

## FY2020 DANVILLE BUDGET COMMITTEE

### Minutes of our January 7, 2020 meeting

Chairman Tom Billbrough called this meeting of the FY2020 Danville Budget Committee to order at 7:30 PM, with all members present.

Tom began with some announcements and notifications:

- According to the New Hampshire Department of Revenue Administration (NHRA) calendar for Senate Bill 2 towns (which Danville is classified) we must post the notification for our Public Hearing no later than 1/14/20, we must have our Public Hearing no later than 1/21/20 and we must provide the BoS with our completed and signed MS-737 no later than 1/23/20.
- There have been no relevant changes to the NHRA form MS-737 indicating that the “rumor” that the BudCom is required to submit their version of the default budget is in fact not true. However anyone can question the details of the default budget. To that end, Tom has added 3 columns to the BudCom spreadsheet which are formulated to compare default budget line amounts with last year’s approved budget, with this year’s proposed budget, and comparison of specific to salary lines (i.e. the limitation of the default salary line to the COLA applied to last year’s approved budget). In all 3 cases the comparison raises the question “why?” if the amounts seem to differ than what would be expected. This information could be used as a source of information for anyone wishing to look more closely at the proposed default budget details.

Next Jeff requested that we revisit the minutes of our 12/26/19 minute as he had found an error. Tom seconded the motion which passed unanimously. After we reviewed the recommended change, Sheila made a motion to accept the revised minutes. Ed seconded the motion which too carried unanimously.

We then reviewed the minutes from our 1/2/20 meeting. Jeff made a motion to accept the minutes as written. Sue seconded the motion which carried unanimously.

Based upon a review of the budget approvals that were made at our 1/2/20 meeting, Patty Shogren had submitted a request that we reconsider several budgets. We next reviewed those requested budget lines and proceeded to make the following changes:

**ex-391 Digitize Tax Maps** – Ed made a motion to change our previously approved amount from \$3,000 to \$3,120 as per Patty’s request. Dot seconded the motion which carried as follows:

<u>For</u>	<u>Against</u>	<u>Abstaining</u>
Dottie Billbrough Rob Collins Sheila Johannesen Ed Lang Sue Overstreet Jeff Steenson	Tom Billbrough	

**ex-810 Training** – Rob made a motion to change our previously approved amount from \$100 to \$300, which is still \$200 less than what was requested by Patty. Ed seconded the motion, and the motion carried as follows:

<u>For</u>	<u>Against</u>	<u>Abstaining</u>
Tom Billbrough Rob Collins Sheila Johannesen Ed Lang Sue Overstreet Jeff Steenson	Dottie Billbrough	

**ex-821 Mileage Reimbursement** - Rob made a motion to change our previously approved amount from \$100 to \$200, which is still \$100 less than what was requested by Patty. Ed seconded the motion, and the motion carried as follows:

For	Against	Abstaining
Tom Billbrough	Dottie Billbrough	
Rob Collins		
Sheila Johannesen		
Ed Lang		
Sue Overstreet		
Jeff Steenson		

**gb-110 Custodian Salary (contracted)** – Ed made a motion to change our previously approved amount from \$13,450 to \$14,500 as requested by Patty. Dot seconded the motion, and the motion carried unanimously.

**gb-111 Assistant Custodian (on call)** – Jeff made a motion to change our previously approved amount from \$2,030 to \$2,000 as requested by Patty. Ed seconded the motion, and the motion carried unanimously.

**gb-441 Professional Services** – Patty requested that we change our previously approved amount from \$7,040 back to the requested amount of \$8,200. During discussion we were unable to understand the basis for this request so we kept the previously approved amount of \$7,040, with a request that Sheila obtain a detailed breakdown of the disbursements for this line so that we can have sufficient data to make a decision at our next meeting.

Tom then brought up the fact that it appears the calculations for **per-220 SS/FICA/Medi Town's Contribution** are incorrect in either the proposed 2020 Department Budget or the proposed 2020 BoS Budget (or both). As this calculation is a simple percentage of the total applicable proposed wages, and given that the total proposed 2020 wages differ between the Department Budget and the BoS budget, one or the other (or both) must be incorrect (the same tax dollars are showing in both proposed budgets). Also, Tom was unable to determine the actual total wages since no summation of wages yielded either result shown. Tom has requested a line-by-line breakdown of what wages are summated to come up with the total wages so that the same summation can be used to determine the BudCom amount for per-220 SS/FICA/Medi Town's Contribution.

Next we proceeded to vote to recommend or not recommend each of the presented warrants. Our method was to have Jeff read the presented warrant and then Tom asked for a showing of hands for all in favor of recommending the warrant. If the results were less than unanimous, Tom then asked for a showing of hands for all in favor of not recommending the warrant, followed by a showing of hands for those abstaining. The following is the results of our review:

	Proposed 2020 Dept. Budget	Proposed 2020 BoS Budget	Proposed 2020 BudCom Budget		
Bulk Pick-Up	\$ 50,000	\$ 50,000	\$ -	not recommended	(2,5,0)
Animal Control Officer Compensation	\$ 4,000	\$ 4,000	\$ -	not recommended	(0,5,1)
Colby Memorial Library Expend Interest	\$ 45	\$ 45	\$ 45	recommended	(7,0,0)
Danville Infrastructure & Facility non-CRF	\$ 10,000	\$ 10,000	\$ 10,000	recommended	(7,0,0)
Colby Mem Lib'y Infrastructure & Facility non-CRF	\$ 10,000	\$ 10,000	\$ 10,000	recommended	(7,0,0)
FD CRF for Future FD Vehicle Purchases	\$ 50,000	\$ 50,000	\$ 50,000	recommended	(7,0,0)
New Police Station CRF	\$ 20,000	\$ 20,000	\$ 20,000	recommended	(7,0,0)
Protection of Personnel Equipment CRF	\$ 8,000	\$ 8,000	\$ 8,000	recommended	(7,0,0)
Cemetery CRF	\$ 1,000	\$ 1,000	\$ 1,000	recommended	(7,0,0)
Milfoil Control ETF	\$ 10,000	\$ 10,000	\$ 10,000	recommended	(7,0,0)
Colby Memorial Library Leach Field ETF	\$ 2,000	\$ 2,000	\$ 2,000	recommended	(7,0,0)
Municipal Mosquito Control ETF	\$ 675	\$ 675	\$ 675	recommended	(6,0,1)
total, total	\$ 165,720	\$ 165,720	\$ 111,720		

With nothing further to discuss the meeting adjourned at 9:00 PM. Our next meeting will be on January 14, 2020 at 7:30 PM in the Town Hall. Additionally we have scheduled our Public Hearing for Tuesday, January 21, 2020 also at 7:30 PM in the Town Hall.

Respectfully Submitted  
Tom Billbrough  
Chairperson