

Approved Minutes
Danville NH Police Department Building Committee
Wednesday, November 1, 2023
(Subject to Committee Amendment and Approval)

Members Present:

Dennis Griffiths

Wade Parsons (Arrived later in the meeting)

Paul Pazolt

Joshua Manning

- Meeting called to order 6:40PM with Pledge of Allegiance
- **GENERAL DISCUSSION**
 - 10/4/23 meeting minutes presented. Minutes passed without changes 3-0
 - Action items reviewed
- **EVALUATION MATRIX REV 4**
 - Paul issued matrix to committee members with new properties/options
 - Scores were submitted by all but Noel, Paul will follow up with Noel
 - Final matrix scores will be tabled until next meeting
- **BOS VIDEO PRESENTATION REV 1, OTHER PRESENTATION MATERIALS**
 - 3 minute BOS video presentation was reviewed by all in attendance
 - Based on committee inputs, minor video updates to be completed by Paul
 - Josh contacted the owner of modular quote concept, worth investigating
 - The modular company is willing to attend future BOS meetings
 - Paul suggested a follow on hardcopy Building Committee Report for BOS
 - The report would be a summary of all properties, not pros and cons of each
 - Dennis suggested a report of the top 4 locations based on evaluation matrix weighed results
 - BOS members and admin will have all information organized on a thumb drive. Admin will keep a master thumb drive available to residents for review.
 - Per Dennis, keep our presentation to 10 minutes, leaving time for Q&A session
 - Dennis mentioned a feature available by Charters Brothers, where a 3D virtual tour of a new facility could be viewed by residents at future deliberative or voting sessions
 - Dennis mentioned that we can get on BOS agenda as soon as the committee is ready.
 - Building committee members and residents are encouraged **to attend the future BOS meeting.**
- **MARKETING PLAN**
 - Paul and Noel did not have time to discuss marketing plan details
 - Noel has many ideas, including flyers sent to residents via postal mail, estimated costs, etc.
 - Paul mentioned a possible open house where residents could be invited to tour the current police facility. Salem NH is conducting a similar effort.
- **Meeting adjourned at 7:17PM**