission.
- 34 • Joe Crawford (who came to the last meeting) did some metal detecting in the area of
35 the original Stagecoach Stop & Store (with permission from the town) and he found
36 some metal oxen shoe parts and a “dandy” button, which were articles from the late
37 1700s and early 1800s. He donated them to the Heritage Commission and they will be
38 stored in the Stagecoach Stop for the public to see. The Heritage Commission thanks
39 Mr. Crawford.
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41 **DISCUSSION & STATUS UPDATES**
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44 **1. Board Membership**
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46 Carol announced that Amber-Rose emailed the Board of Selectmen informing them she
47 would like to return to a full board member seat on the Heritage Commission. Carol asked for
48 a nomination. Linda did so and made a motion that we support re-appointing Amber-Rose to
49 a full member. Mary Ann seconded the motion and it passed unanimously. Carol will submit a
50 letter of recommendation to the Selectmen.

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Carol will bring her member list to the next meeting, as some members were unsure of their term expiration dates.

2. 2016 Budget and Pre-Disaster Planning Project

Next Monday night Carol will go before the Board of Selectmen with the proposed 2016 budget. She recalculated it with the clerk's new rate according to the salary matrix. Mary Ann made a motion to approve the proposed 2016 Heritage Commission budget and for Carol to present it to the Board of Selectmen next week. Linda seconded the motion and it passed unanimously.

Regarding the pre-disaster planning for town owned properties and early town records, Carol contacted Amy Dixon from the New Hampshire Division of Historic Resources who informed her it is a project connected to FEMA and probably will not be offered in 2016 or ever again. However, FEMA has handbooks online to help with the process with information such as how to start a plan and what may be needed etc. It can be downloaded and brought to the town's attention. It was decided this will be put on the radar for 2016. The early town records are not in electronic format. There are lots of town records stored at the archive center in Concord, NH and Mary Ann and Carol were told they could store anything there. Some records at the town hall go back to the 1800s. Carol will place this project on the bottom of the agenda for consideration in 2016.

3. 2015 Budget

NH Preservation Alliance dues are always paid in October. Mary Ann made a motion we pay the \$50 dues to the NH Preservation Alliance. Linda seconded the motion and it passed unanimously. Carol said there may be a little bit left over in the budget and she may need some money (maybe \$20) for storage cabinet supplies.

4. Parsonage Fund (AG meeting 10/27/15), Town Records, NH Historical Society

Per Carol, Heritage was notified that Terry Knowles and her supervisor from the attorney general's office are coming to town to meet with the Board of Selectmen on October 27, 2015 at 7:00 p.m. to discuss the Parsonage Fund and the cy pres petition. The Heritage Commission is invited to attend. Carol plans to attend and will bring the research and documents that she and Mary Ann have. Per Carol, Terry had originally been sent an email informing her this was a charitable trust only to be used for religion. That is the debate. If it is a regular trust there is no issue. Joshua will check to make sure the attorney general's office was given all of Heritage's research.

When Carol and Mary Ann were researching the Parsonage Fund issue they discovered an old Parsonage Committee book which had been missing was found at the NH Historical Society and wondered how it had gotten there. Carol reported that in her recent cleaning upstairs she found a note from the town clerk in 1953 with a receipt to her for the Parsonage Committee book, town reports from 1790-1836, and a Board of Selectmen account book dating back to the 1800s. The note says the records could be returned to the town. Chris Tracy drafted a letter to the director of the NH Historical Society appointing Carol as her representative and asked for the return of the items. Carol hopes to get them next week.

101 **5. Tuckertown Rangeway Site Visit**

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103 It was discovered some posts and at least one tag had been removed and there was ATV
104 damage. Mary Ann sent photographs to the Conservation Commission of the damage, which
105 was not on the trail but on town owned land.

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107 The goal is to clean up the entrance next spring. Gravel could be placed down at the entrance
108 on both sides and Caleb may be able to do that. Otherwise, the trail is in good shape.

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110 Carol brought the trail map for the new members and pictures of the trees that were cut down
111 in 2002.

