

## FY2020 DANVILLE BUDGET COMMITTEE

### Minutes of our November 12, 2019 meeting

Chairman Tom Billbrough called this meeting of the FY2020 Danville Budget Committee to order at 7:30 PM, with the following members present:

Tom Billbrough *	Present	Ed Lang	Present
Rob Collins	Present	Sue Overstreet	Excused
Sheila Johannesen ***	Present	Jeff Steenson **	Present

\* Chairperson

\*\* Vice Chairperson

\*\*\* BOS Representative

We started the meeting with a brief discussion concerning distribution of the BudCom minutes – Ed doesn't believe he's been receiving BudCom emails. To ensure that members get emails, Tom is going to ask that members reply with a message to the effect that they are confirming receipt of the email.

The next action was the review and approval of our October 29<sup>th</sup> meeting minutes. At the conclusion of our review Jeff made a motion to accept the minutes as written. Rob seconded the motion, and the motion carried unanimously.

Next we reviewed the proposed FY2020 Library budget (account 4550). Mary Elizabeth Seals (Library Trustee Chairperson) and Tom Billbrough Jr. (Assistant Library Director) presented the proposed budget. At the conclusion of our review Jeff made a motion to accept the Library Trustee proposed FY2020 budget in the amount of \$267,348. Rob seconded the motion which carried as follows:

<u>For</u>	<u>Against</u>	<u>Abstaining</u>
Rob Collins	Sheila Johannesen	Tom Billbrough
Ed Lang		
Jeff Steenson		

We then began our review of several BoS "approved" budgets. Our methodology was to review a specific budget, discuss what was being requested by the department and what was approved by the BoS. Unless a decision was made to table that particular budget a motion would be made. If the motion was seconded, the motion was then voted on. Should the motion fail, or if it was not seconded, we then continued our discussion until a new motion was made, seconded and approved, or until a decision was made to table discussion.

The results of our budget review is as follows:

**4619 Forestry** – We began our discussion of this proposed FY202 budget, however quickly determined that we needed Sheila acquire information regarding the Beaver Pond Levelers and what, if any Special Projects are planned. Discussion to resume once Sheila comes back with information.

**4611 Conservation** – Jeff made a motion to accept the proposed FY2020 budget in the amount of \$19,555. Ed seconded the motion and the motion carried unanimously.

**4589 Recreation** – We began our discussion of this proposed FY202 budget, however quickly determined that we needed Kathy Beattie's input, so we tabled further discussion until Kathy is able to attend.

**4520.20 Parks Maintenance** – Jeff made a motion to accept the proposed FY2020 budget in the amount of \$24,739. Sheila seconded the motion and the motion carried unanimously.

**4520.20 Parks Maintenance** – We had a long debate on this budget because he-120 (Salary Health Officer) was found to be incorrect. The position is slated for a stipend which when adjusted for COLA amounts to \$659, not the proposed amount of \$1,043. Once the correct dollar value was calculated, Jeff made a motion to accept a modified FY2020 budget in the amount of \$27,964 as follows:

4411 Health				
4411.10 Health Officer				
he-120 Salary Health Officer	\$ 1,043	\$ 1,043	\$ 659	
he-670 Books & Periodicals	\$ -	\$ -	\$ -	
he-675 Membership/Dues	\$ 35	\$ 35	\$ 35	
he-680 Supplies	\$ 30	\$ 30	\$ 30	
he-810 Seminars	\$ 90	\$ 90	\$ 90	
he-821 Mileage	\$ 30	\$ 30	\$ 30	
4411.10 Health Officer, total	\$ 1,228	\$ 1,228	\$ 844	
4411.20 Health Laboratory				
he-390 Lab Analysis	\$ 120	\$ 120	\$ 120	
4411.20 Health Laboratory, total	\$ 120	\$ 120	\$ 120	
4411.30 Mosquito Control				
he-391 Surveillance	\$ 5,000	\$ 5,000	\$ 5,000	
he-392 Permitting for Spraying	\$ -	\$ -	\$ -	
he-393 Larviciding	\$ 22,000	\$ 22,000	\$ 22,000	
he-XXX Spot Adulticiding (spraying?)	\$ 3,300			
4411.30 Mosquito Control, total	\$ 30,300	\$ 27,000	\$ 27,000	
4411 Health, total	\$ 31,648	\$ 28,348	\$ 27,964	

Sheila seconded the motion, which passed as follows:

For	Against	Abstaining
Tom Billbrough	Rob Collins	
Sheila Johannesen		
Ed Lang		
Jeff Steenson		

**4241.20 Building Inspection** – Rob made a motion to accept the proposed FY2020 budget in the amount of \$3,039. Ed seconded the motion and the motion carried unanimously.

Tom announced that Dottie Billbrough had expressed an interest in becoming a member of the BudCom; Tom invited Dottie to explain why and present her background. At the conclusion of Dottie's brief explanation, Sheila made the motion that Dottie be accepted as a member of the FY2020 BudCom, effective Tuesday, November 19<sup>th</sup>. Rob seconded the motion and the motion carried as follows:

For	Against	Abstaining
Rob Collins		Tom Billbrough
Sheila Johannesen		
Ed Lang		
Jeff Steenson		

(NOTE: Dottie will need to meet with Chris Tracy to get "sworn in" prior to our next meeting.)

Tom also announced that Michelle Cooper had expressed a similar interest, however it was determined that as a full-time employee of the Town, Michelle would not be eligible to be a BudCom member. Also Tom stated that Patty Shogren had forwarded an email from Dave Drislane who also expressed an interest; Tom had emailed him back and Dave was to attend tonight's BudCom meeting, however he did not show up for the meeting.

With nothing further to discuss the meeting adjourned at 9:13 PM. Our next meeting will be on November 12<sup>th</sup>, 2019 at 7:30 PM in the Town Hall, and the Fire Wards will be present to explain their proposed budget.

Respectfully Submitted  
Tom Billbrough  
Chairperson