

**This document is for informational purposes only.
The original document may be obtained at the Town Hall.**

Town of Danville
Board of Selectmen
October 21, 2013
7:00 pm

Selectmen Present: Shawn O'Neil-Chairman, Chris Giordano -Vice Chairman, Annemarie Inman, Michelle Cooper, Joshua Horns

Others present: Betsy Sanders, Patti Sarcione, Chris Tracy, Steve Woitkun, John Hughes, Brian Delahunty, Robert Sharpe, Patty Shogren, Janet Denison

Selectman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Delegate Session

Betsy Sanders presented her concerns for the One Check system proposed for the Town Clerk. She stated the difficulty with using this system and complying with an RSA which necessitates the Board of Selectmen signing a warrant during a public meeting for money to be withdrawn from the general fund. Betsy suggested transferring the money electronically. For example, the town clerk can make a deposit into a Town Clerk Revenue Fund and create a daily report of the transaction. This will be forwarded to the Board via email, and their responses to approve the withdrawal will be printed, collected and signed with the biweekly warrants.

Patti Sarcione asked about the problem that may occur of TDBank delays the transaction. Betsy agreed to find some answers and suggestions from other towns and bring this information to the Board at the next regularly scheduled meeting.

II. BUDGET

4220.10 Fire Department: Chief Woitkun discussed the Fire Department budget, reviewing each line in detail. Vice-Chair Giordano made and Selectman Horns seconded **a motion to approve Budget #4220.10 Fire Department in the amount of \$291,211.** The motion **passed** unanimously.

4290.40 Forest Fire Control: Vice-Chair Giordano made and Selectman Inman seconded **a motion to approve Budget #4290.40 Forest Fire Control in the amount of \$1,700.** The motion **passed** unanimously.

4290.10 Emergency Management: The Board discussed the pricing options for CodeRed. It was agreed to use the Unlimited Emergency Plus plan, allowing the Town unlimited emergency notification calls and 7500 minutes for non-emergency notifications. Vice-chair Giordano made and Selectman Inman seconded **a motion to approve Budget #4290.10 Emergency Management in the amount of \$8,076.** The motion **passed** unanimously.

III. Signature File and Minutes

Vice-Chair Giordano made and Selectman Inman seconded **a motion to appoint Marta Modigliani to be the Danville representative to Family Mediation and Juvenile Services.** The motion **passed** unanimously.

Vice-Chair Giordano made and Selectman Inman seconded **a motion to approve the October 14, 2013 minutes as amended.** The motion **passed** unanimously.

IV. Other Business

The assessing RFQ was briefly discussed. It is still under review. It was mentioned that the DRA needs to review and approve any new proposal before it can be put into effect.

Prior years' budgets will be printed in order to see prior years' numbers.

At 8:40pm Selectman Inman made and Vice-Chair Giordano seconded **a motion to adjourn.** The motion **passed** unanimously.

Respectfully submitted,

Janet S. Denison
Selectmen's Clerk