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113 **6. Stagecoach Stop & Store Lock, Repairs, and Sign**

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115 There was discussion as to whether a better lock is needed and this will be decided in the
116 future as there is not enough money in the budget this year, but there may be enough next
117 year. Carol reminded the board that anything that Heritage wants to do to the building must be
118 approved by LCHIP first.

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120 Also there remains the crack in the door which Carol thinks is an easy fix which can be tackled
121 in the spring. She will dig out Bob Pothier's repair suggestions/instructions.

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123 The sign needs repair or replacement. Per Mary Ann, Conservation Commission is working
124 on a sign for another site. It was decided to wait until that is done and then do something
125 similar to their sign. Again it will be need approval from LCHIP first. This will be added to the
126 agenda for a spring project.

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128 **7. Town Website**

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130 Carol found Bill Gard's early articles, retyped them and put them on the website, as well as the
131 article done by the Heritage Commission on the Tucker family. She believes all Heritage
132 articles are online now. Carol also reported that she received an article on old stone walls
133 from the NHDHR as well as an article on how to care for historic windows. It was agreed
134 these informational links will be added to the website.

135
136 Carol suggested that the town hall's original historic window restoration work may be a
137 potential Moose Plate grant project. Per Carol, no match is required and the grant is for up to
138 \$10,000. Heritage obtained two grants from them in the past for the second floor of the town
139 hall and Stagecoach Stop repairs. Carol told Joshua for the Board of Selectmen's knowledge.

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141 **8. Stagecoach Stop & Store Bookmarks and Brochures**

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143 Regarding the brochures, everyone had emailed in their completed parts for the brochure.
144 Carol incorporated all parts and passed out another draft. Carol suggested taking it home and
145 going over it for typographical errors and repetitiveness. Mary Ann will send the Heritage seal
146 to Carol. The brochures will be done in color. Carol ordered the paper and it has arrived.
147 Carol found a couple of articles regarding postal history in the 1800s which was not online.
148 She also discovered Abraham Lincoln was a postmaster. Carol sought permission to email the
149 article to Amber-Rose for her section of the brochure. Mary Ann made a motion Carol can
150 email it. Linda seconded the motion and it passed unanimously.

151 Regarding the bookmarks, Carol brought in a proof as discussed at the last meeting. She
152 deleted the QR code and moved a line due to space problems and a line. There was
153 discussion about deleting the QR code as Michele and Mary Ann thought it would be helpful
154 for the children (as most have smart phones these days) but there is not enough room one and
155 it will be kept on radar for the future.

156
157 Carol went on the website for the bookmarks and the opportunity for free shipping is gone.
158 The price is \$69.87 with a punched hole or \$59.87 without the hole. It was agreed there is no
159 need for a hole.

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161 Carol did not hear back from Nikki DeSantis yet regarding a trip for the school children to the
162 Stagecoach Stop & Store.

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164 **9. Donation for Stagecoach Stop & Store**

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166 Mary Ann donated some books for the Stagecoach Stop & Store on stop-overs, taverns, and
167 stagecoaches of New England, Volumes 1 and 2, which will be placed in the trunk at the
168 Stagecoach Stop & Store.

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170 **10. ADJOURNMENT**

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172 Mary Ann moved to adjourn the meeting at 8:47 p.m. Linda seconded the motion and it
173 passed unanimously.

174 **DRAFT MINUTES ARE NOT A PERMANENT RECORD AND ARE SUBJECT TO**
175 **AMENDMENT AND APPROVAL AT A SUBSEQUENT MEETING OF THE HERITAGE**
176 **COMMISSION, AT WHICH TIME THE MINUTES, AS AMENDED AND APPROVED,**
177 **BECOME PERMANENT.**

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179 **MINUTES PREPARED BY LAURIE J. CREVATIS, CLERK**

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181 **Amended/Approved on October 28, 2015 by majority vote of the Commission.**

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Next Meeting: Regular Meeting on October 28, 2015 at 7:30 p.m.