

# DANVILLE BUDGET COMMITTEE

## Minutes of our November 14th, 2017 meeting

Chairman, Tom Billbrough called this meeting of the FY2018 Danville Budget Committee to order at 7:31 PM, with the following members present:

Kathy Beattie	Present	Dave Knight ***	Present
Tom Billbrough *	Present	Ann Powers	Present
Tara Burkhart	Absent	Ed Lang	Present
Kim Burnham	Absent	Jeff Steenson **	Present
George Manos	Present	Roger Whitehouse	Present

\*Chairperson

\*\* Vice Chairperson

\*\*\*BOS Representative

The first action was to review the minutes of the of our November 7<sup>th</sup> 2017 meeting. At the conclusion of our review, Dave made a motion to accept the minutes as written. Roger seconded the motion and the motion carried as follows:

In Favor of Motion	Not in Favor of Motion	Abstaining
Kathy Beattie		Ann Powers
Tom Billbrough		
George Manos		
Dave Knight		
Ed Lang		
Jeff Steenson		
Roger Whitehouse		

We then reviewed the proposed FY2018 Highways and Street budget (account # 4312). Bruce and Beth Caillouette were there to present the budget. We started with account 4312.20 Road Maintenance. Dave made a motion at the conclusion of our review to approve the proposed FY2018 amount of \$418,049. George seconded the motion and the motion carried unanimously.

We then reviewed account 4312.30 Storm Water Management. Dave made a motion at the end of our review to approve the proposed FY2018 amount of \$12,500. George seconded the motion and the motion carried unanimously.

Next we reviewed account 4312.50 Winter. Jeff made a motion at the conclusion of our review to accept a modified FY2018 budget in the amount of \$155,000 as follows:

4312.50 Winter	Proposed 2018 Dept. Budget	Proposed 2018 BoS Budget	Proposed 2018 BudCom Budget
sn-392 Contracted Services	\$ 95,000	\$ 95,000	\$ 95,000
sn-430 Equipment Maint	\$ 5,000	\$ 5,000	\$ 5,000
sn-681 Sand/Salt Supplies	\$ 55,000	\$ 55,000	\$ 55,000
sn-740 Machinery & Equipment	\$ 20	\$ 20	\$ -
4312.50 Winter, total	\$ 155,020	\$ 155,020	\$ 155,000

George seconded the motion and the motion carried unanimously.

We then reviewed the proposed FY2018 Police budget (account # 4210). Chief Wade Parsons was there to present the budget. We started with account 4210.10 Police Department. As we had discussed salary increases at our November 7<sup>th</sup> meeting, we primarily reviewed the non-salary proposals. At the conclusion of our review George made a motion to accept a modified FY2018 budget in the amount of \$473,917 as shown on the following page. Dave seconded the motion, and the motion carried unanimously.

Next we reviewed account 4210.20 Animal Control. Dave made a motion at the end of our review to approve the proposed FY2018 amount of \$2,190. George seconded the motion and the motion carried unanimously.

4210.10 Police Department	Proposed 2018 Dept. Budget	Proposed 2018 BoS Budget	Proposed 2018 BudCom Budget
pd-110 Salaries F/T	\$ 243,963	\$ 243,963	\$ 243,963
pd-112 2nd Shift Differential	\$ 1,980	\$ 1,980	\$ 1,980
pd-113 Salaries Secretary	\$ -	\$ -	\$ -
pd-114 3rd Shift Differential	\$ 2,920	\$ 2,920	\$ 2,920
pd-120 Salaries P/T	\$ 40,487	\$ 40,487	\$ 40,487
pd-121 Community Service	\$ 500	\$ 500	\$ 500
pd-122 Prosecution Court	\$ 3,757	\$ 3,757	\$ 3,757
pd-123 Detective Task Force	\$ -	\$ -	\$ -
pd-124 Training Labor	\$ 5,445	\$ 5,445	\$ 5,445
pd-130 Salaries Chief	\$ 85,000	\$ 85,000	\$ 85,000
pd-140 Overtime	\$ 18,909	\$ 18,909	\$ 18,909
pd-343 Communication Services	\$ 4,339	\$ 4,339	\$ 4,339
pd-349 Software Support/Contracts	\$ 3,239	\$ 3,239	\$ 3,239
pd-390 Professional Services	\$ 12,500	\$ 12,500	\$ 11,500
pd-430 Vehicle Maint/Repairs	\$ 9,000	\$ 9,000	\$ 9,000
pd-620 Office Supplies	\$ 4,400	\$ 4,400	\$ 4,400
pd-625 Postage	\$ 250	\$ 250	\$ 250
pd-635 Gasoline	\$ 14,517	\$ 14,517	\$ 14,517
pd-670 Books	\$ 800	\$ 800	\$ 800
pd-681 Ammunition	\$ 1,711	\$ 1,711	\$ 1,711
pd-740 Equipment	\$ 15,000	\$ 15,000	\$ 15,000
pd-810 Training & Seminars	\$ 2,000	\$ 2,000	\$ 2,000
pd-820 Uniforms	\$ 4,200	\$ 4,200	\$ 4,200
4210.10 Police Department, total	\$ 474,917	\$ 474,917	\$ 473,917

We then reviewed all of the remaining proposed FY2018 budgets that have been completed to date by the Board of Selectmen. There was very little discussion, with Dave answering any questions. None of the proposed 2018 budgets were modified and all of the motions to accept the proposed FY2018 budgets carried unanimously.

Account	Title	Proposed 2018 BudCom Budget	Motion Made By:	Motion Seconded By:
4195	Cemeteries	\$ 23,160	Dave	George
4197	Advertising & Regional Associations	\$ 3,711	Roger	Kathy
4583	Patriotic Purposes	\$ 4,000	Dave	George
4589	Recreation	\$ 14,950	Dave	Roger

Next we attempted to review BoS submitted Warrant Articles, however due to an error on one of the approvals we agreed to table that discussion until we receive a revised listing.

Lastly we agree that there was no need to meet next week (November 21<sup>st</sup>, 2017) as there were no completed budgets to discuss. We did agree to meet the following Tuesday (November 28<sup>th</sup>, 2017) at 7:30 PM in the Danville Town Hall when we expect to be discussing the proposed Library and Waste Management budgets. The public is welcome to attend.

With nothing further to discuss, the meeting was adjourned at 8:45 PM.

Respectfully Submitted

Tom Billbrough  
Chairperson