

## FY2020 DANVILLE BUDGET COMMITTEE

### Minutes of our January 2, 2020 meeting

Chairman Tom Billbrough called this meeting of the FY2020 Danville Budget Committee to order at 8:05 PM, with the following members present:

Dottie Billbrough	Present	Ed Lang	Present
Tom Billbrough *	Present	Sue Overstreet	Present
Rob Collins **	Late	Jeff Steenson	Late
Sheila Johannesen ***	Present		

\* Chairperson

\*\* Vice Chairperson

\*\*\* BOS Representative

We then began our review of several BoS approved budgets. Our methodology was to review a specific budget, discuss what was being requested by the department and what was approved by the BoS. Unless a decision was made to table that particular budget a motion would be made. If the motion was seconded, the motion was then voted on. Should the motion fail, or if it was not seconded, we then continued our discussion until a new motion was made, seconded and approved, or until a decision was made to table discussion.

**4150.50 Treasury** – At the end of our review, Ed made a motion to accept the proposed FY2020 budget in the amount of \$11,204. Dot seconded the motion and the motion carried as follows:

For	Against	Abstaining
Dottie Billbrough		
Tom Billbrough		
Sheila Johannesen		
Ed Lang		
Sue Overstreet		

**4153 Legal** – At the end of our review, Jeff made a motion to accept a modified FY2020 budget in the amount of \$60,000 as follows:

	Proposed 2020 Dept. Budget	Proposed 2020 BoS Budget	Proposed 2020 BudCam Budget
4153 Legal			
4153.10 Legal Department			
4153.10.320 Town Attorney	\$ 65,000	\$ 65,000	\$ 58,500
4153.10.670 Books/Documents	\$ 500	\$ 500	\$ 500
4153.10 Legal Department, total	\$ 65,500	\$ 65,500	\$ 60,000
4153.30 Claims, Judgements, Settlements			
Claims, Judgements, Settlements	\$ -	\$ -	\$ -
4153.30 Claims, Judgements, Settlements, total	\$ -	\$ -	\$ -
4153 Legal, total	\$ 65,500	\$ 65,500	\$ 60,000

Sheila seconded the motion, and the motion carried as follows:

For	Against	Abstaining
Dottie Billbrough		
Tom Billbrough		
Rob Collins		
Sheila Johannesen		
Ed Lang		
Sue Overstreet		
Jeff Steenson		

**4130.10 Selectmen** – At the end of our review, Tom made a motion to accept a modified FY2020 budget in the amount of \$172,731 as follows:

	Proposed 2020 Dept. Budget	Proposed 2020 BoS Budget	Proposed 2020 BudCom Budget
4130.10 Selectmen			
ex-110 Administrative Salary	\$ 70,003	\$ 71,053	\$ 71,053
ex-111 Land Use/Assessing Clerk Salary	\$ -	\$ 45,500	\$ 45,500
ex-112 Recording Secretary	\$ 5,000	\$ 5,000	\$ 5,000
ex-130 Selectmen Salary	\$ 16,678	\$ 16,678	\$ 16,678
ex-131 Sal Trustee	\$ -	\$ -	\$ -
ex-132 Cable Salaries	\$ -	\$ -	\$ -
ex-341 Telephone	\$ 8,000	\$ 8,000	\$ 8,000
ex-348 Software/Support Contracts	\$ 9,318	\$ 9,318	\$ 9,318
ex-390 Prof Serv	\$ 5,000	\$ 5,000	\$ 5,000
ex-391 Digitize Tax Maps	\$ 3,129	\$ 3,129	\$ 3,000
ex-392 Alarm Expenses	\$ -	\$ -	\$ -
ex-393 Background Checks	\$ 50	\$ 50	\$ 50
ex-415 Cable	\$ -	\$ -	\$ -
ex-430 Equipment Repair / Service Contracts	\$ 200	\$ 200	\$ 200
ex-440 Property Park Rent	\$ -	\$ -	\$ -
ex-530 Advertising	\$ 150	\$ 150	\$ 150
ex-550 Printing Expenses	\$ 1,100	\$ 1,100	\$ 1,100
ex-560 Dues & Sub	\$ 150	\$ 150	\$ 150
ex-610 General Supplies	\$ 3,000	\$ 3,000	\$ 3,000
ex-625 Postage	\$ 800	\$ 800	\$ 800
ex-670 Books and Periodicals	\$ 150	\$ 150	\$ 100
ex-691 Trustee Expenses	\$ -	\$ -	\$ -
ex-740 Equipment	\$ 2,432	\$ 2,432	\$ 2,432
ex-741 Equipment Repair	\$ -	\$ -	\$ -
ex-742 Tax Lien Expense	\$ 1,000	\$ 1,000	\$ 1,000
ex-810 Training	\$ 500	\$ 500	\$ 100
ex-821 Mileage Reimbursement	\$ 300	\$ 300	\$ 100
ex-829 Safety Training	\$ 100	\$ 100	\$ 100
ex-830 Recording Fees	\$ 100	\$ 100	\$ 100
4130.10 Selectmen - Other	\$ -	\$ -	\$ -
4130.10 Selectmen, total	\$ 128,951	\$ 173,501	\$ 172,731

