FY2022 DANVILLE BUDGET COMMITTEE

Minutes of our November 30th, 2021 meeting

Member Tom Billbrough Sr. called this meeting of the FY2022 Danville Budget Committee to order at 7:30PM and Vice-Chair Jeff Steenson Chaired the meeting starting at 7:32PM. The following members were present:

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| Tom Billbrough | Present | Ed Lang | Present |
| Rob Collins \* | Excused | Sue Overstreet | Present |
| Sheila Johannesen \*\*\* | Present | Jeff Steenson \*\* | Present |

\* Chairperson

\*\* Vice Chairperson

\*\*\* BOS Representative

Selectperson, Dottie Billbrough was present at the meeting.

The minutes of our October 16th 2021 meeting were discussed and approved by general consent with a vote of 4 approving and Tom abstaining.

The Library Budget was discussed next. Director Ann Massoth and Assistant Director Tom Billbrough Jr. presented the budget.

Outside of the 4.4% Cola, the Library budget was proposed at roughly the same level as 2021’s budget. However, Dottie Billbrough had done a competitive wage survey and was asked to share those results with the budget committee. A summary of Dot’s study showed the average wage for all departments in the library are about 15% under the average for the 15 surrounding towns, except for the Assistant director, which was roughly 5% under the average. This information was not available at the time the Library had formulated their 2022 budget. At Jeff’s suggestion, the Bud Com voted on the budget as proposed, but asked all members of the committee if they would entertain re-opening the budget, at a later time, after the library and the trustees have a chance to review this study and consider if they wanted to revise their proposed budget. All members agreed, and the Library agreed they would re-visit their budget and follow-up with the committee. The budget subsequently passed at the proposed amount 4-0-1 with Tom abstaining and the results are below.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Budget Name** | **Acct Sub** | **Sub Name** | **2022 Proposed** | **BOS Approved** | **Bud Com Approved** | **1st Motion** | **2nd Motion** | **Vote** |
| Library | 4550.1 | Library Admin | **$ 274,067** | $274,067 | **$274,067** | **Tom** | **Ed** | 4-0-1 |

We next discussed the Treasury Budget. There was an increase in the Salary line for the Treasurer from $6533 in 21’ to $12,000 in 22’ citing similar wage surveys that showed the position was significantly underpaid compared to comparable towns. All other items outside of compensation were level funded. After a short discussion the budget was approved at the BOS approved amount as described below.

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| **Budget Name** | **Acct Sub** | **Sub Name** | **2022 Proposed** | **BOS Approved** | **Bud Com Approved** | **1st Motion** | **2nd Motion** | **Vote** |
| Treasury | 4150.5 | Treasury | **$ 16,483** | **$16,483** | **$16,483** | **Tom** | **Ed** | **5-0 Pass** |

We began to discuss the IT department budget # 4150.60. However we tabled further discussion with Jeff asking Sheila if we could get more detail on the proposed new hardware items causing this line to increase from $6280 to $24,432.

We then had brief discussions on all of the below budgets, and they passed at the amount approved by the BOS.

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| **Budget Name** | **Acct Sub** | **2021** | **2022 Proposed** | **BOS Approved** | **Bud Com Approved** | **1st Motion** | **2nd Motion** | **Vote** |
| Insurance - Other | 4196.1 | **$51,140** | **$51,140** | **$51,140** | **$51,140** | **Tom** | **Ed** | **5-0 Pass** |
| Advertising | 4197.1 | $3,937 | $3,937 | $3,937 | $3,937 | Sheila | Ed | 5-0 Pass |
| Parks and Recreation | 4520.2 | $30,011 | $30,011 | $30,011 | $30,011 | Tom | Sheila | 5-0 Pass |
| Maint. Of Rec Facilities | 4520.6 | $33,600 | $33,600 | $33,600 | $33,600 | Sheila | Tom | 5-0 Pass |
| Recreation | 4589.1 | $17,750 | $17,750 | $17,750 | $17,750 | Tom | Sue | 5-0 Pass |
| Town Forest Maintence | 4619.9 | $3,210 | $3,210 | $3,210 | $3,210 | Ed | Tom | 5-0 Pass |

We agreed the Highway department would be on the agenda for the following week, December 8th, 2021.

With nothing further to discuss the meeting was adjourned at 9:03PM.

Respectfully submitted

Jeff Steenson

Vice-Chair