

**Meeting Minutes
Danville Heritage Commission
March 26, 2014**

Present: Carol Baird (Chair), Aamber-Rose McIntyre (Vice Chair), Linda Roth, William Gard

Absent and Excused: Annemarie Inman (Selectperson Representative), Nikki DeSantis (Danville Elementary School Liaison)

The meeting was called to order at 7:30 p.m. and was televised.

Draft Minutes of February 26, 2014

The draft minutes of the February 26, 2014 meeting were reviewed. Bill made a motion to accept the minutes as submitted. Linda seconded the motion and the motion passed unanimously.

Mail/Announcements

- A fully signed copy of the Stewardship Plan for the Little Red School House was received from the Board of Selectmen. Carol will file this in the Heritage Commission's folder. She reminded all that Heritage will inspect the building on August 1 of each year and report by September 1 to the Selectmen.
- A notice that the Community Development Finance Authority Block Grant program will be accepting applications for the first round of Planning Grant applications.
- A new issue of New Hampshire Preservation Alliance. They have a new fund dedicated to a husband and wife killed in car accident who had a tremendous impact on the communities in New Hampshire. The fund will be overseen by the New Hampshire Preservation Alliance.
- Bill brought a calendar from the New Hampshire Communities Council which has topics being presented in various communities. Carol suggested Heritage sign up and get this calendar on a regular basis.
- A new issue of NH Town and City. Carol will go through it.
- A notice regarding the New Hampshire House and Barn Expo but the date already passed for it.
- A memorandum from the Office of Energy and Planning regarding their 20th annual Spring Planning and Zoning Conference scheduled for May 3, 2014 in Whitefield, NH. Carol prepared an email on behalf of the Heritage Commission and she asked the board for permission to send it to Michelle Zydel, the director at OEP. Carol expressed concern that there are limited topics on the agenda for heritage commissions or historic district committees and we are disappointed as we are always looking to receive training. Also, the location is quite a distance from communities in southern NH. Carol asked for a motion to be able to send this email. Bill motioned as such, Linda seconded the motion and it passed unanimously.
- An invitation to the regional meeting of Southern New Hampshire Historic Districts and Commissions scheduled for April 12, 2014 in Stratham, NH beginning at 9:30 a.m. The key note speaker will be Maggie Steer of the New Hampshire Preservation Alliance. The topic will be, "Who is taking care of your town's history?" The registration deadline is April 7. Bill may attend. The fee is \$10 which Heritage would pay.

Discussion

1. UNH Town Records Digitizing Project

A former Heritage Commission member, David Knight, told Carol the newly formed Kingston Heritage Commission is taking on a digitizing project where they work with UNH to get the town's historic information online. The Kingston members went to UNH and interfaced with them. Bob Bean is the UNH contact and he wanted to know if Danville would like for him to come to a meeting so he can educate on what they are doing. The plan is for this to occur at the meeting scheduled for April 9. Aamber-Rose said she will be unavailable on April 23. Carol will get in contact with Mr. Bean, and she will also ask Annemarie if she wants to invite Shawn O'Neil who had expressed an interest on this type of project.

2. Webster Stagecoach Stop & Store

Carol announced that she got in touch with Deb Gagne at NHDHR with the board's questions regarding their rejection letter of last year's grant application which was for the window and plaster work.

Carol asked if Heritage can apply again in 2014 and can submit the same or similar application. Deb answered in the affirmative and encouraged it.

Carol pointed out to Deb that the rejection letter said a Stewardship Plan must be submitted, and that had been done. Deb did not know why the rejection letter said that.

The rejection letter said that more public support was needed, and that the project must show a demonstrated significant need for funds. Deb said though letters were included with the application, they were not from the community. She suggested posting notice in the town hall etc, and asking locals to sign in support of Heritage's efforts.

Deb explained that the funds ran out. She said the rejection letter they send out has standard language which is sent to everyone. They awarded seven grants in 2013 and Danville would have been the eighth if funds did not run out.

Carol announced the budget passed so the window restoration work can proceed. Carol contacted Mr. Decatur and he is still interested and available; his price is the same and he indicated he could do the work sometime in May and/or early June. He will do four windows at a time and his turn around time is three weeks. He said he will be done before the grand opening in August. Linda made a motion to move forward with the window restoration work. Aamber-Rose seconded the motion and it passed unanimously. Mr. Decatur will need a key and Bill will have a couple of keys made, one for Patty and one for Mr. Decatur.

Carol will ask Patty to send Mr. Decatur a tax form at his request. Per Carol he will not be required to present a contract. Heritage will submit his bill to Patty who will pay him.

Carol spoke to Bob Pothier regarding the plaster work and he is ready to go but needs warmer temperatures. Carol also discussed with Bob the front door which moves back and forth. Bob will call her when he is at the site and Carol will meet him and they will try to find a resolution of the problem.

Discussion was had and will take place again at the next meeting as to when the grand opening will occur. Linda is unavailable from 8/17 to 8/23. A list of people to invite is needed and Bill will see if he has one.

Carol will meet Amy Dixon and get the LCHIP sign. Lights need to be put up.

Carol called Mary Kate Ryan at NHDHR, who is in charge of state register listings, and she said it is appropriate for Heritage to apply if the project demonstrates a significant history to Danville. Carol gave her updated information on the Stagecoach Stop as at the time it was listed it was owned by the Sanborn Family Trust but it was since transferred to the town.

3. State Register Listings

a. Town Pound

Linda did not get a chance to work on this.

b. Little Red School House

Carol drafted the application which was reviewed by all present. All agreed on it. Carol will finish it up. Carol will get a CD with photos taken on Colonial Day to Amber-Rose per her request.

ADJOURNMENT

Linda made a motion to adjourn the meeting at 8:45 p.m. Bill seconded the motion and it passed unanimously.

MINUTES PREPARED BY LAURIE J. CREVATIS, CLERK

Approved on April 9, 2014 by majority vote of the Commission.

Next Meeting: Regular Meeting on April 9, 2014