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Town of Danville
Board of Selectmen
September 29, 2014
7:00 pm

Selectmen Present: Shawn O'Neil-Chairman, Vice-Chair Chris Giordano, Annemarie Inman, Michelle Cooper, Kimberly Farah

Others present: Betsy Sanders, Bruce Caillouette, Maryann DiStephano, Frances Skinner

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Delegate Session

Bruce Caillouette brought the Board up to date on the proposed tree cutting by Mayer Tree Service for Unitil. He stated that Mayer was looking for an area in town where they could stage the wood chips to decrease the number of hauling trips made and he suggested the Colby Pond ball park area. He also stated that after checking with Kim Burnham on the expected usage of the Community Center, he has arranged for the tree service trucks to be parked in the lower lot of the Community Center while this work takes place. Although Bruce feels the work will be completed by the election, he stated that on Election Day, no vehicles would be in the lot. Bruce was instructed to let the Police Department know about the parked vehicles on town property.

Bruce stated that he has been unable to sell the old body from the rescue truck but can get \$0.20 a pound for the body as scrap metal. This would garner approximately \$400.00.

Bruce stated the truck was going to Manchester tomorrow for a new body. He said the marker lights would be going back on. Bruce said he backed up into the fender on the truck and was nearly done with the damage repair. Vice-chair Giordano asked that if an accident were to occur with town-owned property, to please let the Selectmen's office know.

II. Old / New Business

Cy Pres: Selectmen reviewed Privileged and Confidential correspondence from legal counsel. Chairman O'Neil stated that parsonage funds were created many years ago to fund ministries and with the separation of church and state and the changes in communities from the 1700s to the present, a petition to probate court is needed to change the intention of the original distribution of Parsonage Funds. Terry Knowles from the attorney general's office instructed the Board to petition the court to change the original intended use from the support of ministries to the maintenance of the Old Meeting House and this was done with a Cy Pres. Selectman discussed the release of the draft petition to the public and all agreed the document should be made available to the public. Selectman Farah made the motion, seconded by Selectman Cooper, to make the document open and available to the public; motion passed. Chairman O'Neil read the Proposed Order for the viewing audience.

Vice-chair Giordano stated that the expending of principal and interest should be changed to interest only. It was decided the map and lot numbers of the parsonage land needed to be noted. Patty was asked to edit the draft and send to town counsel for updating. Betsy Sanders asked for a copy of the document before she left.

Holiday Contributions: The Board reviewed the distributions to be made to the employees for funds returned to the town for health and dental premiums for the 9 month period of 2013-2014 from HealthTrust. Vice-chair Giordano made the motion, seconded by Selectman Farah, to return the funds to the employees in the next pay period; motion passed.

Mayberry Study / Impact fees: Vice-chair Giordano stated that Kim Farah had questions regarding the study and that he believed Janet Denison had provided Kim with much of the information. Selectman Farah stated she was surprised the town did not have a copy and Vice-chair Giordano stated that copies had been here and all the required hearings had been held but items have come up missing. He stated that if Selectman Farah wanted the history of the items that came up on the agenda, she needed to do this on her time and not the Board's time. Selectman Farah stated that the school district is currently updating their Capital Improvement Plan (CIP) and she felt the Impact Fee study update to be done by Bruce Mayberry should be postponed until the CIP was completed. Chairman O'Neil stated that although the district CIP was supposed to be updated every year and made available to the towns in the district, it has not been done during his nine year tenure as a budget and selectmen member. It was decided to ask Bruce to confirm with the school for an expected release date of an updated CIP and to use the latest information when performing his study for the town. Patty was asked to contact Bruce with this information and request an updated contract to reflect the Board's request of an electronic copy and the methodology used in the study. Selectman Farah stated she had read through the study and in her own analysis, Danville's enrollment has been pretty steady of the years, 18.5-19%, and remains the same even though the overall district enrollment is going down. Both Chairman O'Neil and Vice-chair Giordano stated that this cannot be predicted with any certainty.

III. Signature / Minutes file

Vice-chair Giordano made the motion, seconded by Selectman Inman, to appoint Allan Hess to the Community Center Management Committee to fill a vacancy on the five-person board; motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the September 15, 2014 minutes as amended; motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the September 15, 2014 non-public minutes as written; motion passed.

Selectman again reviewed the August 18, 2014 minutes after agreeing to review the video of the meeting where Selectman Farah stated the minutes did not reflect accurately what was stated at the meeting. Chairman O'Neil and Vice-chair Giordano stated that the video confirmed what was said at the meeting and felt the minutes were accurate. A lengthy discussion followed, Selectman Farah was asked to stay on topic, and after minor changes to grammar and verbiage for clarification were made, Chairman O'Neil made the motion, seconded by Vice-chair Giordano, to approve the August 18, 2014 minutes as amended; motion passed. Selectman Farah voted no, Selectman Cooper abstained.

Selectman Farah asked the Board about the appointment of two election officials and it was determined that the Town Clerk would either submit two people for appointment or the Board would appoint two people. This needed to be done by October 15, 2014.

Selectman Farah asked about the Conservation Commission's review of the Illicit Discharge docs and Vice-chair Giordano stated he had attended the last CC meeting and some simple charges were to be made and when completed, the document would come back to the Board.

At 8:25pm Vice-chair Giordano made the motion, seconded by Selectman Inman, to return adjourn; motion passed.

Respectfully submitted,

Patricia Shogren
Selectmen's Administrator