Jeff seconded the motion, which carried as follows:

For	Against	Abstaining
Dottie Billbrough	Rob Collins	
Tom Billbrough		
Sheila Johannesen		
Ed Lang		
Sue Overstreet		
Jeff Steenson		

**4194.10 Town building Maintenance** – At the end of our review, Sue made a motion to accept a modified FY2020 budget in the amount of \$64,835 as follows:

	Proposed 2020 Dept. Budget	Proposed 2020 BoS Budget	Proposed 2020 BudCom Budget
4194.10 Town building maint			
gb-110 Custodian Salary	\$ 14,500	\$ 14,500	\$ 13,450
gb-111 Assistant Custodian	\$ 2,000	\$ 2,000	\$ 2,030
gb-112 Facility Coordinator	\$ -	\$ -	\$ -
gb-410 Electricity	\$ 12,500	\$ 12,500	\$ 12,500
gb-411 Heating Oil	\$ 5,500	\$ 5,500	\$ 5,500
gb-412 Water (Town Garage)	\$ 200	\$ 200	\$ 200
gb-414 Propane	\$ 1,900	\$ 1,900	\$ 1,900
gb-430 Repairs & Maintenance	\$ 25,655	\$ 25,655	\$ 25,655
gb-810 Supplies	\$ 1,600	\$ 1,600	\$ 1,600
gb-740 Government Building Equipment	\$ -	\$ -	\$ -
gb-840 Alarm Systems	\$ 2,000	\$ 2,000	\$ 2,000
4194.10 Town building maint - Other	\$ -	\$ -	\$ -
4194.10 Town building maint, total	\$ 65,855	\$ 65,855	\$ 64,835

Jeff seconded the motion, which carried unanimously.

**4194.20 Community Center** – At the end of our review, Jeff made a motion to accept a modified FY2020 budget in the amount of \$27,510 as follows:

	Proposed 2020 Dept. Budget	Proposed 2020 BoS Budget	Proposed 2020 BudCom Budget
4194.20 Community Center			
gb-310 Telephone	\$ -	\$ -	\$ -
gb-420 electricity	\$ 4,000	\$ 4,000	\$ 4,500
gb-421 Heating Oil	\$ -	\$ -	\$ -
gb-422 Propane	\$ 5,500	\$ 5,500	\$ 4,000
gb-440 Repairs & Maintenance	\$ 10,000	\$ 10,000	\$ 10,000
gb-441 Professional Services	\$ 8,200	\$ 8,200	\$ 7,040
gb-620 Supplies	\$ 850	\$ 850	\$ 850
gb-850 Alarm System	\$ 1,120	\$ 1,120	\$ 1,120
4194.20 Community Center, total	\$ 29,670	\$ 29,670	\$ 27,510

Dot seconded the motion, which carried unanimously.

**4324.10 Waste/Recycle Collection Disposal** – At the end of our review, Tom made a motion to accept the proposed FY2020 budget in the amount of \$406,000. Rob seconded the motion, which carried unanimously.

**4324.30 Bulk Pick-up & Disposal** – At the end of our review, Tom made a motion to accept a modified FY2020 budget in the amount of \$22,000 as follows:

	Proposed 2020 Dept. Budget	Proposed 2020 BoS Budget	Proposed 2020 BudCom Budget
4324.30 Bulk Pick-up & Disposal			
bpu-390 Bulk Waste Pick-Up	\$ 22,500	\$ -	\$ 15,000
bpu-391 Bulk Waste Disposal	\$ 22,500	\$ -	\$ 7,000
4324.30 Bulk Pick-up & Disposal, total	\$ 45,000	\$ -	\$ 22,000

Rob seconded the motion, and the motion carried unanimously. Sheila was asked to recommend to the BOS that they provide a warrant for a 2<sup>nd</sup> bulk pick-up, not to exceed \$22,000 in total.

Next reviewed the minutes from our 12/26 meeting. There were no errors or omissions noted. Rob made a motion to accept the minutes as written. Dot seconded the motion and the motion carried as follows:

For	Against	Abstaining
Dottie Billbrough		Tom Billbrough
Rob Collins		Sue Overstreet
Sheila Johannesen		
Ed Lang		
Jeff Steenson		

Last we agreed that we would need to finish our review of the proposed FY2020 budget (with 4155 Personnel remaining) and review approved warrant articles in preparation for our Public Hearing scheduled later in January.

With nothing further to discuss the meeting adjourned at 9:45 PM. Our next meeting will be on January 7, 2020 at 7:30 PM in the Town Hall.

Respectfully Submitted  
Tom Billbrough  
Chairperson