FY2022 DANVILLE BUDGET COMMITTEE

Minutes of our November 16th, 2021 meeting

Vive Chairperson Jeff Steenson called this meeting of the FY2022 Danville Budget Committee to order at 7:33 PM, with the following members present:

|  |  |  |  |
| --- | --- | --- | --- |
| Tom Billbrough | Present – Departed 8:10 PM | Ed Lang | Present |
| Rob Collins \* | Arrived 7:40 PM | Sue Overstreet | Present |
| Sheila Johannesen \*\*\* | Present | Jeff Steenson \*\* | Present |

\* Chairperson

\*\* Vice Chairperson

\*\*\* BOS Representative

Selectpersons, Dottie Billbrough and Steve Woitkin were present at the meeting.

The minutes of our November 9th 2021 meeting were discussed. Tom made a motion to approve, Sheila seconded. Minutes **APROVED** 5-0.

Old Business

4195 - Cemetery Budget

Beth Caillouette, Cemetery Trustee, attended the meeting to discuss a $4,000 decrease to the Cemetery Budget, specifically to the grounskeeping line item. She told the Budget Committee (BC) the last time she went out to bid for maintenance services was 2018. She will be sending out a bid in early January to close sometime in March and, therefore, she will not have actual figures to submit to the Budget committee for these services. She does believe, based on her long experience the the bids will justify the increase she has asked for. At the end of the discussion she said she would work with the budget she was given.

4150.40 Tax Collection

Kim Burnham, Tax Collector, attended the meeting to discuss errors in the budget presented to the Budget Committee. Specifically, line tx-110 Dep Collector Salary. The amount initially presented to the BC for the amount approved in 2021, the basis for a 4.4% COLA, was $22,217. Kim acknowledged this was a figure taken from the wrong spread-sheet and the correct amount is $18,376. A 4.4% COLA was added to this amount making it $18,376.

Sue motioned to approve the budget of $72,330, a decrease of $3,841 from what was presented to and recommended by the BOS. Sheila seconded and the motion was **APPROVED** 6-0.



Kim let the BC know that the 4316 Street Lighting and the 4290 Emergency Management budget recommendations from the BOS were complete.

4220 - Fire

Steve Woitkin (Fire Chief), John Hughes (Fire Warden) and another Fire Warden sat down to discuss the Fire budget. Steve explained many of the low spend to date lines are due to his decision to hold off on certain expenses until the end of the year in case there is a larger, unanticipated expense (i.e. truck failure) that arises. He does plan to spend most of those budget lines ~~that~~ over the next couple of months (i.e. truck maintenance).

The Fire Wardens have changed the “longevity raise” for the Chief and fire fighters. Previously it was a $0.03 a year increase delivered every 5 years, totaling $0.15. Next year they will deliver a $0.10 a year increase delivered every year. For instance, the Chief said he has been with the department for 37 years. Next year(2022) he was given a $3.70 plus COLA (4.4%) increase as a longevity benefit. The year after (2023) he will be given a $3.80 plus COLA raise on top of the $3.70 plus COLA 2022 raise and so forth. This will apply to every firefighter every year.

Ed motioned to approve the budget, as recommended, at $486, 512, the same amount presented to and recommended by the BOS, Jeff seconded and the motion was **APPROVED** 5-0.



4290 – Emergency Management

Given the information provided by Kim, Sheila motioned to approve the budget, as recommended, at $8,076, the same amount recommended by the BOS, Jeff seconded and the motion was **APPROVED** 5-0.



4316 – Street Lighting

Given the information provided by Kim, Sheila motioned to approve the budget, as recommended, at $10,000, the same amount presented to and recommended by the BOS, Jeff seconded and the motion was **APPROVED** 5-0.



4611 – Conservation

A discussion ensued regarding the line mi-692 Milfoil Treatment, which will be renamed (invasive species) to better represent what expenses out of this line actually are. This line has been increased year over year 33% ($5,000) because of rapid Fanwort growth which has not been an issue in the past.

Jeff motioned to approve the budget, as recommended, at $24,500, the same amount presented to and recommended by the BOS, Sheila seconded and the motion was **APPROVED** 5-0.



Rob opened a brief discussion for the Committee to consider creating a budget line for the Budget Committee to hire a clerk. This will be discussed at a future meeting.

The next meeting of the Budget Committee will be 11/23/2021 in the Town Hall at 7:30 PM.

With nothing further to discuss the meeting was adjourned at 9:09 PM.

Respectfully submitted,

Rob Collins, Chair