

# FY2019 DANVILLE BUDGET COMMITTEE

## Minutes of our November 13, 2018, meeting

BudCom Chairman Jeff Steenson called this meeting of the FY2019 Danville Budget Committee to order at 7:30PM, with the following members present:

Kathy Beattie	Present	George Manos	Present
Tom Billbrough **	Excused	Vacant	
Tara Burkhardt	Excused	Jeff Steenson *	Present
Dave Knight ***	Present	Brenda Whitehouse	Present
Ed Lang	Present	Vacant	

\* Chairperson

\*\* Vice Chairperson

\*\*\* BOS Representative

Our first order of business was approving the minutes of our meeting from October 30th. George made a motion to accept the minutes as written. Dave seconded and the minutes were approved as written.

We then reviewed the following FY2019 Fire Dept Budget 4220.10. Chief Woitkun was present to go over his budget. There were two areas of increase. COLA of 2.7% and Part time salaries to cover an expansion of coverage hours for 2 firefighters on overnight coverage from 8 -12 hours/day. All other line items were level funded. After the presentation the budget below was approved unanimously.

Account	Proposed 2019 Dept. Budget	Proposed 2019 BoS Budget	Proposed 2019 BudCom Budget	1st	2nd	Vote
4220.10	\$359,320	\$359,320	\$359,320	George	ED	6-0 pass

The following budgets in the table below were opened for reconsideration after additional information was furnished for each budget. The below table includes the original amount the BudCom approved and who made the motions to reconsider.

Account	Proposed 2019 Dept. Budget	Proposed 2019 BoS Budget	Proposed 2019 BudCom Budget	1st	2nd	Vote
4583.10 Patriotic Purposes, total	\$4,533.00	\$4,533.00	\$4,500.00	George	Brenda	6-0 Pass
4191.10 Planning Board, total	\$3,300.00	\$3,300.00	\$3,100.00	George	ED	6-0 Pass
4619.9 Town Forest Maint. Total	\$1,110	\$1,110	\$1,000	Ed	George	6-0 Pass

After a brief discussion of all 3 of these budgets with the additional information below, a motion was made to restore each line that was lowered back to the BoS proposed amount. See the table after the description of each for total amounts approved for each budget.

4583.10 (Patriotic Purposes) due to an accidental omission the detail for this budget never made it to the BudCom originally. It was subsequently forwarded with the detail explaining the \$33 for shipping of flags for replenishment orders.

4191.10 (Planning board) Janet Denison provided written detail that they do indeed spend \$300 for books and periodicals that are actually shared by multiple boards and without this money in this budget it impacts many other boards.

4619.90 (Town Forest Maintenance) Christi Caillouette offered to come and explain the special projects in the Forestry Budget that we were looking for more detail on. However, before she got there, Carston Springer who is on the Forestry committee and was present at the meeting was able to provide sufficient information to clarify to the board why the monies removed should be level funded at the department proposed level.

Account	Proposed 2019	Proposed 2019	Proposed 2019	1st	2nd	Vote
	Dept. Budget	BoS Budget	BudCom Budget			
4583.10 Patriotic Purposes, total	\$4,533.00	\$4,533.00	\$4,533.00	George	Brenda	6-0 Pass
4191.10 Planning Board, total	\$3,300.00	\$3,300.00	\$3,400.00	George	Kathy	6-0 Pass
4619.9 Town Forest Maint. Total	\$1,110	\$1,110	\$1,110	Ed	George	6-0 Pass

Next, the board had a request come in from Sheila Johanessen, if she could present information to the board regarding the Recreation Dept at a future BudCom meeting. Dave Knight asked if we could postpone discussing it until after the next Selectman's meeting as they are planning to elaborate on that budget at their meeting which he felt would provide a lot of clarification to this budget. We agreed to hold off any discussion of the recreation budget until after the selectman's meeting.

Library Trustees Mary Elizabeth Seals and Mark Sullivan along with Director Dot Billbrough, and Assistant Director Tom Billbrough Jr. were in to discuss the Library budget. The discussion focused on the proposed salary increases by the trustees of 8.4% for the Library. Comparable wages for the same positions from Hampstead, Atkinson, and Kingston were presented to establish an area minimum. Dave Knight expressed the Selectman's position that they felt the current salary plus the 2.7% COLA was an appropriate funding level and that the additional request was not justified. The BudCom asked the Library trustees and directors if they would come back and present us more wage information on towns we felt were more comparable to Danville, like Newton, Brentwood, Kensington, E.Kingston, and Candia to name a few. We then agreed to have the Trustees and directors return on November 27<sup>th</sup> at 8:00PM to continue the discussion.

We agreed to meet again on Tuesday, November 20<sup>th</sup>, 2018 at 7:30PM at the Town Hall. We will discuss all budgets related to the Highway department, Cemeteries, and any other smaller budgets if they are available for the BudCom to discuss. As always, the public is welcome to attend.

With no further items to discuss the meeting was adjourned at 9:07PM.

Respectfully Submitted  
Jeff Steenson  
Chairperson