

DANVILLE BUDGET COMMITTEE

Minutes of our December 19, 2017 meeting

Chairman Tom Billbrough. called this organizational meeting of the FY2018 Danville Budget Committee to order at 7:30 PM, with the following members present:

Kathy Beattie	Present	Dave Knight ***	Present
Tom Billbrough *	Present	Ann Powers	Present
Tara Burkhart	Absent	Ed Lang	Present
Kim Burnham	Present	Jeff Steenson **	Present
George Manos	Present	Roger Whitehouse	Present

*Chairperson

** Vice Chairperson

***BOS Representative

Tom started by pointing out that our BudCom meeting of December 12, 2017 was technically invalid as there were not enough members present to make a quorum. That being said, there was a lot of work accomplished at the December 12th meeting and the efforts by those present should not go to waste.

Tom then asked that those members present at the December 12th meeting vote on accepting the minutes of that meeting. Those member voted unanimously to accept the minutes of the December 12 meeting. Tom then asked that all members present at this (December 19th) meeting vote to accept the actions of the 5 members who were present at the December 12th meeting. The 9 members present voted unanimously to accept the votes and actions as described in the minutes of the December 12th meeting, thereby making those votes and actions valid. With that business concluded we moved on to the remaining actions on our agenda.

There were questions on the two playground related warrant articles, so at the invite of the BudCom, Beth Caillouette was in attendance to speak to the two warrant articles. At the conclusion of our discussion, the BudCom voted unanimously (9-0) to **recommend** the following two warrant articles:

Article 2018-xx Purchase of Playground Equipment

To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000.00) to purchase playground equipment for Clyde Goldthwaite Recreational Facility.

Article 2018-xx2 Purchase of Playground Equipment Capital Reserve Fund

If Warrant Article 2018-8 does not pass, to see if the Town will vote to create a Capital Reserve Fund to purchase playground equipment and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the Capital Reserve Fund established for the future purchase of playground equipment for Clyde Goldthwaite Recreational Facility and for the Board of Selectmen to be the Agents of this fund.

We then continued with a discussion on the remaining Fire Department warrant article. At the conclusion of our discussion the BudCom voted unanimously (9-0) to **recommend** the following warrant article:

Article 2018-xx Protection of Personnel Equipment Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000.00) to be added to the Protection of Personnel Equipment Capital Reserve Fund previously established for the future replacement of Self-Contained Breathing Apparatus (SCBA) to protect firefighters.

Next we reviewed the proposed FY2018 Selectmen's budget (account # 4130.10); both Dave Knight and Patty Shogren were present to answer any questions. At the conclusion of our discussion and review George made a motion to accept the proposed FY2018 budget in the amount of \$154,274. Roger seconded the motion, and the motion carried unanimously.

We then continue with a review of the proposed FY2018 Town Building Maintenance budget (account # 4194.10). At the conclusion of our review Roger made a motion to accept the proposed FY2018 budget in the amount of \$58,413. Kim seconded the motion, and the motion carried unanimously.

Next we reviewed the BOS estimated 2018 revenue budget. During our review we noted that the BOS had neglected to include any Interest on Investment income (account # 3502), which was estimated in 2017 to be \$2,500 but in actuality brought in an excess of \$4,800. We proposed an estimate of \$2,500 for this year as well, making our estimated 2018 revenue budget \$1,199,451. Tom made a motion to accept \$1,199,451 as the BudCom estimated 2018 revenue budget. George seconded the motion and the motion carried unanimously.

Lastly we discussed the need for future meetings as well as planning of our Public Hearing. We agreed that absent any changes there was no need for any meetings between now and the Public Hearing. We have scheduled our Public Hearing on the BudCom Proposed FY2018 Budget for January 16, 2018 at 7:30 PM in the Town Hall. The BudCom will meet that day at 7:00 PM to review and last minute changes with the intent of calling the Public Hearing to order at 7:30 PM.

Having concluded all desired actions, we adjourned at 8:19 PM.

Respectfully Submitted

Tom Billbrough
Chairperson